To

The State Directors/UT Administrators,
Dealing with Craftsmen Training Scheme,
(As per the list enclosed)

Subject: Affiliation of ITIs/ITCs.

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs), and Supplementary Inspection Reports (SIRs), forwarded by you were scrutinised at this Directorate General and recommendations of Directorate General of Employment & Training (DGET) were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in the meeting held on 23.06.1999 at DGET Hrs, New Delhi. The recommendations of the Sub-Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs/ITCs/Units/Trades in respect of your State, with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed on the basis of which, you may issue the affiliation orders to the Managements of the concerned ITIs/ITCs/Units/Trades, indicating:

1. Defects and deficiencies under "Remarks" column are to be made good.
2. The conditions of affiliation, if any, are to be complied with.

Your special attention is drawn to the effective date mentioned against the Trades/Units kept "Under Consideration" (UC). The trainees admitted in the trades/units kept "UC" may be allowed to appear in the All-India Trade Test for Craftsmen provided they have completed the Training period from the date the trade is kept "UC" i.e., the trainees were admitted from the date the trade is kept "UC" or later. However, the SIRs in respect of all such cases should be submitted within three months.

You are requested to quote DGET File No. indicated below the institute's name in the list enclosed as dated 23.6.1999 in future correspondence relating to these ITIs/trades/units.

It may clearly be noted that wherever "Not Recommended" (NR) has been mentioned against trades/units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades/units in such ITIs/ITCs shall not be permitted to

contd.....p/2
appear in All-India Trade Test by NCVT. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGET is facing a lot of Court Cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of issue of this letter under intimation to this Directorate General. Further, the SIRs in respect of the cases kept under consideration (UC) must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SCIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

[Signature]

Director of Training

25/1/89

Copy alongwith enclosures for information to:

1. The Director, CIMI, RDAT Building, Guindy, Chennai.
2. The Director, ATI, Hyderabad-500063 (for Andhra Pradesh)
3. The Director, CSTARI, Salt Lake City, Calcutta (for Bihar and Orissa).
4. The Regional Director, RDAT, Mumbai (for Maharashtra and Gujarat)
5. The Regional Director, RDAT, CGO Complex, Faridabad (for Rajasthan and Haryana)
6. The Director, FTI, Tumkur Road, Bangalore (for Karnataka)
7. The Director, ATI, Guindy, Chennai-32 (for Tamil Nadu and Kerala)
8. The Regional Director, RDAT, Kanpur (for UP and MP)

To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

(V.P. Joshi)
Joint Director of Training
<table>
<thead>
<tr>
<th>No.</th>
<th>Name of Institute</th>
<th>Date of Affiliation of DPCS with order No.</th>
<th>Date of Inspection of COPA</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>1</td>
<td>Asian Computer Centre, ITC, Chengannur, Alappuzha</td>
<td>2 (1+1) units w.e.f. Aug'95 NO.DGET-12/1/96-TC</td>
<td>24/10/98</td>
<td>Affiliation continues</td>
</tr>
<tr>
<td></td>
<td>No.DGET-6/11/3/96-TC</td>
<td>dt. 22/2/96</td>
<td></td>
<td></td>
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<tr>
<td>45</td>
<td>St. Xaviers ITC, Pullor, Trinjala Kuda, Trichur</td>
<td>2 (1+1) units (as per record)</td>
<td>16/7/96</td>
<td>Do</td>
</tr>
<tr>
<td></td>
<td>No.DGET-6/9/205/80-TC</td>
<td></td>
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<tr>
<td>46</td>
<td>Digi Dynamics Computer Centre, ITC, Alengatha</td>
<td>one unit w.e.f. Aug'91</td>
<td>4/7/98</td>
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<tr>
<td></td>
<td>Building, Near Town Hall, Vadakara, Kozhikode</td>
<td>6(Affiliation) 92-TC</td>
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<td>one unit addl. w.e.f. Aug'93</td>
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<td></td>
<td>dt. 28/3/94</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2 (1+1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>47</td>
<td>Matha Amrithanandamati Mission trust ITC,</td>
<td>one unit w.e.f. Aug'91</td>
<td>8/3/98</td>
<td>Do</td>
</tr>
<tr>
<td></td>
<td>Puthiyakavu, Parunagappally, Kollam,</td>
<td>NO.DGET-12/2/93-TC</td>
<td></td>
<td></td>
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<td></td>
<td>No.DGET-6/9/2/76-TC</td>
<td>dt. 13/7/93</td>
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<tr>
<td>48</td>
<td>Ebanazer Commercial College ITC, Kozhencherry P.O.</td>
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<td>15/10/98</td>
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<tr>
<td></td>
<td>Pathanamthitta</td>
<td>NO.DGET-12/6/94-TC</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>No.DGET-6/9/121/85-TC</td>
<td>dt. 15/3/95</td>
<td></td>
<td></td>
</tr>
<tr>
<td>49</td>
<td>Calicut Institute of Engg, Tech. ITC, Chalappuram, Kozhikode</td>
<td>2 (1+1) units w.e.f. Aug'90</td>
<td>28/9/98</td>
<td>Do</td>
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<td></td>
<td>No.DGET-6/9/137/85-TC</td>
<td>6/affiliation/91-TC</td>
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</table>
No. DGE&T -124/2001- TC
Government of India
Ministry of Labour
Directorate General of Employment and Training
New Delhi, dated 27th November, 2001

To

The State Directors/ UT Administrators
Dealing with Craftsmen Training Scheme
(As per the list enclosed)

Subject : Affiliation of ITIs/ITCs - Trade of ITCs with NCVT – regarding

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forwarded by you were scrutinized at this Directorate General of Employment And Training Employment and Training (DGE&T) and were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in its meeting held on 23.11.2001 at DGE&T Hqrs. New Delhi.

The Committee examined various affiliation cases and approval in deserving cases was accorded by it. The minutes of the meeting of the Sub-Committee are enclosed.

A copy of the statement containing the names of ITIs/ITCs/trades/units in respect of your State which have been approved/rejected along with remarks indicating the conditions for affiliation etc. duly signed is enclosed. On the basis of this you may issue the affiliation orders to the Management of the concerned ITIs/ITCs which have been approved whereas to the others institutes affiliation orders be issued after the stipulated conditions/action as stated in the remarks column has been complied with. The conditions stated for grant of affiliation should be clearly conveyed to the respective institute stating that the deficiencies under Remarks column are to be made up. The other conditions of affiliation, if any, are to be compiled with before the affiliation order is issued by you.

Your attention is also drawn to the effective date (i.e. SCIR/DR date) of the trades units kept "under consideration" (UC). The trainees admitted in the trades/units kept as "UC" may be allowed to appear in the All India Trade test for Craftsman provided they have completed the training period from the date the trade unit has been kept UC i.e. the trainees admitted in the academic session from which affiliation has been kept ‘under consideration’ and not of earlier batches. However, the Supplementary Inspection Reports (SIRs) in respect of all such UC cases should be submitted within 3 months. So that these cases are put to the Sub-Committee of NCVT in its next meeting failing which such case will be treated as closed and fresh SCIR/DIR as the case may be would require to be submitted for the grant of affiliation. Also no admission in such UC cases should be made from August, 2002 till affiliation to the trade unit is secured with the NCVT.

You are aware that in the meeting of the Committee held on 17.4.2000, the issue regarding grant of affiliation to the trades of Turner and Machinist units of ITIs/ITCs not having "NC/CNC Trainers" and related equipment, as prescribed in the Tool and Equipment list in the curriculum of respective trade, and who have
sought affiliation with NCVT was deliberated and the following decisions were taken:

a. NC/CNC Trainers & related equipment either be procured by the institute itself or be procured by a nodal ITIs/ITCs and trainees from other ITIs located within the vicinity of 50 Kms may use the same equipment.

b. The concerned State Director dealing with Craftsmen Training Scheme would also ensure that the trainees of such ITIs/ITCs get training on the equipment as prescribed in the syllabus.

The concerned state Director should send the report in this regard to DGE&T, so that the SCIR put up to the Committee in its next meeting, failing which all such affiliation reports would be returned.

You are also requested to quote DGE&T file Number, indicated below the institute's name in the list, enclosed, in future correspondence relating to these ITIs.

Yours faithfully,

(V.P. Joshi)
Jt. Director of Training

Copy along with enclosures for information to:

1. The Director of Apprenticeship Training, CIMI, RDAT Building, Guindy, Chennai.
2. The Director of Apprenticeship Training, ATI, Hyderabad (for Andhra Pradesh).
3. The Director of Apprenticeship Training, CSTARI, Salt Lake City, Kolkata (for Andaman and Nicobar, Bihar, Jharkhand, Orissa, West Bengal).
4. The Regional Director of Apprenticeship Training, RDAT Mumbai (for Maharashtra, Gujarat).
5. The Regional Director of Apprenticeship Training, RDAT, CGO Complex, Faridabad (for Rajasthan, Himachal Pradesh, Haryana and Chandigarh).
6. The Director of Apprenticeship Training, FTI, Tumkur Road, Bangalore (for Karnataka).
7. The Director of Apprenticeship Training, ATI, Guindy, Chennai (for Tamil Nadu and Kerala).
8. The Regional Director of Apprenticeship Training, RDAT, Kanpur (for UP, and Uttarakhand).
9. To all concerned ITIs/ITCs. The Principals for the institutes are advised to contact the concerned State Director in this regard.

(M.C. Sharma)
Dy Director of Training

File: Matters relating to affiliation
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<thead>
<tr>
<th>No.</th>
<th>Name of State</th>
<th>Address</th>
<th>Trade</th>
<th>No of Trades</th>
<th>Date</th>
<th>Remarks</th>
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<tr>
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<td>Kerala</td>
<td>Bethany ITC, NM, 13/170, Nedumangad, P.O. Thiruvananthapuram, Kerala-695541</td>
<td>Surveyor</td>
<td>One addl.</td>
<td>One addl. Total 2(1+1)</td>
<td>DIR-2-5-2001</td>
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<td></td>
<td></td>
<td>Kerala</td>
<td>Mech. Diesel</td>
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<td>54</td>
<td>Kerala</td>
<td>EBE NEZER ITC, Punnur, Building B.No.-215, Vanchithra Kozmencherry P.O. Pathanamthitta-Distt-689641 Kerala</td>
<td>COPA</td>
<td>One addl.</td>
<td>One addl. Total 2(1+1)</td>
<td>DIR-3-5-2001</td>
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<td></td>
<td></td>
<td>Kerala</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>55</td>
<td>Kerala</td>
<td>Meera ITC, Karipur, P.O. Nedumangad, Trivandrum-Distt-695541 Kerala</td>
<td>Surveyor</td>
<td>One addl.</td>
<td>One addl. Total 2(1+1)</td>
<td>DIR-2-5-2001</td>
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<td>Kerala</td>
<td></td>
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<td></td>
<td></td>
<td>Kerala</td>
<td>IT &amp; ESM</td>
<td>4(2+2)</td>
<td>4(2+2)</td>
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New Delhi, the 1986

The Director of Employment & Training,
All State-Directors/U.T. Administrators
(Dealing with Craftsmen Training Scheme)
Vadodara, Thiruvananthapuram 695 014
(Attention of Shri B.K. Jaiswal)

Affiliation of ITIs/ITCs in your State/U.T. to N.C.V.T.

Enclosed, please find the following annexures to this letter:

Annexure-A: Trade/Unit wise list of ITIs/ITCs giving details of the trades/units for which affiliation to N.C.V.T. has been granted.

Annexure-B: Trade/Unit-wise list of ITIs/ITCs giving details of trades and units, trainees of which have been permitted to appear in the All India Trade Test held in 1986.

In addition to above, some inspection reports were scrutinised separately and were forwarded to the affiliation Sub-committee members for their approval. Communications conveying affiliation/permission have been issued separately on prescribed proforma.

In respect of some of the trades/units permission to trainees has not been given due to major discrepancies in the instructions. The institutes/trades for which instructions have already been issued, may not be found covered in the above annexures.

The institutes/trades, started in 1982 or before, which have not been granted permanent affiliation so far, including those covered in annexures 'A', 'B' and 'C', stand de-recognised.

Any information given in the annexures mentioned above should be deemed to a repetition and not an additional one if any other information/instruction has already been issued or is covered in the above annexures for the same purpose.
6. Any discrepancy observed by you, after comparing the details of the above annexures, with your records may please be brought to the notice of this Directorate. The above annexures do not cover those institutes/trades for which inspection may have been received after July, 1985. Such reports would be scrutinised in due course of time for considering affiliation.

7. In cases, where conditional affiliation has been granted, State Director is requested to confirm within 3 months that the condition imposed has been met with and the discrepancies have been removed. If confirmation is not received, affiliation granted is likely to be withdrawn.

8. Information desired vide this Directorate letter No. D.A.T. 60/2 84-TC dated 23rd May, 1985 is not already sent by you. It can be forwarded immediately as the same is required for check up comparison with our records.

Yours Faithfully,

[Signature]

[Name]

[Post]

[Signature]

[Name]

[Post]
<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1-</td>
<td>D/Dem(Civil)</td>
<td>4 units</td>
</tr>
<tr>
<td>2-</td>
<td>D/Dem(Mech)</td>
<td>4 units</td>
</tr>
<tr>
<td>3-</td>
<td>Mech.(Gen. Electronics)</td>
<td>2 units</td>
</tr>
<tr>
<td>4-</td>
<td>Mech.(Radio &amp; TV)</td>
<td>1 unit</td>
</tr>
<tr>
<td>5-</td>
<td>Wreher</td>
<td>1 unit</td>
</tr>
<tr>
<td>6-</td>
<td>Plumber</td>
<td>2 units</td>
</tr>
<tr>
<td>7-</td>
<td>1- Stonecrapy</td>
<td>1 unit</td>
</tr>
<tr>
<td>8-</td>
<td>1- Electrican</td>
<td>2 units</td>
</tr>
<tr>
<td>9-</td>
<td>2- D/Dem(Civil)</td>
<td>2 units</td>
</tr>
<tr>
<td>10-</td>
<td>2- D/Dem(Mech)</td>
<td>2 units</td>
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</table>
Subject: Affiliation of ITI/ETI in various States /

Please find enclosed herewith a list of ITI/ETI of your State/UT permanently affiliated to IGTI (continuing) as per norms also included in the above list.

Please find enclosed a list of ITI/ETI of your State/UT permanently affiliated to IGTI (continuing) as per norms also included in the above list.

Please find enclosed a list of ITI/ETI of your State/UT permanently affiliated to IGTI (continuing) as per norms also included in the above list.

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Please find enclosed a list of ITI/ETI of your State/UT permanently affiliated to IGTI (continuing) as per norms also included in the above list.
No.DGBT-E 3(d)(111)/86 TC
Government of India
Ministry of Labour
Directorate General of Employment & Training

New Delhi, dated the 8th October '86.

To

The State Director
(Dealing with C.T.S.)
Kerala

Subject: Affiliation of ITIs/Trades/Units

Sir,

With reference to your letter No. C2/1431/86 dated 29.5.86 on the subject cited above, I am directed to inform you that after scrutiny of inspection report, the following trades/units marked 'x' of Khemaaar ITC Kozhikode have not been recommended for permanent affiliation to NCVT on account of reasons given in column No. 5.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Trades/Units for which permanent affiliation sought by ITI</th>
<th>Recommended by Standing Committee</th>
<th>Recommended by D.G.B.T. Committee</th>
<th>Reasons for not recommending permanent affiliation to the remaining trades/units</th>
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<tbody>
<tr>
<td>1</td>
<td>Stenography (English)</td>
<td>2 units</td>
<td>1 unit</td>
<td>1 unit</td>
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</table>

Yours faithfully,

[Signature]

for Director of Training
Subject: Affiliation of ITIs/ITCs/Trades/Units on the basis of Standing Committee Inspection Reports received in the Directorate General of Employment and Training, New Delhi.

Sir,

The Standing Committee Inspection Reports (SCIRs), forwarded by you were scrutinised at this Directorate and the recommendations of Directorate General of Employment and Training (DG&ET) were put up to the Members of the Standing Committee of NCVT, dealing with affiliation at its meeting dated 4-3-1955 at the DG&ET (Headquarters), New Delhi. Members have approved the recommendations of DG&ET - copy of the Statement containing the names of ITIs/ITCs/Trades/Units, remarks/conditions for recommending affiliation, etc., on the basis of the scrutiny of Inspection reports, referred to above, duly signed is enclosed. The trades/units as recommended by DG&ET under Column 5 of the Statement have been approved for affiliation by the Standing Committee and, therefore, are granted affiliation to NCVT. This is for your kind information and necessary action.

2. On this basis, you may issue the affiliation orders to the Management of respective ITI/ITC only after ensuring that:
   (i) the defects and deficiencies observed under "Remarks" (column 6) are
   (ii) the conditions of affiliation, if any, are
   (iii) the availability of every supply Reports in respect of the Institute.

3. Any kind of discrepancy/deficiency observed by you may please be brought to the notice of this Directorate General.

4. You are requested to quote the file no. indicated below the institute's name in the list enclosed, in all future correspondence relating to these ITIs.

5. Kindly acknowledge the receipt.

Encl.: as above.

Yours faithfully,

[Signature]

Director of Training/Secretary NCVT
716106
<table>
<thead>
<tr>
<th>SCIR Date</th>
<th>23-1-944</th>
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</thead>
<tbody>
<tr>
<td>E. F. Young</td>
<td>49</td>
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</table>

**Notes:**
- The standing committee members have been provided with the full list of tasks and equipment.
- Each member has received a copy of the standing committee report.
- The report includes a summary of the tasks and equipment.
- The standing committee report has been received and filed with the Secretary of Trade and Employment.
- The standing committee report has been circulated to all members.
- The standing committee report has been reviewed and approved.
- The standing committee report has been discussed and debated.
- The standing committee report has been signed and dated.

**Signatures:**
- J. E. Brown
- L. F. Smith
- M. T. Jones

**Date:** Jan 1995

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**Table:**

<table>
<thead>
<tr>
<th>Unit</th>
<th>Location</th>
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<tbody>
<tr>
<td>One Unit</td>
<td>Location 1</td>
</tr>
<tr>
<td>Two Units</td>
<td>Location 2</td>
</tr>
<tr>
<td>Two Units</td>
<td>Location 3</td>
</tr>
</tbody>
</table>

**Notes:**
- The standing committee report includes a summary of the tasks and equipment.
- The standing committee report has been reviewed and approved.
- The standing committee report has been discussed and debated.
- The standing committee report has been signed and dated.

**Signatures:**
- J. E. Brown
- L. F. Smith
- M. T. Jones

**Date:** Jan 1995