

## ANNEXURE 10

## FORM OF QUOTATION NOTICE

Quotation Number	ITI/VZKD/52/2025-V1
Due date and time for receipt of quotations	22/11/2025, 3.00 PM
Date and time for opening of quotations	22/11/2025 , 4.00 PM
Date up to which the rates are to remain firm for acceptance	2 Months from the Date of Opening Quotation
Designation and address of officer to whom the quotation is to be addressed	PRINCIPAL, GOVT ITI VAZHAKKAD VAZHAKKAD PO, MALAPPURAM DT PIN: 673640, PH: 0483 2968444 Email: cru.itivzkd@kerala.gov.in
Superscription: Quotation for purchasing <b>General Shop Outfit</b> for Draughtsman Civil Trade	

Sealed quotations are invited for the supply of the materials specified in the schedule attached below/overleaf. The rates quoted should be for delivery of the articles at the place mentioned below the schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/a month after the acceptance of his quotation furnish 5 per cent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.
2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
3. Samples, duly listed, should be forwarded if called for under separate cover and the unapproved samples got back as early as possible by the offerers at their own expenses and the Government will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. In case, the samples are sent by railway; the railway receipt should be sent separately, and not along with the quotation since the quotation will be opened only on the appointed day and demurrage will have to be paid if the

railway parcels are not cleared in time. Quotations for the supply of materials are liable to be rejected unless samples, if called for of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by V.P. Post or "freight to pay" will not be accepted.

4. No representation for enhancement of price once accepted will be considered during the currency of the contract.
5. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
6. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
7. The quotation may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.
8. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the Government shall thereby together with such sums as may be fixed by the Government towards damages be recovered from the defaulting tenderer.  
(b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.  
(c) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or Government or any other person authorized by Government and set-off against any claim of the Purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Government or any other person authorized by Government.
9. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.  
(a) Ordinarily payments will be made only after the supplies are actually verified and taken to stock but in exceptional cases, payments against satisfactory shipping documents including certificates of Insurance will be made up to 90 per cent of the value of the materials at the discretion of Government. Bank charges incurred in connection with payment against

documents through bank will be to the account of the contractor. The firms will produce stamped pre-receipted invoices in all cases where payments (advance/final) for release of railway receipts/shipping documents are made through Banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (i.e. counterfoils of pay-in-slips issued by the Bank) alone maybe accepted as a valid poor for the payment made.

(b) The tenderers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

10. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from him under any other contracts.
11. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

Place: Vazhakkad  
Date: 12/11/2025

**PRINCIPAL**

**Signed by Kavitha C T**  
**Date: 12-11-2025 13:48:42**

### List of Items - Package 2 - General Shop Outfit

Sl No	Name of Item	Description	Qty Required
1	Geometrical models (wooden/plastic)	i) Cube 08 cm sides. ii) Rectangular parallel piped 8cm x 15cm iii) Sphere 8cm dia. iv) Right circular cone 8 cm dia base and 15 cm vertical height v) Square pyramid 8cm side base and 15 cm vertical height vi) Cylinder 8 cm dia. 15 cm height. vii) Prisms triangular 8 cm sides triangle and 15 cm length. viii) Prism hexagonal 8 cm side's hexagon and 15 lengths	4
2	Templates – Circle, Ellipse, furniture, etc.	set of eight Models containing circles, architects and builders, furnitures etc - quantity in sets )	4
3	French curves	made up of transpare nt plastic. Each set containing 12 nos in a wooden box	4
4	Flexible curves	Flexible curves- 80cm long made of vulcanised rubber 10mm square section (coloured rubber ) imprignated with metal wire of 5 mm dia for offering flexibility	4
5	Radius curve metric	made of transparent plastic metric 3mm to 15mm (set of 1 3) in a box	4
6	Brass parallel rulers in a case	60 cm long in wooden case with flat base and upper long edge bevelled.	4
7	Calculator Scientific (Non-programmable)	Calculator scientif ic- 12 digit dual powered LCD panel and display, both scientific and arithmetic operations simultaneously	4
8	Proportional dividers	15cm long with precise rack and pinion movement. Replaceable hardened steel needle points	4
9	Land measuring chain	Land measuring chain 30m long made from 8 swg dia mild steel wires divided into 150 links, with brass rings at every 1m and brass tags at every 5m in tervals in distingui shable pattern, brass handles connected by swivel joint and with 10 arrows made up of good quality M.S wires of 4mmf and 40 cm length.(Confirm ing to IS 1492)	4
10	Steel tape	-30m long made of s teel blade width 13mm with tough vinyl leatherette covered in leather case, graduated read metres centimetres and millimetres with suitable windin g device.	2

11	Ranging rod wooden fitted iron shoe	2m long made of conduit pipe fitted with iron shoe at the bottom , 25 mm dia and painted alternately either red and white or black and white in length of 20 cm	24
12	Steel arrow	made of steel 4mm diameter, one end pointed,other end bent into loop, overall length 40 cm	40
13	wooden peg	made of wood,one end tapered 150 m m length,side 30mm	16
14	wooden mallet	made of natural solid wood size 12"x 4"x1.5"	8
15	hammer	hammer-Head weight 400gm,wooden handle 50 mm face diameter,polished surface,12 " handle length	8
16	Prismatic compass with stand	110mm dia. made up of brass with aluminum ring graduated to degrees and half degree, fitted with finest quality agate stone, prism fitted with coloured glass is provided lifter along with reflecting mirror is fitted on sight vane.etc complete in a leather case . Also with wooden stand provided with ball and socket arrangement	1
17	Plane table	made of well seasoned pine wood of size 75cmx60cmx22mm with two hard wooden battens at back,with wooden tripod and wing nut and water proof cover for board, the upper surface of the board must be perfectly plane. With all the accessories such as Plumb-bob, Plumbing-fork, Spirit Level, Brass Alidade . Trough Compass, and canvas cover.	2
18	Telescopic Alidade	made of brass,17 5mm internal focussing,vertical circle graduated to read 30 minute vernier with extendable base plate to 375mm and half degree divided giving angle of elevation and depression, bubble tube mounted on top of telescope, tel escope provided w ith stadia diaphragm, provided with a ll accessories, name ly trough compass , U-frame with plumb bob etc.complete in wooden box	1
19	Levelling staff	(A)Telescopic-Length 4 m,number of sections-4,made of aluminium alloy tubes,graduations in mm,cm,dm,m marked with white and black colour - straight pieces	1