



32  
12/7/98  
No. DGET. 12/1/98-IC  
Government of India  
Ministry of Labour  
DGET

SPEED POST

(28)

New Delhi : July 1, 1998

The State Directors/UT Administrators,  
Working with Craftsman Training Scheme,  
(for the List enclosed)

Thyssen,  
Trivandrum-14  
Kerala.

Subject: Affiliation of ITIs/IICs

Sir,

2/9/98  
The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs), forwarded by you were scrutinised at this Directorate General and recommendations of DGET were put up before the members of the Sub Committee of NCVT dealing with affiliation in the meeting held on 30.6.98 at DGET Hqrs, New Delhi. The recommendations of the Sub Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs/IICs/Units/Trades in respect of your State, with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed.

On the basis of that, you may issue the affiliation orders to the Managements of the concerned ITIs/IICs/Units/Trades, indicating:

1. Defects and deficiencies under 'Remarks' column 6 are to be made good.
2. The conditions of affiliation, if any, are to be complied with.
3. It has been resolved in the meeting that the trainees belonging to the trades/units kept under consideration (UC) may be allowed to appear in the ensuing All India Trade Test for Craftsmen. However, the SIRs in respect of all such cases should be submitted within three Months and no admissions in August, 1998, should be made till the cases are not cleared by DGET.

You are requested to quote File No. indicated below in the State's name in the list enclosed as dated 30.6.98 in future correspondence relating to these ITIs/trades.

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It may clearly be noted that wherever Not Recommended ( NR ), Not Considered ( NC ) has been mentioned, in column 5 of the enclosure, the concerned institute may be instructed not to admit the trainees from the next session and the trainees if any, undergoing training in such trades/units in such ITIs shall not be permitted to appear in All India Trade Test by NCVT. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGET

- a) had to change the procedure for issue of National Trade Certificates and such trainees will not be given NCVT certificates and;
- b) is facing a lot of Court Cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of issue of this letter under intimation to this Directorate General. Further, the SIR/DIRs in respect of the cases kept under consideration ( UC ) must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SCIR will be required , even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

*Sambasiva Rao*  
( V. Sambasiva Rao ) 17/98  
Director of Training

copy alongwith enclosures for information:

1. The Director, CIMI , RDAT, Building Guindy, Chennai.
2. The Director, ATI Hyderabad - 500063 ( for Andhra Pradesh.)
3. The Director, CSTARI, Salt Lake City, Calcutta (for Bihar and Orissa )
4. The Director, RDAT Mumbai ( for Maharashtra, Gujarat)
5. The Regional Director, RDAT CGO Complex, Faridabad ( for Rajasthan and Haryana )
6. The Director, FTI Tumkur Road, Bangalore ( for Karnataka)
7. The Director, ATI Guindy Chennai - 32 (For Tamil Nadu and Kerala)
8. The Regional Director, RDAT Kanpur ( for UP & MP )
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

*V.P. Joshi* 17/98  
(V.P. Joshi)

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State/UXx .KERALA.....

Dated ....30-6-1998

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SCIR (Standing Committee Inspection Report), DIR (Departmental Inspection Report), UC (Under Consideration), NR (Not Recommended), NC (Not Considered), SIR (Supplementary Inspection Report), PS (Power Supply)

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S. No.	Name, Address & File No. of the Institute for reference and future correspondence	Trade/Units for which Affiliation			REMARKS
		Sought by Institute	Recommended by		
1	2	3	4	5	6
29.	Hill Tech. I.T.C. Eloor, Kanner Distt. (Kerala) No. DGET-6/11/7/97-TC Pvt.	1, B/Mech (Mechanical)  One	Standing Committee	DGE&T ↓ One unit	SCIR Dated.....  SCIR-4.8.97. SIR-2.5.98.  u.o.f. Aug., 97.  This clears the case kept U.C. on 24.2.98.
30.	St. John's I.T.C. St. John's cathedral, Truvallu, Puzhassery, Puthanambathra (Kerala) Distt. Pin:- 689-101. No. DGET-6/11/18/98-TC (New Pvt. Instt)	1, Mechanic Electronics  Four (2+2)	Two (2+2)	Two Unit (1st Shift base unit)	SCIR-11-12-97  u.o.f. Aug., 98.
31.	Govt. I.T.I. (S.C.O.D.) Nilasshwar, (Kerala) No. DGET-6/11/22/98-TC (New Govt Instt)	1, B/Mech (Civil)  Two (1+1)	Two (1+1)	Two unit (1+1)	SCIR-18-12-97.  u.o.f. Aug, 97/98  State Director to affiliation orders after issuing the appointment of W/S Cal and S.Study Instrucstr.
32.	Carnal I.T.C. Angamaly, Ernakulam Distt. (Kerala) Pin:- 683-572 No. DGET-6/11/19/98-TC (New Pvt. Instt)	1, Electronic (Mech)  Two (1+1)  2, D.P.C.S.  Two	Two (1+1)	UC →  NR  NC	BCIR-17,12,97 Resubmit SIR within three months for Instructor W/S Cal. and Engg. Drawing & Building Plan.

M. Shree  
29/6/98

Speed. Post

No. DGET. 12/1/99- TC  
Government of India  
Ministry of Labour  
DGET  
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(28)

New Delhi dated the 4 November 1999

To

(27) The State Directors /UT Administrators ,  
dealing with Craftsman Training Scheme  
( as per the list enclosed )

**Subject:- Affiliation of ITIs/ ITCs .**

Sr,

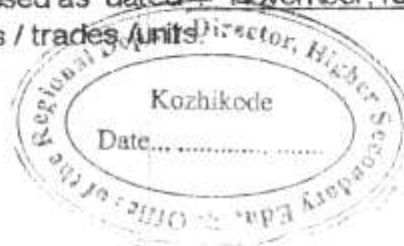
The Standing Committee Inspection Reports ( SCIRs ) , Departmental Inspection Reports ( DIRs ) and Supplementary Inspection Reports ( SIRs ) forwarded by you were scrutinised at this Directorate General and recommendations of Directorate General of Employment and Training ( DGET ) were put up before the members of the Sub Committee of National Council for Vocational Training ( NCVT ) dealing with affiliation in the meeting held on 4<sup>th</sup> November, 1999 at DGET Hqrs New Delhi. The recommendations of the Sub - Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs /ITCs/Units/Trades In respect of your State , with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed on the basis of which , you may issue the affiliation orders to the Managements of the concerned ITIs / ITCs / Units / Trades, indicating:

1. Defects and deficiencies under " Remarks " column are to be made good
2. The conditions of affiliation, if any, are to be complied with.

Your special attention is drawn to the effective date mentioned against the Trades/ units kept " Under Consideration " ( UC ). The trainees admitted in the trades/ units kept " UC " may be allowed to appear in the All India Trade Test for Craftsman provided they have completed the Training period from the date the trade is kept " UC " i.e., the trainees were admitted from the date the trade is kept " UC " or later. However, the SIRs in respect of all such cases should be submitted within three months.

You are requested to quote DGET file No. indicated below the institute's name in the list enclosed as dated 4<sup>th</sup> November, 1999 in future correspondence relating to these ITIs / trades / units.

*Team copy*  
*12/1/99*  
E.K. JAYARAJAN  
Regional Deputy Director  
Higher Secondary Education  
Regional Office, Kozhikode-65



contd.....2

It may clearly be noted that wherever " Not Recommended " ( NR ) has been mentioned against trades / Units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades / units in such ITIs / ITCs shall not be permitted to appear in All India Trade Test by NCVT. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/ trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors , DGET is facing a lot of Court Cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of Issue of this letter under intimation to this Directorate General. Further, the SIRs in respect of the cases kept under consideration ( UC ) must be forwarded to this office within three months falling which the cases will be considered as closed. Thereafter, fresh SCIR will be required , even for such cases which have been kept under consideration due to minor deficiencies.

*Hindi Version will follow*

Yours faithfully,

*V. Sambasiva Rao*  
(V. Sambasiva Rao) 4/11/99  
Director of Training

Copy alongwith

1. The Director , CIMI , RDAT Building , Guindy Chennai
2. The Director, ATI Hyderabad - 500063 ( for the concerned States)
3. The Director, CSTARI, Salt Lake City, Calcutta (-do-)
4. The Regional Director, RDAT Mumbai (-do-)
5. The Regional Director, RDAT CGO Complex, Faridabad (-do-)
6. The Director, FTI Tumkur Road, Bangalore (-do-)
7. The Director, ATI Guindy, Chennai - 32 (-do)
8. The Regional Director, RDAT Kanpur (-do-)
9. To all concerned ITIs / ITCs The Principals of the institutes are advised to contact the concerned State Director in this regard.

27

*V.P. Joshi*  
(V.P. Joshi)  
Joint Director of Training



State: 21/199 267 1

KERALA

Dated: 4.11.1999  
 12/1/99 235 33  
 dir-GHBS  
 505

Base of it showing the details of ITIs/ITCs seeking affiliation in the Trades/Unit on the basis of standing Committee Inspection Report (SCIR) and Departmental Inspection Report (DIR) received from the State/UT for obtaining approval of sub-committee of NCVT dealing with affiliation during its meeting in DGST (HQ), New Delhi-110001, held on. 4.11.1999

SCIR (Standing Committee Inspection Report), DIR (Departmental Inspection Report), UC (Under Consideration), NR (Not Recommended), NC (Not Considered), SIR (Supplementary Inspection Report), PS (Power Supply).

No.	Name, Address & File No. of Institute for reference and future correspondence.	Trades/Units for which Affiliation Sought by the Instt.	Recommended by		REMARKS
			Standing Committee	D.G.Z.T.	
1	St. Mary's ITC Valliyode, P.O. Vadakkanchery Distt. Palakkad, Kerala-678683 No. DGST: 6/11/63/96-TC (Pvt.)	1. <u>Electrician</u> 2(1+1)	2(1+1)	2(1+1)	SCIR dt. 6.6.1999 w.e.f. Aug. 1999/2000
2	Auxilium I.T.C., Binny Road, Palluruthy, Kochi Pin: 682006 (Kerala) No. DGST: 6/11/42/96-TC (Pvt.)	1. <u>Cutting &amp; Tailoring</u> 2(1+1)	One Unit	U.C.	SCIR dt. 1.6.99 w.e.f. Aug. 1999 SIR to be submitted for: a. Staff to be appointed. b. Plan on blue print Drawing with dimensions. c. Shortage of Machines to be made up.
3	Mar Themothes Sapthathi Memo. ITC, Manad, Trissur Pin: 680506 No. DGST 6/11/39/98-TC (Pvt.)	1. <u>Plumber</u> One	One	U.C.	SCIR dt. 6.6.1999 w.e.f. Aug. 1999 Shortage of General Machinery items to be made up. SIR to be submitted within three months.
		2. <u>Mech. (Diesel)</u> 2(1+1)	N.R.	N.C.	
4	St. John's ITC, Cathedral, Tiruvalla Distt: Pathanamthi Ila Pin: 689101, Kerala No. DGST: 6/11/13/98-TC (Pvt.)	1. <u>C.O.P.A.</u> 2(1+1)	2(1+1)	2(1+1)	SCIR dt. 5.6.1999 w.e.f. Aug. 1999

*B. Shaon*  
2.11.99

K. Manoj  
17/11/99

S. Sulakar  
Pvt  
ITI  
Chackalackal

*Madappally*

*27/4/01*

(28)

**NO.DGET-12/1/2001-TC  
GOVERNMENT OF INDIA  
MINISTRY OF LABOUR  
(D.G.E&T)**

New Delhi, dated 26<sup>th</sup> April, 2001

To

(18)

The State Directors/UT Administrators  
Dealing with Craftsman Training Scheme  
(As per the list enclosed)

**SUB: Affiliation of ITIs/Trades of ITCs with NCVT -regarding**

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forwarded by you were scrutinized at this Directorate General of Employment and Training (DGE&T) and were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in its meeting held on 17<sup>th</sup> April, 2001 at DGE&T Hqrs. New Delhi.

2 The Committee examined various affiliation cases and approval in deserving cases was accorded by it. The minutes of the meeting of the Sub-Committee are enclosed. A copy of the statement containing the names of ITIs/ITCs/trades/units in respect of your State which have been approved/rejected along with remarks indicating the conditions for affiliation etc. duly signed is enclosed. On the basis of this you may issue the affiliation orders to the Management of the concerned ITIs/ITCs which have been approved whereas to the others institutes affiliation orders be issued after the stipulated conditions/action as stated in the remarks column has been complied with. The conditions stated for grant of affiliation should be clearly conveyed to the respective institute stating that the deficiencies under Remarks column are to be made up. The other conditions of affiliation, if any, are to be complied with before the affiliation order is issued by you.

Your attention is also drawn to the effective date (i.e. SCIR/DIR date) of the trades units kept "under consideration - (UC)". The trainees admitted in the trades/units kept as 'UC' may be allowed to appear in the All India Trade test for Craftsman provided they have completed the training period from the date the trade unit has been kept UC i.e. the trainees admitted in the academic session from which affiliation has been kept 'under consideration' and not of earlier batches. However, the Supplementary Inspection Reports (SIRs) in respect of all such UC cases should be submitted latest by 8.6.2001 so that these cases are put to the Sub-committee of NCVT in its meeting to be held in June, 2001, failing which such case will be treated as closed and fresh



*Tran. Copy*  
*24/5/01*

Sch. Castes Development Officer Gr.1  
Madappally Block "ottayam"

SCIR/DIR as the case may be would require to be submitted for the grant of affiliation. Also no admission in such UC cases should be made from August, 2001 till affiliation to the trade unit is secured with the NCVT.

3). It may please be noted that in the affiliation cases statement enclosed, wherever in column no.5 i.e. DGE&T recommendations - Not Recommended (NR)/ Rejected has been mentioned against trades/units in all such cases the concerned institute may be instructed not to admit the trainees from the next session (Aug.2001) and the trainees, if any, undergoing training in the trades/units should not be permitted to appear in All India Trade Test. The trainees of unaffiliated institutes/trades are not to be permitted to appear for NCVT examination.

4) In the above meeting of the committee, the issue regarding grant of affiliation to the trades of Turner and Machinist units of ITIs/ITCs not having "NC/CNC Trainers" and related equipment, as prescribed in the Tool and Equipment list in the curricula of respective trade, and who have sought affiliation with NCVT was deliberated and the following decisions were taken:

- i. NC/CNC Trainers & related equipment either be procured by the institute itself or be procured by a nodal ITIs/ITCs and trainees from other ITIs located within the vicinity of 50 Kms may use the same equipment.
- ii. The concerned State Director dealing with Craftsmen Training Scheme would also ensure that the trainees of such ITIs/ITCs get training on the equipment as prescribed in the syllabus.

The concerned State Director should send the report in this regard to DGE&T, so that the SCIR put up to the Committee in its meeting of June, 2001, failing which all such affiliation reports would be returned.

5. Also few affiliation reports have been received from the States Directors, proposing therein the engagement of Trade Instructors on contract basis. The sub-committee of NCVT after discussing the issue agreed to the proposal. It was decided that the concerned State Director dealing with the Craftsmen Training Scheme would ensure that the validity of contract and other rule provisions including Contract Labour Act etc. are complied with. The duration of the contract should be equal to the duration of the trade course, i.e. one year for one year course and for two year course, the duration should be at least one year with option to renew the contract for another year. The State Directors-Madhya Pradesh, Karnataka, Maharashtra etc. are accordingly requested that for all such cases submitted to DGE&T, a certificate to this effect in respect of each of ITI/ITC should be sent to DGE&T Headquarter latest by 8.6.2000 so that these reports are placed before the Committee in its June, 2001 meeting for considering grant of affiliation. All these cases where the certificate is not received, such reports will be returned. The proposal to engage guest faculty (as instructor) was not agreed to by the Committee.



*True Copy*  
*[Signature]*  
Sd/- Crafts Development Officer, G.O.  
Madappalle Block, Mysore



You are also requested to quote DGE&T file Number indicated below the institute's name in the list enclosed in future correspondence relating to these ITIs.

Yours faithfully,



(D.K. SHARMA)  
DIRECTOR OF TRAINING

Copy along with enclosures for information to:

1. The Director, CIMI, RDAT Building, Guindy, Chennai.
2. The Director, ATI, Hyderabad (for Andhra Pradesh).
3. The Director, CSTARI, Salt Lake City, Kolkata (for Bihar, Orissa, West Bengal and Arunachal Pradesh).
4. The Regional Director, RDAT Mumbai (for Maharashtra, Gujarat).
5. The Regional Director, RDAT, CGO Complex Faridabad (for Rajasthan, Haryana, Himachal Pradesh, J&K and Punjab).
6. The Director, FTI, Tumkur Road, Bangalore (for Karnataka).
7. The Director, ATI, Guindy, Chennai (for Tamil Nadu and Kerala).
8. The Regional Director, RDAT, Kanpur (for UP and MP).
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.



(D.K. SHARMA)  
DIRECTOR OF TRAINING



*True Copy*  
*UP*  
*29/11/11*  
Sch. Castes Development Officer Gr. I  
Madappally Block, Nottayam

6.	M.K. Mackar Pillai, Memorial MES ITC, Erumathala, P.O. Aluva, Ernakulam - 683105 Kerala <u>DGET-6/11/3/99-TC</u> (Pvt.)	SURVEYOR	Addl. One Unit		Addl. One unit Total 2(1+1)	<u>DIR-7/4/2000</u> w.e.f. Aug. 2000 S/Dir. to ensure that instructor for surveyor Trade (2 <sup>nd</sup> unit) had been appointed in Aug 2000 before affiliation order is issued.
7.	Government ITI for women, Chalkudy-Thrissur Distt- Kerala <u>DGET-6/11/2/2001-TC</u> (New Govt.)	C.O.P.A. C.O.P.A.	One Unit One unit Addl.	One Unit One unit Addl.	One Unit Rejected *	<u>SCIR-17-10-2000</u> w.e.f. August, 2000 * Rejected as Sub. Committee of NCVT did not agree engagement of Guest faculty for COPA trade.
8.	Institute of ITC Survey, Shanmugha Road City Post Office, Patikkara Palakkad-Kerala-678014 <u>DGET-6/11/4/99-TC</u> (Pvt.)	SURVEYOR	Addl. One Unit Total 2(1+1)	Addl. One Unit Total 2(1+1)	Addl. One Unit Total 2(1+1)	<u>DIR-8-5-2000</u> w.e.f. August, 2000
9.	St. Jonn's ITC, Cathedral Thiruvalla, Pathanamthitta Distt. Pin-689101, Kerala <u>DGET-6/11/18/98-TC</u> (Pvt.)	ELECTRNIC (MECH.)	Addl. 2(1+1)	Addl. 2(1+1)	Addl. 2(1+1) Total 4(2+2)	<u>SCIR-23-9-2000</u> W.e.f. Aug 2000 S/Dir. to issue affiliation order after ensuring that instructors had been appointed in Aug 2000. PS be augmented to 17 KW.
10.	Matha Amrithananthamayi, Mission Trust ITC, Puthiyakavu, Karuradapally, Kollam- Distt, Pin-690525 Kerala <u>DGET-6/9/2/76-TC</u> (Pvt.)	MECH.(M/V.)	4(2+2)	4(2+2)	4(2+2)	<u>SCIR-23-9-2000</u> w.e.f. August, 2000 S/Study instructor may be appointed.
11.	Khairath ITC, Pazhayalakkidi P.O., Akalur-Distt. Palakkad- Pin-679302 Kerala <u>DGET-6/11/21/99-TC</u> (Pvt.)	SURVEYOR	One Addl.		One Unit Addl. Total 2(1+1)	<u>DIR-16-3-2000</u> w.e.f. August, 2000