New Delhi dated the 22nd February, 1996.

KERALA

The State Directors / U.T.
(Dealing with Craftsmen Training Scheme)

Subject: Affiliation of ITIs / ITCs / Trades / Units

The Standing Committee Inspection Reports (SCIIRs), Formal Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forwarded by you were scrutinised by the Directorate and recommendations of the DGCT were put up before the members of the Sub-committee of NCVT dealing with affiliation at its meeting held on 22.2.96 at NCVT New Delhi. The recommendations of the Sub-committee were brought in the minutes of the meeting. A copy of statement containing the names of ITIs / ITCs / Units / Trades / Remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed.

On the basis of that, you may issue the affiliation orders to the Management of the concerned ITI / ITC after confirming:

1) defects and deficiencies observed under 'Remark' column 6 are made good.

2) the conditions of affiliation, if any, are.

You are requested to keep the file no., index card bearing the institute's name in the list enclosed as dated 7th Feb in all future correspondence relating to these ITIs.

It may strictly be noted that wherever 'NR' recommended or 'NC' not considered has been mentioned in column 5 of the enclosure, the concerned institute may be instructed not to admit the trainees from contd...
the next session and the trainees if any under such trades/units in such ITI's shall not be allowed to appear in All India Trade Test to be held in July next.

It has also been observed that some State Directors allowed trainees of unaffiliated institutes to appear for NCVT examination. This should not be done at all. In this connection it may be stated that as a result of this irregularity by some State Directors, NCVT has to change the procedure of issue of National Trade Certificates and as such, such trainees will not be given NCVT certificates.

Kindly acknowledge receipt of this letter.

Yours faithfully,

( V. P. Joshi )

Joint Director of Training
for Director of Training

Copy to:

1. The Director, DAVV, HDAT Building, Madras
2. The Director, ATI-Vikraman, Madras - 600 032 (for Tamil Nadu)
3. The Director, FTI Tumkur Road, Bengaluru - 560 022 (for Karnataka)
4. The Regional Director, HDAT Bombay - (for Maharashtra)
5. The Director, CSTARI, SALT Lake City, Kolkata (for West Bengal, Orissa, Bihar)
6. The Regional Director, ROAT Faridabad (for Rajasthan)
7. The Regional Director, ROAT Kanpur - 202022 (for UP)
8. Director, ATI Ludhiana (for Punjab and Himachal Pradesh)
9. The Director, TI Vidya Nagar, Hyderabad - 500 063 (for Andhra Pradesh)
10. To all concerned-ITI's.
<table>
<thead>
<tr>
<th>No.</th>
<th>Institution</th>
<th>1. DPES</th>
<th>2. DPES</th>
<th>3. DPES</th>
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<th>5. DPES</th>
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<tr>
<td>9</td>
<td>Infotech I.T.C. &amp; Computer Academy, Kollam, Kollam</td>
<td>Two Units (1+1)</td>
<td>Two Units (1+1)</td>
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<td>Pvt.</td>
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<td>10</td>
<td>Novel Software Study Centre, 3rd floor, Y.S. Bldg, P.O., PULAMON, Kollam, Dist. Kollam Pin 691531</td>
<td>Two Units (1+1)</td>
<td>Two Units (1+1)</td>
<td>Two Units (1+1)</td>
<td>Two Units (1+1)</td>
<td>SCIR: 13-9-1995</td>
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<td>New 96</td>
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<td>11</td>
<td>Brothers I.T.C., Kollam, Dist. Kollam Pin 691501 Kollam</td>
<td>Two Units (1+1)</td>
<td>Two Units (1+1)</td>
<td>Two Units (1+1)</td>
<td>Two Units (1+1)</td>
<td>SCIR: 14-3-1995</td>
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Subject to admission of the trainees under intimation to D.C.E. & T.
New Delhi, 25th June, 1999

To

The State Directors/UT Administrators,
Dealing with Craftsmen Training Scheme,
(As per the list enclosed)

Subject: Affiliation of ITIs/ITCs,

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs), and Supplementary Inspection Reports (SIRs), forwarded by you were scrutinised at this Directorate General and recommendations of Directorate General of Employment & Training (DGET) were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in the meeting held on 23.06.1999 at DGET Hqrs, New Delhi. The recommendations of the Sub-Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs/ITCs/Units/Trades in respect of your State, with remarks indicating the conditions for recommending affiliation etc., duly signed is enclosed on the basis of which, you may issue the affiliation orders to the Managements of the concerned ITIs/ITCs/Units/Trades, indicating:

1. Defects and deficiencies under "Remarks" column are to be made good.

2. The conditions of affiliation, if any, are to be complied with.

Your special attention is drawn to the effective date mentioned against the Trades/Units kept "Under Consideration" (UC). The trainees admitted in the trades/units kept "UC" may be allowed to appear in the All-India Trade Test for Craftsmen provided they have completed the Training period from the date the trade is kept "UC" i.e., the trainees were admitted from the date the trade is kept "UC" or later. However, the SIRs in respect of all such cases should be submitted within three months.

You are requested to quote DGET File No., indicated below the institute's name in the list enclosed as dated 23.6.1999 in future correspondence relating to these ITIs/trades/units.

It may clearly be noted that wherever "Not Recommended" (NR) has been mentioned against trades/units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades/units in such ITIs/ITCs shall not be permitted to

contd.....p/2
appear in All-India Trade Test by NCVT. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGSET is facing a lot of Court Cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of issue of this letter under intimation to this Directorate General. Further, the SIRs in respect of the cases kept under consideration (UC) must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

Sambasiva Rao
Director of Training

Copy along with enclosures for information to:

1. The Director, CIMI, RDAT Building, Guindy, Chennai.
2. The Director, ATI, Hyderabad-500083 (for Andhra Pradesh).
3. The Director, CSTARI, Salt Lake City, Calcutta (for Bihar and Orissa).
4. The Regional Director, RDAT, Mumbai (for Maharashtra and Gujarat).
5. The Regional Director, RDAT, CGO Complex, Faridabad (for Rajasthan and Haryana).
6. The Director, FTI, Tumkur Road, Bangalore (for Karnataka).
7. The Director, ATI, Guindy, Chennai-32 (for Tamil Nadu and Kerala).
8. The Regional Director, RDAT, Kanpur (for UP and MP).
9. To all concerned ITIS/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

V.P. Joshi
Joint Director of Training
<table>
<thead>
<tr>
<th>No.</th>
<th>Name of Institute &amp; TMC</th>
<th>Affiliation Details</th>
<th>Date of COPA</th>
<th>Remarks</th>
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<tr>
<td>56</td>
<td>Hamad ITC, Thrissur 47</td>
<td>2 (1+1) units w.e.f. Aug.'94 No. DGET-12/6/94-TC dt. 22/8/94</td>
<td>10/9/98</td>
<td>Affiliation continues</td>
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<td>57</td>
<td>All Saints Computer Centre ITC, All Saints College Camps, Thiruvananthapuram</td>
<td>2 (1+1) units w.e.f. Aug.'95 No. DGET-12/1/95-TC dt. 22/8/95</td>
<td>28/9/98</td>
<td>--Do--</td>
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<td>58</td>
<td>Aironds Computer Centre ITC, Hospital Road, P.O. No. 15, Vadakara, Kozhikode</td>
<td>2 (1+1) units w.e.f. Aug.'95 No. DGET-12/4/96-TC dt. 22/8/96</td>
<td>31/8/98</td>
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<tr>
<td>59</td>
<td>Computer Circle ITC Santosh Building, New Bus Stand, Thalassery</td>
<td>2 (1+1) units w.e.f. Aug.'94 12(1)/97-TC dt. 22/1/97</td>
<td>6/2/99</td>
<td>--Do--</td>
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<tr>
<td>60</td>
<td>Little Flower Engineering Institute, Kalamassery, Ernakulam District, Kerala</td>
<td>2(1-1) Aug.'91 6/aff.91-TC dt. 22.7.91</td>
<td>1.9.98</td>
<td>--do--</td>
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<td>61</td>
<td>Brother ITC Kundra P.O. Kollam Distt, Kerala.</td>
<td>2(1-1) w.e.f. 91 6/aff.91-TC dt. 22-7-91</td>
<td>4-11-98</td>
<td>--do--</td>
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</tbody>
</table>
Subject: Affiliation of ITIs/ITCs: Trade of ITCs with NCVT — regarding

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forward by you were scrutinized at this Directorate General of Employment And Training Employment And Training (DGE&T) and were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in its meeting held on 23.11.2001 at DGE&T Hqrs. New Delhi.

The Committee examined various affiliation cases and approval in deserving cases was accorded by it. The minutes of the meeting of the Sub-Committee are enclosed.

A copy of the statement containing the names of ITIs/ITCs/trades/units in respect of your State which have been approved/rejected along with remarks indicating the conditions for affiliation etc. duly signed is enclosed. On the basis of this you may issue the affiliation orders to the Management of the concerned ITIs/ITCs which have been approved whereas to the others institutes affiliation orders be issued after the stipulated conditions/action as stated in the remarks column has been complied with. The conditions stated for grant of affiliation should be clearly conveyed to the respective institute stating that the deficiencies under Remarks column are to be made up. The other conditions of affiliation, if any, are to be compiled with before the affiliation order is issued by you.

Your attention is also drawn to the effective date (i.e. SCIR/DR date) of the trades units kept "under consideration — (UC)". The trainees admitted in the trades/units kept as “UC” may be allowed to appear in the All India Trade test for Craftsman provided they have completed the training period from the date the trade unit has been kept UC i.e. the trainees admitted in the academic session from which affiliation has been kept 'under consideration' and not of earlier batches. However, the Supplementary Inspection Reports (SIRs) in respect of all such UC cases should be submitted within three months. So that these cases are put to the Sub-Committee of NCVT in its next meeting failing which such case will be treated as closed and fresh SCIR/DIR as the case may be would require to be submitted for the grant of affiliation. Also no admission in such UC cases should be made from August, 2002 till affiliation to the trade unit is secured with the NCVT.

You are aware that in the meeting of the Committee held on 17.4.2000, the issue regarding grant of affiliation to the trades of Turner and Machinist units of ITIs/ITCs not having "NC/CNC Training" and related equipment, as prescribed in the Tool and Equipment list in the curricula of respective trade, and who have
sought affiliation with NCVT was deliberated and the following decisions were taken:

a. NC/CNC Trainers & related equipment either be procured by the institute itself or be procured by a nodal ITIs/ITCs and trainees from other ITIs located within the vicinity of 50 Kms may use the same equipment.

b. The concerned State Director dealing with Craftsmen Training Scheme would also ensure that the trainees of such ITIs/ITCs get training on the equipment as prescribed in the syllabus.

The concerned state Director should send the report in this regard to DGE&TP, so that the SCIR put up to the Committee in its next meeting, failing which all such affiliation reports would be returned.

You are also requested to quote DGE&T file Number, indicated below the institute's name in the list, enclosed, in future correspondence relating to these ITIs.

Yours faithfully,

(V.P. Joshi)
Jt. Director of Training

Copy along with enclosures for information to:

1. The Director of Apprenticeship Training, CIMIT, RDAT Building, Guindy, Chennai.
2. The Director of Apprenticeship Training, ATI, Hyderabad (for Andhra Pradesh).
3. The Director of Apprenticeship Training, CSTARI, Salt Lake City, Kolkata (for Andaman and Nicobar, Bihar, Jharkhand, Orissa, West Bengal).
4. The Regional Director of Apprenticeship Training, RDAT, Mumbai (for Maharashtra, Gujarat).
5. The Regional Director of Apprenticeship Training, RDAT, CGO Complex, Faridabad (for Rajasthan, Himachal Pradesh, Haryana and Chandigarh).
6. The Director of Apprenticeship Training, FTI, Tumkur Road, Bangalore (for Karnataka).
7. The Director of Apprenticeship Training, ATI, Guindy, Chennai (for Tamil Nadu and Kerala).
8. The Regional Director of Apprenticeship Training, RDAT, Kanpur (for UP and Uttara Pradesh).
9. To all concerned ITIs/ITCs. The Principals for the institutes are advised to contact the concerned State Director in this regard.

(M.C. Sharma)
Dy Director of Training
<table>
<thead>
<tr>
<th>Name of State: Kerala</th>
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<tbody>
<tr>
<td><strong>1</strong> SCDD Government ITI, Chittur P.O. Palakkad-Distt. 678101 Kerala SCIR-6-7-2001 DGET-6/11/26/2001-TC (Govt.) Surveyor 2(1+1) 2(1+1) 2(1+1) W.e.f. August, 2001 S/D may ensure that three phase PS is provided in the institute at the earliest under intimation to DGET.</td>
</tr>
<tr>
<td><strong>17</strong> SCDD Govt. ITI, Keraladheeswarampuram, Thirur, Malappuram-676307 Kerala SCIR-7-7-2001 DGET-6/11/24/2001-TC (Govt.) Plumber One One One W.e.f. August, 2001 S/D may ensure that minor shortage of T &amp; E may be made up by the institute before issuing of the affiliation order.</td>
</tr>
<tr>
<td><strong>1</strong> SCDD Govt. ITI, Pathaikkara Malappuram-679322 Kerala SCIR-6-7-2001 DGET-6/11/28/2001-TC (Govt.) Plumber One One One W.e.f. August, 2001 S/D may ensure that shortages of equipment/machinery is made up before issuing of the affiliation.</td>
</tr>
<tr>
<td><strong>6</strong> Brother's ITC, Hospital Jr. Kundara, Kollam-691501 Kerala SCIR-6-7-2001 DGET-6/11/9/96-TC (Pvt.) Surveyor 2(1+1) 2(1+1) 2(1+1) W.e.f. August, 2001 S/D may ensure; that w/o cal. Instructor is appointed before issuing of the affiliation order.</td>
</tr>
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<td><strong>20</strong> Kripa Bhavan ITC, Churangavely Erumethala P.O. Aluva Ernakulam- 683105 Kerala SCIR-7-7-2001 DGET-6/11/3/97-TC (Pvt.) Electrician 2(1+1) 2(1+1) 2(1+1) W.e.f. August, 2001</td>
</tr>
<tr>
<td><strong>21</strong> SCDD Government ITI, Kurichy Kottayam-686532 Kerala SCIR-7-7-2001 DGET-6/11/31/2001-TC (Govt.) Electrician 2(1+1) 2(1+1) 2(1+1) W.e.f. August, 2001/02</td>
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