To

The State Directors/UT Administrators,

Dealing with Craftsmen Training Scheme,
(As per the list enclosed)

Subject: Affiliation of ITIs/ITCs.

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs), and Supplementary Inspection Reports (SIRs), forwarded by you were scrutinised at this Directorate General and recommendations of Directorate General of Employment & Training (DGET) were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in the meeting held on 23.06.1999 at DGET Hrs, New Delhi. The recommendations of the Sub-Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs/ITCs/Units/Trades in respect of your State, with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed on the basis of which, you may issue the affiliation orders to the Managements of the concerned ITIs/ITCs/Units/Trades, indicating:

1. Defects and deficiencies under "Remarks" column are to be made good.

2. The conditions of affiliation, if any, are to be complied with.

Your special attention is drawn to the effective date mentioned against the Trades/Units kept "Under Consideration" (UC). The trainees admitted in the trades/units kept "UC" may be allowed to appear in the All-India Trade Test for Craftsmen provided they have completed the Training period from the date the trade is kept "UC" i.e., the trainees were admitted from the date the trade is kept "UC" or later. However, the SIRs in respect of all such cases should be submitted within three months.

You are requested to quote DGET File No. indicated below the institute's name in the list enclosed as dated 23.06.1999 in future correspondence relating to these ITIs/trades/units.

It may clearly be noted that wherever "Not Recommended" (NR) has been mentioned against trades/units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades/units in such ITIs/ITCs shall not be permitted to contd.....p/2
appear in All-India Trade Test by NSDC. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGVT is facing a lot of court cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of issue of this letter under intimation to this Directorate General. Further, the SIRs in respect of the cases kept under consideration (UC) must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SCIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

Sambasiva Rao
Director of Training

Copy alongwith enclosures for information to:

1. The Director, CIMI, RDAT Building, Guindy, Chennai.
2. The Director, ATI, Hyderabad-500003 (for Andhra Pradesh)
3. The Director, CSTARI, Salt Lake City, Calcutta (for Bihar and Orissa).
4. The Regional Director, RDAT, Mumbai (for Maharashtra and Gujarat)
5. The Regional Director, RDAT, CGO Complex, Faridabad (for Rajasthan and Haryana)
6. The Director, FTI, Tumkur Road, Bangalore (for Karnataka)
7. The Director, ATI, Guindy, Chennai-32 (for Tamil Nadu and Kerala)
8. The Regional Director, RDAT, Kanpur (for UP and MP)

To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

(V.P. Joshi)
Joint Director of Training
<table>
<thead>
<tr>
<th>No.</th>
<th>Name of Institute ITC, 3rd floor, Triveni Complex, T.S. Road, Kottayam. No. DGCT-6/11/14/96-TC</th>
<th>Date of Affiliation of DPCS with order No.</th>
<th>Date of Inspection of COPA</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>29</td>
<td>MICT Computers ITC, 3rd floor, Triveni Complex, T.S. Road, Kottayam. No. DGCT-6/11/14/96-TC</td>
<td>one unit w.e.f. Aug.'95 No. DGCT-12/1/96-TC dt. 22/2/96</td>
<td>25/9/98 2(1+1)</td>
<td>Affiliation continues for one unit and one unit addl. w.e.f. Aug.'98.</td>
</tr>
<tr>
<td>30</td>
<td>Softech Computers ITC, Moorththoniivil, Building, Ettumanoor, M.C. Road, Kottayam. No. DGCT-6/11/23/96-TC</td>
<td>2 (1+1) units w.e.f. Aug.'96 No. DGCT-12/1/96-TC dt. 29/1/97</td>
<td>24/9/98</td>
<td>Affiliation Continues</td>
</tr>
<tr>
<td>31</td>
<td>Oxford Institute of Engg. Tech. ITC, Katchanithchar Moovattupuzha, Ernakulam. No. DGCT-6/11/43/92-TC</td>
<td>2 (1+1) units w.e.f. Aug.'91 6/Affiliation/92-TC dt. 16/7/92</td>
<td>29/9/98</td>
<td>--Do--</td>
</tr>
<tr>
<td>32</td>
<td>Asian Computer Centre ITC Near Railway Station, Nayattinkara, Trivandrum. No. DGCT-6/11/10/96-TC</td>
<td>2 (1+1) units w.e.f. Aug.'93 No. DGCT-12/1/96-TC dt. 22/2/96</td>
<td>10/9/98</td>
<td>--Do--</td>
</tr>
<tr>
<td>33</td>
<td>The School of Computer ITC, Market Road, Adoor, Pathamamithila. No. DGCT-6/11/1/94-TC</td>
<td>2 Units (1+1) (as per record)</td>
<td>26/8/98</td>
<td>--Do--</td>
</tr>
<tr>
<td>34</td>
<td>Muslim Association ITC Mandavanam, Palayam. No. DGCT-6/11/85/92-TC</td>
<td>2 (1+1) units w.e.f. Aug.'91 6(Affiliation)/92-TC dt. 16/7/92</td>
<td>29/9/98</td>
<td>--Do--</td>
</tr>
<tr>
<td>35</td>
<td>Fr. Cuthbert Memorial ITC, Anchal, Aleyamon P.O., Kollam. No. DGCT-6/11/14/94-TC</td>
<td>2 (1+1) units w.e.f. Aug.'94 No. DGCT-12/6/94-TC dt. 15/3/95</td>
<td>26/9/98</td>
<td>--Do--</td>
</tr>
</tbody>
</table>
No. D.E.T.(affiliation)92-93
Government of India
Ministry of Labour

[Handwritten note on stamp: Immediate]

To Mr. C. Menon

20 Jul 92

The State Director/ UT Administrator,
(Dealing with Craftsmen Training Scheme)
(as per list) Kerala

Subject: Affiliation of ITIs/ITC/Trades/Units on the basis of Standing Committee Inspection Reports received in the Directorate General of Employment and Training, New Delhi.

Sir,

The Standing Committee inspection reports, forwarded by you were scrutinised at this Directorate. Some of the reports received earlier, were processed and affiliation orders issued/are being issued, after obtaining approval of the sub-Committee of NCVT dealing with affiliation.

The remaining reports were also processed and the recommendations of Directorate General of Employment and Training put up to the Members of the Sub-committee of National Council for Vocational Training, dealing with affiliation at its meeting held on 9.7.1992, at the D.E.T. Headquarters, New Delhi. The Members have approved the recommendations of D.E.T. A copy of the statement duly signed containing the names of ITIs/ITCs/Trades/Units, remarks/conditions recommending affiliation etc. on the basis of the scrutiny of inspection reports, referred to above, is enclosed. The trades/units as recommended by D.E.T. in col. 3 of the statement have been approved for affiliation by the Sub-committee and therefore, are granted affiliation to N.C.V.T. This is for your kind information and necessary action. On this basis, you may please issue affiliation orders to the Management of respective concerned institutes.

Any kind of discrepancy/deficiency observed by you may please be brought to the notice of this Directorate.

Kindly acknowledge the receipt.

Yours faithfully,

[Signature]

(3.1. Siddiqui)
Director of Training and
Secretary to N.C.V.T.

Phone: 371120.
Copy along with enclosures for information to:

1. The Director, CMTI, A.T. Campus, Guindy, Madras-600 032
2. The Director, ATI, Guindy, Madras 600 032 (For Tamil Nadu, Kerala and Pondicherry)
3. The Director, FTII, Tooruk Road, Bangalore-560 022 (For Karnataka)
4. The Regional Director, RDAT, Sion Trombay Road, Bombay, (For Maharashtra, Gujarat, Goa, Dadra and Nagar Haveli)
5. The Director, CSTA-TR, Salt Lake Area, Calcutta (For West Bengal, Assam, Tripura, Meghalaya, Manipur, Arunachal Pradesh, Mizoram, Nagaland, Orissa, Sikkim, Bihar)
6. The Regional Director, RDAT, Udyog Nagar, Kanpur-208 022 (For UP, MP)
7. The Regional Director, RDAT Q.J. Building, Faridabad, Haryana (For Rajasthan, Haryana)
8. The Director, ATI Gill Road, Ludhiana-141003 for Punjab, Himachal Pradesh, J&K, Chandigarh
9. Dr. O.S. Shram Shakti Bhavan, New Delhi (For Delhi)
10. Copy without enclosures for information to :-

The Principal of the concerned institute as per attached list with advice to contact the State Director/Union Territory Administrator, dealing with Craftsmen Training Scheme

(Promod Chandra)
Joint Director of Training
for Director of Training/
Secretary to N.C.V.T.

[Handwritten notes and signatures]
1. St. George Industrial Training Centre, Kollam, Kollam, PIN: 682 322
   Electronic Mechanic 2 Units 2 Units 2 Units
   Under conditions that shortages of tools and equipment are made good within three months.
   6/9/82 55 TC (pl)

32. Ansar Industrial Training Centre, Ernakulam Dist,
    PIN: 680 519.
    Electronic Mech 1 Unit 1 Unit 1 Unit
    Data Preparation 1 Unit 1 Unit 1 Unit
    Under conditions that:
    (i) Tools and equipment shortages are made good within three months,
    (ii) Staff are trained in that
    (iii) Maths/Drawing and Social Studies Instructors are appointed.
    6/1/87/91 TC

33. Oxford Institute of Engineering Technology,
    Muvattupuzha, Ernakulam Dist.
    Data Preparation 2 Units 2 Units 2 Units
    Under conditions that:
    (i) Social Studies Instructor is appointed.
    (ii) No document duly attested by the State Director Kerala is sent immediately.
    6/1/43/92 TC

34. Muslim Association Centre for Industrial Training, Muslim
    Association Complex, Bandavanam, Trivandrum
    PIN: 695 038.
    Data Preparation 2 Units 2 Units 2 Units
    Subject to Condition that:
    (i) Maths/Drawing Instructors is appointed.
    (ii) Shortages of tools and equipment is made good within 3 months.
    6/1/55/92 TC
    Electronic Mech 2 Units 1 Unit 1 Unit
    (one in each Shift)
To

The Directors/UT Administrators,
(dealing with the Craftsman Training Scheme)
As per list enclosed.

Subject:- Affiliation of ITIs/ITCs/trades/units in the meeting of the Sub Committee of NCVT dealing with affiliation held on 5th November, 1998.

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Report (DIRs) and Supplementary Inspection Reports (SIRs), forwarded by you were scrutinised at this Directorate General and recommendations of the DGET were put up before the members of the Sub Committee of NCVT dealing with affiliation in the meeting held on 5th November, 1998 at DGET Iqrs, New Delhi. The recommendations of the Sub Committee have been brought in the minutes of the meeting. A copy of the statement containing affiliation approval/status for the various ITIs/ITCs/Trades/units in respect of your State with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed.

On the basis of above statement, you may issue the affiliation orders to the managements of the concerned ITIs/ITCs. However, in respect of recommended cases wherever shortcomings have been pointed out in the remarks column no. 6, it should be ensured that these have been made up and affiliation order should be issued thereafter.

Also ensure that conditions of affiliation, are complied with.

In all future correspondence relating to these ITIs/ITCs/Trades/Units, you are requested to quote File No. indicated below the institute’s name in list enclosed.

If it may clearly be noted that wherever "Not Recommended" (NR) has been mentioned, in column 5 of the enclosures, conditions to be followed are as given below:

- The concerned institute may be instructed not to admit the trainees and the trainees if undergoing training in such trades/units, in ITIs/ITCs shall not be permitted to appear in All India Trade Test (T) by NCVT.
- It has been observed that some State Directors allow the trainees of listed trades/units to appear for NCVT examination, this should not be continued.

Nos. DGET-12/1/98-TC
Government of India
Ministry of Labour
DGET
New Delhi dated the 24th November, 1998
In both cases of PC (Not Considered) and PIR (Not Recommended) trades/units, fresh Standing Committee inspections are required.

The State Directors are also requested to intimate the institutes concerned about the recommendations within a week from the date of issue of this letter. Further, the SIR in respect of the cases kept Under Consideration (UC) must be forwarded to this office within three months, failing which the cases will be considered as closed and only fresh SCIR would be required to be submitted and no communication in such cases would be entertained.

Yours faithfully,

(S. Sambasiva Rao) 24/1/98
Director of Training

Copy alongwith enclosures for information:

1. The Director, CIMIT, RDAT Building, Guindy Madras.
2. The Director, ATI, Hyderabad - 500003 (for Andhra Pradesh)
3. The Director, CSTARI, Salt Lake City, Calcutta (For Bihar, Orissa, Tripura and West Bengal)
4. The Regional Director, RDAT, Mumbai (For Maharashtra and Gujarat)
5. The Regional Director, RDAT, CGO Complex, Faridabad (For Haryana, J&K, Punjab and Rajasthan)
6. The Director, FTI, Tonkbar Road, Bangalore (for Karnataka)
7. The Director, ATI, Guindy Madras- 32 (For Tamil Nadu, Kerala and Pondicherry)
8. The Regional Director, RDAT Kanpur - 208022 (For UP and MP)
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Directors in this regard.

(V.P. Joshi)
Joint Director of Training
No. DGE&T. 12/1/2000- TC
Government of India
Ministry of Labour
DGE&T

New Delhi dated 13th November, 2000

To

The State Directors / I.T. Administrators,
Dealing with Craftsmen Training Scheme

(as per the list enclosed)

Subject: Affiliation of ITIs / ITCs

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forwarded by you were scrutinized at the Directorate General and recommendations of Directorate General of Employment and Training (DGE&T) were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in its meeting held on 7th November, 2000 at DGE&T Hqrs. New Delhi. The recommendations of the Sub Committee have been brought in the minutes of the meeting. A copy of the statement containing the names of ITIs / ITCs / trades / units in respect of your State which have been approved / rejected alongwith remarks indicating the conditions for affiliation etc. duly signed is enclosed. On the basis of this, you may issue the affiliation orders to the Management of the concerned ITIs / ITCs, wherever applicable the conditions stated for grant of affiliation should also be clearly stated that:

I. Defects and deficiencies under `Remarks' column are to be made good
II. The conditions of affiliation, if any, are to be complied with.

Your attention is also drawn to the effective date mentioned against the trades / units kept under consideration (UC). The trainees admitted in the trades / units kept as UC may be allowed to appear in the All India Trade test for Craftsmen provided they have completed the training period from the date the trade has been kept UC i.e., the trainees admitted in the academic session for which affiliation has been kept under consideration and not of earlier batches. However, the Supplementary Inspection Reports (SIRs) in respect of all such UC cases should be submitted within three months failing which the case will be treated as closed and fresh Standing Committee Inspection Report (SCIR) / Departmental Inspection Report (DIR) as the case may be, would require to be submitted for the grant of affiliation afresh.

You are requested to quote DGE&T File Number indicated below the institute's name in the list enclosed in future correspondence relating to these ITIs.

Compd.......
It may please be noted that in the affiliation statement enclosed, wherever in the columnalty i.e. DG&E&T recommendations, Not Recommended (NR) / Rejected has been mentioned against trades/units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades/units in such ITS/ITCs they should not be permitted to appear in All India Trade Test. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DG&E&T is facing a lot of Court cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations immediately under intimation to this Directorate General. Further, the SCIRs in respect of the cases kept “under consideration” must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SCIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

(V.P. Joshi)

Copy alongwith enclosure for information to:

1. The Director, CMI, RDAT Building, Guindy, Chennai
2. The Director, ATI Hyderabad (for Andhra Pradesh)
3. The Director, CFTARI, Salt Lake City, Calcutta (for Bihar, Orissa, West Bengal Assam and Arunachal Pradesh)
4. The Regional Director, RDAT Mumbai (for Maharashtra, Gujarat and Goa)
5. The Regional Director, RDAT CGO Complex Faridabad (for Rajasthan, Haryana Himachal Pradesh, J & K, Punjab and Chandigarh UT)
6. The director, ETI, Tumkur Road, Bangalore (for Karnataka)
7. The Director ATI Guindy, Chennai (for Tamil Nadu, Kerala and Pondicherry)
8. The Regional Director, RDAT Kanpur (for UP and MP)
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

(V.P. Joshi)

Joint Director of Training
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name, Address &amp; File No. of Institute for ref. &amp; future correspondence</th>
<th>Trade</th>
<th>Units for which affiliation sought/recommended by</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>Instt.</td>
<td>St. Com.</td>
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<td>DGET&amp;I-6/9/53/81-TC (Pvt.)</td>
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<td>20.</td>
<td>Muslim Association ITC, Muslim Association Complex, Nandavanam, Thiruvananthapuram – Distt.695033 (Kerala)</td>
<td>Surveyor</td>
<td>2(1+1)</td>
<td>2(1+1)</td>
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Note:- This clear the case kept U.C. 20-4-2000