



काशले बलम

INDUSTRIAL TRAINING DEPARTMENT  
**STATE INSTITUTE FOR  
STAFF TRAINING AND TECHNOLOGY UPDATING**  
Kazhakuttam, Thiruvananthapuram-695582

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**PROCEEDINGS OF THE SPECIAL OFFICER**

(Present: P.K.Madhavan)

Sub: -STI Kazhakuttom - IMG Training - Deputation of officials to **STP 381** Viz  
"Training on counseling and mentoring "- Orders issued.  
Ref: - Training calendar for 2013-14 Industrial Training Department

**Order No: STI/22/2013 Dated: 13/06/2013**

The following officials are selected for the training programme on "Counselling and Mentoring" (STP-381) which is scheduled to be commencing from 17/06/2013 to 20/06/2013 at **IMG Thiruvananthapuram**. Concerned Head of Institutions should relieve the officials to enable them to report before the Course Coordinator at **IMG Thiruvananthapuram** at **9.30 AM** on 17/06/2013 with relevant records under intimation to this office.

Sl. No	Name of Officials	Designation	Name of Office
1	Smt. S. Reeja	Senior Instructor	Govt. ITI Attingal
2	Smt. Geetha kumary.C	OIC	Govt. ITI Attingal
3	Smt. Mini.G.V	UD Clerk	Govt. ITI Attingal
4	Smt. Nadia	Pharmacist	Govt. ITI Attingal
5	Smt. Bindu	Vice Principal	Govt. ITI Dhanuvachapuram
6	Smt. Annamma Varghese	Senior Instructor	Govt. ITI Dhanuvachapuram
7	Smt. Radha.J	Junior Instructor	Govt. ITI Dhanuvachapuram
8	Smt. Preetha kumary.S	Junior Instructor	Govt. ITI (W) Parassala
9	Smt. Jaya kumary.V.K	L D Storekeeper	Govt. ITI Malayinkeezhu
10	Smt. Anitha.L	Group Instructor	Govt. ITI Aryanadu
11	Smt. Anila.M.K	Senior Instructor	Govt. ITI Chandanathoppu
12	Smt. Saleela Bai	Group Instructor	Govt. ITI (W) Kollam
13	Smt. Viji Chandran	Pharmacist	Govt. ITI (W) Kollam

14	Smt. P.R. Chithralekha	UD Clerk	Govt. ITI Kayamkulam
15	Smt. Fathima Khader	Junior Instructor	Govt. ITI Chengannur
16	Smt. Shyla	Head Clerk	Govt. ITI Chengannur
17	Smt. Rajani	Group Instructor	Govt. ITI Chenneerkara
18	Smt. Vijaya kumari	Pharmacist	Govt. ITI Chenneerkara
19	Smt. Geetha. P	U D Clerk	Govt. ITI (W) Mezhuveli
20	Smt. K.Rathi	Junior Instructor	Govt. ITI (W) Chengannur
21	Smt. Remadevi	Group Instructor	Govt. ITI (W) Kazhakuttom
22	Smt. B. Aravinda kumari	Senior Instructor (HG)	Govt. ITI (W) Kazhakuttom
23	Smt. Minisree.C.S	Pharmacist	Govt. ITI (W) Kazhakuttom
24	Smt. Mini.B	LD Clerk	Govt. ITI Chathannur
25	Smt. Sherin Joseph	Senior Instructor	Govt. ITI Chackai
26	Smt. Leelamma.G	Junior Instructor	Govt, ITI Chackai
27	Smt. Mariyamma.P.V	Junior Superintendent	Directorate of Training
28	Smt. Daicy C Joy	Junior Superintendent	Directorate of Training
29	Smt. Shylaja. S	Junior Superintendent	Directorate of Training
30	Smt. Sanitha.R.V	Office Attendant	STI, Kazhakuttom
31	Smt. Sheeba V C	L.D Typist	Govt. ITI Elamadu

The head of office may make alternate arrangements to depute substitutes in the place of individuals, who are exempted from training, in unavoidable and genuine circumstances. Relieving Order and salary certificate should submit in separate form.

  
**SPECIAL OFFICER**

To

The Individuals (Through Principal)

Copy to:-

1. The Director, IMG Kochi.
2. Dr. Rammohan.R, Associate Professor, IMG TVPM. (Fecilitator)
3. Smt. S.S. Sobha, Group Instructor, Govt ITI Chandanathoppu (Co-ordinator)
4. Stock File