To

The State Directors/UT Administrators,
Dealing with Craftsmen Training Scheme,
(As per the list enclosed)

Subject: Affiliation of ITIs/ITCs.

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs), and Supplementary Inspection Reports (SIRs), forwarded by you were scrutinised at this Directorate General and recommendations of Directorate General of Employment & Training(DGET) were put up before the members of the Sub-Committee of National Council for Vocational Training(NCVT) dealing with affiliation in the meeting held on 23.09.1999 at DGET Hqrs, New Delhi. The recommendations of the Sub-Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs/ITCs/Units/Trades in respect of your State, with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed on the basis of which, you may issue the affiliation orders to the Managements of the concerned ITIs/ITCs/Units/Trades, indicating:

1. Defects and deficiencies under "Remarks" column are to be made good.
2. The conditions of affiliation, if any, are to be complied with.

Your special attention is drawn to the effective date mentioned against the Trades/Units kept "Under Consideration"(UC). The trainees admitted in the trades/units kept "UC" may be allowed to appear in the All-India Trade Test for Craftsmen provided they have completed the training period from the date the trade is kept "UC" i.e., the trainees were admitted from the date the trade is kept "UC" or later. However, the SIRs in respect of all such cases should be submitted within three months.

You are requested to quote DGET File No., indicated below the institute's name in the list enclosed as dated 23.09.1999 in future correspondence relating to these ITIs/trades/units.

It may clearly be noted that wherever "Not Recommended" (NR) has been mentioned against trades/units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades/units in such ITIs/ITCs shall not be permitted to

contd.....p/2
It has also been observed that some State Directors allow the trainees of unaffiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGET is facing a lot of Court Cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of issue of this letter under intimation to this Directorate General. Further, the GPs in respect of the cases kept under consideration (UC) must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SCIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

[Signature]
Director of Training

Copy alongwith enclosures for information to:

1. The Director, CIMI, RDAT Building, Guindy, Chennai.
2. The Director, AII, Hyderabad-500083 (for Andhra Pradesh)
3. The Director, CETARI, Salt Lake City, Calcutta (for Bihar and Orissa).
4. The Regional Director, RDAT, Mumbai (for Maharashtra and Gujarat)
5. The Regional Director, RDAT, CGO Complex, Faridabad (for Rajasthan and Haryana)
6. The Director, FTI, Tumkur Road, Bangalore (for Karnataka)
7. The Director, ATI, Guindy, Chennai-32 (for Tamil Nadu and Kerala)
8. The Regional Director, RDAT, Kanpur (for UP and MP)
9. To all concerned IIIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

(V.P. Joshi)
Joint Director of Training
<table>
<thead>
<tr>
<th>S. No</th>
<th>Name of Institute and/or Site No.</th>
<th>Date of Affiliation of DPCS with order No.</th>
<th>Date of Inspection of COPA</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>National Institute of Computer Tech, ITC 4th floor, Shines Complex, PB No. 205, Hospital Road, Kollam, No. DGET-6/9/22/86-TC</td>
<td>4(2+2) units</td>
<td>1/7/98</td>
<td>Affiliation continue</td>
</tr>
<tr>
<td>9</td>
<td>St. Joseph ITC, Koduvallu P.O., Kodikulam, Idukki, No. DGET-6/9/25/86-TC</td>
<td>2(1+1) units (As per Record)</td>
<td>3/4/98</td>
<td>--Do--</td>
</tr>
<tr>
<td>10</td>
<td>Neusoft Information Tech, ITC, Karthikappally, No. DGET-6/9/17/96-TC</td>
<td>2(1+1) units w.e.f. Aug,'96</td>
<td>6/7/98</td>
<td>--Do--</td>
</tr>
<tr>
<td>11</td>
<td>Naval Software Study Centre ITC, V.S. Building, Kattakada, Kollam, No. DGET-6/11/96-TC</td>
<td>2 (1+1) units w.e.f. Aug,'96</td>
<td>4/7/98</td>
<td>--Do--</td>
</tr>
<tr>
<td>12</td>
<td>Viswabharathy ITC, Viswabharathy Road, Neyyattinkara, Trivendrum, No. DGET-6/11/52/96-TC</td>
<td>2 (1+1) units w.e.f. Aug,'96</td>
<td>19/8/98</td>
<td>--Do--</td>
</tr>
<tr>
<td>13</td>
<td>St. Joseph ITC, Charumood, Alappuzha District, No. DGET-6/11/13/94-TC</td>
<td>One unit (As per records)</td>
<td>4/7/98</td>
<td>--Do--</td>
</tr>
<tr>
<td>14</td>
<td>Infotech ITC &amp; Computer Academy, PB No. 6, Quilandy, No. DGET-6/11/4/96-TC</td>
<td>2(1+1) units w.e.f. Aug,'95</td>
<td>27/8/98</td>
<td>--Do--</td>
</tr>
</tbody>
</table>