No. DGE&T - 12/1/2001-TC
Government of India
Ministry of Labour
Directorate General of Employment and Training
New Delhi, dated 27th November, 2001

To
The State Directors/UT Administrators
Dealing with Craftsman Training Scheme
(As per the list enclosed)

Subject: Affiliation of ITIs/ITCs - Trade of ITCs with NCVT - regarding

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forwarded by you were scrutinized at this Directorate General of Employment And Training Employment And Training (DGE&T) and were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in its meeting held on 23.11.2001 at DGE&T Hqrs. New Delhi.

The Committee examined various affiliation cases and approval in deserving cases was accorded by it. The minutes of the meeting of the Sub-Committee are enclosed.

A copy of the statement containing the names of ITIs/ITCs/trades/units in respect of your State which have been approved/rejected along with remarks indicating the conditions for affiliation etc. duly signed is enclosed. On the basis of this you may issue the affiliation orders to the Management of the concerned ITIs/ITCs which have been approved whereas to the others institutes affiliation orders be issued after the stipulated conditions/action as stated in the remarks column has been complied with. The conditions stated for grant of affiliation should be clearly conveyed to the respective institute stating that the deficiencies under Remarks column are to made up. The other conditions of affiliation, if any, are to be compiled with before the affiliation order is issued by you.

Your attention is also drawn to the effective date (i.e. SCIR/DR date) of the trades units kept "under consideration -(UC)". The trainees admitted in the trades/units kept as "UC" may be allowed to appear in the All India Trade test for Craftsman provided they have completed the training period from the date the trade unit has been kept UC i.e. the trainees admitted in the academic session from which affiliation has been kept under consideration' and not of earlier batches. However, the Supplementary Inspection Reports (SIRs) in respect of all such UC cases should be submitted within three month. So that these cases are put to the Sub-Committee of NCVT in its next meeting failing which such case will be treated as closed and fresh SCIR/DIR as the case may be would require to be submitted for the grant of affiliation. Also no admission in such UC cases should be made from August, 2002 till affiliation to the trade unit is secured with the NCVT.

You are aware that in the meeting of the Committee held on 17.4.2000, the issue regarding grant of affiliation to the trades of Turner and Machinist units of ITIs/ITCs not having "NC/CNC Trainers" and related equipment, as prescribed in the Tool and Equipment list in the curricula of respective trade, and who have
sought affiliation with NCVT was deliberated and the following decisions were taken:

a. NC/CNC Trainers & related equipment either be procured by the institute itself or be procured by a nodal ITIs/ITCs and trainees from other ITIs located within the vicinity of 50 Kms may use the same equipment.

b. The concerned State Director dealing with Craftsmen Training Scheme would also ensure that the trainees of such ITIs/ITCs get training on the equipment as prescribed in the syllabus.

The concerned state Director should send the report in this regard to DGE&T, so that the SCIR put up to the Committee in its next meeting, failing which all such affiliation reports would be returned.

You are also requested to quote DGE&T file Number, indicated below the institute's name in the list, enclosed, in future correspondence relating to these ITIs.

Yours Faithfully,

(V.P. Joshi)
Jr. Director of Training

Copy along with enclosures for information to:
1. The Director of Apprenticeship Training, CIMI, RDAT Building, Guindy, Chennai.
2. The Director of Apprenticeship Training, ATI, Hyderabad (for Andhra Pradesh).
3. The Director of Apprenticeship Training, CSTARI, Salt Lake City, Kolkata (for Andaman and Nicobar; Bihar, Jharkhand, Orissa, West Bengal).
4. The Regional Director of Apprenticeship Training, RDAT Mumbai (for Maharashtra, Gujarat).
5. The Regional Director of Apprenticeship Training, RDAT, CGO Complex, Fardabad (for Rajasthan, Himachal Pradesh, Haryana and Chandigarh).
6. The Director of Apprenticeship Training, FTI, Tumkur Road, Bangalore (for Karnataka).
7. The Director of Apprenticeship Training, ATI, Guindy, Chennai (for Tamil Nadu and Kerala).
8. The Regional Director of Apprenticeship Training, RDAT, Kanpur (for UP, and Uttrakhand).
9. To all concerned ITIs/ITCs. The Principals for the institutes are advised to contact the concerned State Director in this regard.

(M.C. Sharma)
Dy Director of Training
<table>
<thead>
<tr>
<th>No.</th>
<th>Institution Details</th>
<th>Trade</th>
<th>Traineeship Details</th>
<th>Affiliation Number</th>
<th>Affiliation Date</th>
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<tbody>
<tr>
<td>38</td>
<td>Gateway Computer Education ITC, 1Ind floor KRKPM, Building, Kadambaradu Pathanamthitta-691553 Kerala</td>
<td>COPA</td>
<td>2(1+1) 2(1+1) 2(1+1)</td>
<td>SCIR-9-7-2001</td>
<td>W.e.f. August, 2001</td>
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<td>39</td>
<td>Kavitha ITC, West of YMCA Sanathanamward Alappuzha-688001 Kerala</td>
<td>Mech. Diesel</td>
<td>2(1+1) 2(1+1) 2(1+1)</td>
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<td>40</td>
<td>SCDD Government ITI, Enkakad, P.O Enkakad, Dist-Tirur-680589 Kerala</td>
<td>Surveyor</td>
<td>2(1+1) 2(1+1) 2(1+1)</td>
<td>SCIR-10-7-2001</td>
<td>W.e.f. August, 2001</td>
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<td></td>
<td>S/D may ensure that minor shortages of 1 &amp; F is made up before issuing of affiliation order.</td>
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<td>41</td>
<td>SCDD Government ITI, Mangalam, Anjumoomathy P.O., Palakkad-Dist-678682 Kerala</td>
<td>Plumber</td>
<td>One</td>
<td>S/C</td>
<td>SCIR-5-7-2001</td>
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<td></td>
<td>D/MAN (Civil)</td>
<td>2(1+1)</td>
<td>2(1+1)</td>
<td>Reject both the trades</td>
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<td>Government ITI, (SCDD) Oachira, Kollam-Disttt-690526 Kerala</td>
<td>Plumber</td>
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<td>One</td>
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<td>W.e.f. August, 2001</td>
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Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs), and Supplementary Inspection Reports (SIRs) were scrutinized at this Directorate General and recommendations of DGET were put up before the members of the Sub Committee of NCVT dealing with affiliation in the meeting held on 30.6.98 at DGET Hrs, New Delhi. The recommendations of the Sub Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs/ITCs/Units/Trades in respect of your State, with remarks indicating the conditions for recommending affiliation etc., duly signed is enclosed.

On the basis of that, you may issue the affiliation orders to the Managements of the concerned ITIs/ITCs/Units/Trades, indicating:

1. Defects and deficiencies under Remarks column 6 are to be made good.

2. The conditions of affiliation, if any, are to be complied with.

3. It has been resolved in the meeting that the trainees belonging to the trades/units kept under consideration (7 UC) may be allowed to appear in the ensuing All India Trade Test for Craftsmen. However, the SIRs in respect of all such cases should be submitted within three Months and no admissions in August, 1998 should be made till the cases are not cleared by DGET.

You are requested to quote File No. indicated below Institute's name in the list enclosed as dated 30.6.98 for future correspondence relating to these ITIs/Units.

contd........
It may clearly be noted that wherever 'Not Recommended' (NR) or 'Not Considered' (NC) has been mentioned, in column 5 of the enclosure, the concerned institute may be instructed not to admit the trainees from the next session and the trainees if any, undergoing training in such trades/units in such ITIs shall not be permitted to appear in All India Trade Test by NCVT. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGTE

a) had to change the procedure for issue of National Trade Certificates and such trainees will not be given NCVT certificates and;

b) is facing a lot of Court Cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of issue of this letter under intimation to this Directorate General. Further, the SIR/DIRs in respect of the cases kept under consideration (UC) must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SCIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

V. Sambasiva Rao
Director of Training

Copy along with enclosures for information:

1. The Director, CIMIT, RDAT, Building Guindy, Chennai
2. The Director, ATI Hyderabad - 500063 (for Andhra Pradesh.)
3. The Director, CSTARI, Salt Lake City, Calcutta (for Bihar and Orissa)
4. The Director, RDAT, Mumbai (for Maharashtra, Gujarat)
5. The Regional Director, RDAT CGO Complex, Faridabad (for Rajasthan and Haryana)
6. The Director, FTI Tumkur Road, Bangalore (for Karnataka)
7. The Director, ATI Guindy Chennai - 32 (For Tamil Nadu and Kerala)
8. The Regional Director, RDAT Kanpur (for UP & MP)
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the Concerned State Director in this regard.

(V.P. Joshi)
<table>
<thead>
<tr>
<th>S.No/</th>
<th>Name &amp; Address of the III/IVC with Instt. File No/GCT.</th>
<th>Trade unit for which affiliation Sought by the Instt.</th>
<th>Standing Committee</th>
<th>M.C.M.B.T.</th>
<th>Remarks</th>
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<tr>
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<td>No. DGET-6/11/28/96-TC (N.C. Govt. Instt.)</td>
<td>D/Wan (Civil)</td>
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<td>Two (1+1)</td>
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<td>N.C.</td>
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<td>34. Industrial Training Institute for Women, Changampuzha (Kerala)</td>
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<td>Stonagrapy (English)</td>
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<td>N.R.</td>
<td>N.C.</td>
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<td>Mech. Electronics</td>
<td>Two (1+1)</td>
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<td>N.C.</td>
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<td>Ernakulam Karayakan Diamond Jubilee Memorial I.T.C., D.C. Road, Cochin- 682-016 (Kerala)</td>
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<td>No. DGET-6/11/20/96-TC</td>
<td>D. P. C. S.</td>
<td>Two Unit (1+1)</td>
<td>Two (1+1)</td>
<td>N.C.</td>
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<td>Fresh SCIR as per revised syllabus of COPA may please be submitted on trainee on roll at the time of inspection.</td>
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<td></td>
<td>29/6/98</td>
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