No. DGET. 12/1/99- TC
Government of India
Ministry of Labour
DGET

New Delhi dated the 4 November 1999

To

The State Directors/UT Administrators,
dealing with Craftsmen Training Scheme
(as per the list enclosed)

Subject:- Affiliation of ITIs/ITCs

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forwarded by you were scrutinised at this Directorate General and recommendations of Directorate General of Employment and Training (DGET) were put up before the members of the Sub Committee of National Council for Vocational Training (NCVT) dealing with affiliation in the meeting held on 4th November, 1999 at DGET Hqrs New Delhi. The recommendations of the Sub Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs/ITCs/Units/Trades in respect of your State, with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed on the basis of which, you may issue the affiliation orders to the Managements of the concerned ITIs/ITCs/Units/Trades, indicating:

1. Defects and deficiencies under Remarks column are to be made good.

2. The conditions of affiliation, if any, are to be complied with.

Your special attention is drawn to the effective date mentioned against the Trades/Units kept "Under Consideration" (UC). The trainees admitted in the trades/units kept "UC" may be allowed to appear in the All India Trade Test for Craftsmen provided they have completed the Training period from the date the trade is kept "UC" i.e., the trainees were admitted from the date the trade is kept "UC" or later. However, the SIRs in respect of all such cases should be submitted within three months.

You are requested to quote DGET file No. indicated below the institute's name in the list enclosed as dated 4th November 1999 in future correspondence relating to these ITIs/Trades/Units.

E.K. Jayarajan
Regional Deputy Director
Higher Secondary Education
Regional Office, Kozhikode-65

Kozhikode
Date:...
It may clearly be noted that wherever "Not Recommended" (NR) has been mentioned against trades/Units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades/units in such ITIs/ITCs shall not be permitted to appear in All India Trade Test by NCVT. It has also been observed that some State Directors allow the trainees of affiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGET is facing a lot of Court Cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of issue of this letter under intimation to this Directorate General. Further, the SIRs in respect of the cases kept under consideration (UC) must be forwarded to this office within three months falling which the cases will be considered as closed. Thereafter, fresh SIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

[V. Sambasiva Rao]  
Director of Training  
4/11/99

Copy alongwith

1. The Director, CIM, RDAT Building, Guindy, Chennai
2. The Director, ATI, Hyderabad - 500063 ([for the concerned States])
3. The Director, CSTARI, Salt Lake City, Calcutta (do-)
4. The Regional Director, RDAT Mumbai (do-)
5. The Regional Director, RDAT CSG, Complex, Faridabad (do-)
6. The Director, FTI, Tumkur Road, Bangalore (do-)
7. The Director, ATI Guindy, Chennai - 82 (do-)
8. The Regional Director, RDAT Kanpur (do-)
9. To all concerned ITIs / ITCs: The Principals of the Institutes are advised to contact the concerned State Director in this regard.

[V.P. Joshi]  
Joint Director of Training
The State: KERALA    Dated: 4-11-1999

(Standing Committee Inspection Report, DIR (Departmental Inspection Report), M/S (Not Recommended), N/C (Not Considered), SIR (Supplementary Inspection Report), PS (Power Supply).

<table>
<thead>
<tr>
<th>No. of Institute for</th>
<th>Sought by the Inst.</th>
<th>Recommended by Standing Committee</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neelam ITT, Monikud, Pathanamthitta, Kerala - P.O.</td>
<td>2(1+:1)</td>
<td>2(1+:1)</td>
<td>SCIR ref. 18-3-99. w.e.f. Aug., 1999</td>
</tr>
<tr>
<td>Nr. Philoxenes C. Melangal P.O. Cott. Pathanamthitta, Pin: 685571</td>
<td>2(1+:1)</td>
<td>3(1+:1)</td>
<td>SCIR ref. 3-3-99. w.e.f. Aug., 1999</td>
</tr>
<tr>
<td>N. TRs/11/25/95-TC (Frst.)</td>
<td></td>
<td></td>
<td>SIR to be submitted for</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1. Instructor to be appointed for S. Study and Motor Driving as remarked by S.C. in their observation.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2. Group instructor to be posted.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3. The Standard of training is reported poor. S/D is advised not to allow for additional (new units) in this Institute and also ensure that all the records are maintained properly and standard of Teaching is improved.</td>
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<td></td>
<td></td>
<td>SCIR ref. 24-5-1999. w.e.f. Aug., 1999</td>
</tr>
</tbody>
</table>

To submit the Comprehensive tools & equipment available for the trade. The layout of the work shop indicating the P/H trade. To appoint instructor for the training. Based on the date of joining of the instructor.