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No. DGE&T -12/1/2003-TC  
Government of India  
Ministry of Labour  
Directorate General of Employment and Training

New Delhi, date 31<sup>st</sup> December, 2003.

The State Directors/ UT Administrators  
Dealing with Craftsmen Training Scheme)  
(As per the list enclosed)

Kenzels

**Subject: Affiliation of units / Trades of ITIs/ ITCs with NCVT – regarding**

C3  
7/4  
Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forwarded by you and received by this Directorate General were scrutinized and put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in its meeting held on **30.12.2003** at DGE&T Hqrs. New Delhi.

7/1/04  
The Committee examined various affiliation cases and accorded approvals in deserving cases.

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A copy of the statement containing the names of ITIs/ITCs/trades/units in respect of your State which have been approved/rejected along with remarks indicating the conditions for affiliation etc. duly signed is enclosed. On the basis of this you may issue the affiliation orders to the Management of the concerned ITIs/ITCs which have been approved whereas to the others institutes affiliation orders be issued after the stipulated conditions/action as stated in the remarks column for compliance. The conditions stated for grant of affiliation should be clearly conveyed to the respective institute stating that the deficiencies under Remarks column are be made up. The other conditions of affiliation, if any, are to be complied with before the affiliation order is issued by you.

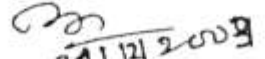
Your attention is also drawn to the effective date of the trades/units kept "under consideration –(UC)". The trainees admitted in the trades/units kept as "UC" may be allowed to appear in the All India Trade test for Craftsman provided they have completed the training period from the date the trade /unit has been kept UC i.e. the trainees admitted in the academic session from which affiliation has been kept 'under consideration' and not of earlier batches. However, the Supplementary Inspection Reports (SIRs) in respect of all such UC cases should be submitted within three month positively, so that these cases can be put to the Sub-Committee of NCVT in its next meeting.

In case the institute fails to make up the deficiencies within the prescribed time limit of three months, it will be responsibility of the concerned State/ U.T Director to inform the institute that U.C. stands withdrawn and fresh standing committee inspection report/ Departmental inspection report depending upon the case is required to be done in such cases under intimation to this Directorate General.

It may please be noted that, the cases, which have been rejected invariably, require fresh standing committee inspection report/ Departmental inspection report depending upon the case for grant of affiliation of trades/ units. Accordingly Institute may please be advised by the concerned State /UT Directors..

You are also requested to quote DGE&T file number as indicated below the institute's name in the list enclosed, while making future correspondence related to respective ITI's/ITC's


Yours faithfully,

  
31/12/2003  
(P.N. Sinha)

Jt. Director of Training

Copy along with enclosures for information to:

1. The Director, CIMI, RDAT Building, Guindy, Chennai.
2. The Director, ATI, Hyderabad (for Andhra Pradesh),
3. The Director, CSTARI, Salt Lake City, Kolkata (for Jharkhand, Bihar, Orissa, West Bengal, and A&N)
4. The Regional Director of Apprenticeship Training, RDAT Mumbai (for Goa, Maharashtra and Gujarat)
5. The Regional Director of Apprenticeship Training, RDAT, CGO Complex Faridabad (for Rajasthan, Himachal Pradesh, Punjab, Haryana and Chandigarh)
6. The Director, FTI, Tumkur Road, Bangalore (for Karnataka)
7. The Director, ATI, Guindy, Chennai (for Tamil Nadu and Kerala).
8. The Regional Director of Apprenticeship Training, RDAT, Kanpur (for UP M.P and Uttranchal).
9. To all concerned ITIs/ITCs. The Principals for the institutes are advised to contact the concerned State Director in this regard.

  
31/12/2003  
(M.C. Sharma)  
Dy Director of Training

SCIR (Standing Committee Inspection Report); DIR (Departmental Inspection Report); Std. Comm (Standing Committee); UC (Under Consideration); NR (Not Recommended); NC (Not Considered); SIR (Supplementary Inspection Report); PS (Power Supply); T&E (Tools & Equipment)

S. No	Name, Address & File No. of Institute for ref. & Future correspondence KERALA	Trade	Units for which affiliation sought / recommended by			Remarks
			Instt.	Std. Comm.	DGET	
4.	Govt. ITI for Women, Thottada, Kannur, 670007 Kerala  <u>DGET-6/11/59/92-TC</u> (Govt.)	D/M(Civil)	2(1+1)	2(1+1)	2(1+1)	<u>SCIR-22.4.03</u>  <u>w.e.f. August.03</u>
		Mech. Electronics.	2(1+1)	2(1+1)	2(1+1)	
5.	Govt. ITI, Chengannur, Allapuzha, (Allepey) Kerala.- 689122  <u>DGET-6/11/36/2001-TC</u> (Govt.)	Mech.(R & AC)	Addl. One (III)	Addl. One (III)	Addl. One (III) Total 3(1+1+1)	<u>SCIR-22.4.03</u>  All trades w.e.f. <u>August, 2003.</u>
		Electronics Mech	Addl. One (III)	Addl. One (III)	Addl. One (III) Total 3(1+1+1)	
		Mech. Agricultural Machinery.	2(1+1)	2(1+1)	2(1+1)	
		Mech(Diesel)	One	One	One	<u>SCIR 15.10.2003</u>  <u>w.e.f. August 2003</u>

Albion



No. DEET.6(Affiliation)/92-45  
Government of India  
Ministry of Labour

Immediate  
Recd. Post

38

The State Director/ UT Administrator,  
(Dealing with Craftsmen Training Scheme)  
as per list) Kerala

Subject:- Affiliation of ITIs/ITC/Trades/Units on the basis of Standing Committee Inspection Reports received in the Directorate General of Employment and Training, New Delhi.

Sir,

The Standing Committee inspection reports, forwarded by you were scrutinised at this Directorate. Some of the reports received earlier, were processed and affiliation orders issued/ are being issued, after obtaining approval of the sub-committee of NCVT dealing with affiliation.

The remaining reports were also processed and the recommendations of Directorate General of Employment and Training put up to the Members of the Sub-committee of National Council for Vocational Training, dealing with affiliation at its meeting held on 9.7.1992, at the DEET Headquarters, New Delhi. The Members have approved the recommendations of DEET. A copy of the statement duly signed containing the names of ITIs/ITCs trades/units, remarks//conditions recommending affiliation etc. on the basis of the scrutiny of inspection reports, referred to above, is enclosed. The trades/units as recommended by DEET in col.5 of the statement have been approved for affiliation by the Sub-committee and therefore, are granted affiliation to N.C.V.T. This is for your kind information and necessary action. On this basis, you may please issue affiliation orders to the Management of respective concerned institutes.

Any kind of discrepancy/deficiency observed by you, may please brought to the notice of this Directorate.

Kindly acknowledge the receipt.

Yours faithfully,

(S.I. Siddiqui)  
Director of Training and  
Secretary to N.C.V.T.  
Phone: 371120.

Encl: as above.

Copy alongwith enclosures for information to:

10. Copy without enclosures for information to :-

The Principal of the concerned institute as per attached list with advice to contact the State Director/ Union Territory Administrator , dealing with Craftsmen Training Scheme

( Promod Chandra )  
Joint Director of Training  
for Director of Training/  
Secretary to N.C.V.T.

O - New 15.00 started during 1991. 57 Nov  
 9100 no. collected on 12.12.91  
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1/10/92 1991-92  
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 (in 4 bottles)



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65. ✓	Sulite ITC for Computer and Process Instrumentation, 1st Floor, Bus Stand Building, Kallur, Kochi. IN: 682 017 (6/9/86/TJ) (PC)	Photography 2 Units 1 Unit One Unit: (i) Shortages of tabl, Equipment and machinery are made good within 3 months. (ii) Instructors are trained in POT at A.T.I.s	2 " 1 " One " 5	Dact	
66. ✓	Govt. I.T.I. for Women, Thottade, Kannur-7. Kannur Dist. 6/11/59/62-TC.	1. Draughtsman (Civil) 2 Units 1 Unit One Unit (i) Shortages of tools, equipment and machinery is made good within 3 months; (ii) Social studies Instructor is appointed.	2 " 1 " One " NIL		
67. ✓	Kahmuth I.T.C., Thozhiyoor, Thiruvur Dt. Pin: 680 520. (6/11/59/62-TC.)	1. Cutting and Tailoring 2 Units 2 Units One Unit (i) Shortages of tools, Equipment and machinery is made good within 3 months. (ii) Instructors are trained in P.O.T.	2 " 2 Units One Unit		
68. ✓	Jamia Salafia ITC, Jaleesa Gumen, Pulikkal, Malarapuram-Dt. 6/11/59/92-TC.	1. Painter (General) One Unit 1 Unit One Unit Instructors are trained in POT.	One Unit 1 Unit One Unit		
69. ✓	Universal Computer Centre ITC, Opp: Town Railway Station, Palakkad. 6/11/51/92-TC.	Data preparation and Comp. Software 2 Units 2 Units One Unit (i) Trainees on roll is not even for one Unit. (ii) Social Studies Instr. is appointed. (iii) Staff need training in POT.	2 Units 2 Units One Unit		

contd.



11491-106  
 NO. DGET-12(6)/94-TC.  
 Government of India  
 Ministry of Labour  
 Directorate General of Employment & Training  
 288L  
 38

New Delhi, dated 14-3-1995.

To  
 The State Director/UT Administrator,  
 (dealing with Craftsmen Training Scheme)  
 (as per the list enclosed).

Kevala

Subject: Affiliation of ITIs/ITCs/Trades/Units on the basis of Standing Committee Inspection Reports received in the Directorate General of Employment and Training, New Delhi.

Sir,

The Standing Committee Inspection Reports (SCIRs), forwarded by you were scrutinised at this Directorate and the recommendations of Directorate General of Employment & Training (DGET) were put upto the Members of the Sub-Committee of NCVT, dealing with affiliation at its meeting 17.2.1995 at the DGET (Headquarters), New Delhi. Members have approved the recommendations of DGET - copy of the Statement containing the names of ITIs/ITCs/Trades/Units, remarks/conditions for recommending affiliation, etc. on the basis of the scrutiny of Inspection Reports, referred to above, duly signed is enclosed. The trades/units as recommended by DGET under Column 5 of the Statement have been approved for affiliation by the Sub-Committee and, therefore, are granted affiliation to NCVT. This is for your kind information and necessary action.

Received  
 25/4/95  
 25/4/95

2. On this basis, you may issue the affiliation orders to the Management of respective ITI/ITC only after ensuring that
  - (i) the defects and deficiencies observed under "remarks" (column 6) are
  - (ii) conditions of affiliation, if any, are
  - (iii) Availability of ( ) Supply Reports in respect of the Institute.
3. Any kind of discrepancy/deficiency observed by you may please be brought to the notice of this Directorate General.
4. You are requested to quote the file no. indicated below the institute's name in the list enclosed, in all future correspondence relating to these ITIs.
5. Kindly acknowledge the receipt.

Yours faithfully,

Encl.: as above.

(D.S. DAGAUR)  
 Director of Training/Secretary NCVT  
 716106  
 P.T.

the State: Kerala

Statement showing the details of ITIs/ITEs/Trades/Units on the basis of Standing Committee Inspection Reports received from the State of Kerala, obtaining approval of Sub-Committee of N.C.V.T. during the meeting held on 17.2.1995 at DGET Headquarters, New Delhi-110001.

Position as on Jan. 1995.

1. Name & Address of ITIs with DGET Enforcements

Trades/Units for which affiliation sought by ITI/ITC

Recommended by Standing Committee DGET

Remarks

1. SCIR - Standing Committee Inspection Report
2. SIR - Supplementary Inspection Report
3. DIR - Departmental Inspection Report
4. UC - Under Consideration
5. NR - Not recommended
6. NC - Not Considered
7. W.O.F. - W.O.F. session commencing from

SCIR dated 9.3.54

Supplementary Inspection Report not furnished. Standing Committee recommendation is not in the prescribed proforma.

Deficiency of tools and equipments.

Proper workshop building plan not furnished.

Proper site (location) plan not provided.

All the Standing Committee Members have not signed along with their full signature.

SCIR dated 3.3.54

Supplementary Inspection Report not furnished. Standing Committee recommendation is not in the prescribed proforma.

All the Standing Committee Members have not signed along with their full signature date and address.

All the Standing Committee Members have not signed each and every page of the Standing Committee Inspection Report including the list of Tool of Equipments.

Deficiency of tools and equipments.

Proper workshop building plan not furnished.

Proper site (location) plan not provided.

ITI for Women 1. Stenography (English)

aged Kal South

Two Units

Two units

One unit

P.O. Chengannur

Alappuza

2. N.A. & C.S.

Kerala-6055122

Two Units

Two units

One unit

(Govt.)

DGT-6, 11/50, 52-TC (Vol. I)

(W.O.F. Aug'54)

Conf L

R. Jeyaraj

W.S.



Madappally

NO DGET-12/1/2001-TC  
GOVERNMENT OF INDIA  
MINISTRY OF LABOUR  
(D.G.E&T)

38

New Delhi, dated 26<sup>th</sup> April, 2001

To

(18)  
The State Directors/UT Administrators  
Dealing with Craftsman Training Scheme  
(As per the list enclosed)

**SUB: Affiliation of ITIs/Trades of ITCs with NCVT -regarding**

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forwarded by you were scrutinized at this Directorate General of Employment and Training (DGE&T) and were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in its meeting held on 17<sup>th</sup> April, 2001 at DGE&T Hqrs. New Delhi.

2 The Committee examined various affiliation cases and approval in deserving cases was accorded by it. The minutes of the meeting of the Sub-Committee are enclosed. A copy of the statement containing the names of ITIs/ITCs/trades/units in respect of your State which have been approved/rejected along with remarks indicating the conditions for affiliation etc. duly signed is enclosed. On the basis of this you may issue the affiliation orders to the Management of the concerned ITIs/ITCs which have been approved whereas to the others institutes affiliation orders be issued after the stipulated conditions/action as stated in the remarks column has been complied with. The conditions stated for grant of affiliation should be clearly conveyed to the respective institute stating that the deficiencies under Remarks column are to made up. The other conditions of affiliation, if any, are to be compiled with before the affiliation order is issued by you.

Your attention is also drawn to the effective date (i.e. SCIR/DIR date) of the trades units kept "under consideration - (UC)". The trainees admitted in the trades/units kept as 'UC' may be allowed to appear in the All India Trade test for Craftsman provided they have completed the training period from the date the trade unit has been kept UC i.e. the trainees admitted in the academic session from which affiliation has been kept 'under consideration' and not of earlier batches. However, the Supplementary Inspection Reports (SIRs) in respect of all such UC cases should be submitted latest by 8.6.2001 so that these cases are put to the Sub-committee of NCVT in its meeting to be held in June, 2001, failing which such case will be treated as closed and fresh



*Tru copy*  
*24/5/01*  
Sch. Castes Development Officer Gr. I  
Madappally Block "ottayam"

SCIR /DIR as the case may be would require to be submitted for the grant of affiliation. Also no admission in such UC cases should be made from August, 2001 till affiliation to the trade unit is secured with the NCVT.

3). It may please be noted that in the affiliation cases statement enclosed, wherever in column no.5 i.e. DGE&T recommendations - Not Recommended (NR)/ Rejected has been mentioned against trades/units in all such cases the concerned institute may be instructed not to admit the trainees from the next session (Aug,2001) and the trainees, if any, undergoing training in the trades/units should not be permitted to appear in All India Trade Test. The trainees of unaffiliated institutes/trades are not to be permitted to appear for NCVT examination.

4) In the above meeting of the committee, the issue regarding grant of affiliation to the trades of Turner and Machinist units of ITIs/ITCs not having "NC/CNC Trainers" and related equipment, as prescribed in the Tool and Equipment list in the curricula of respective trade, and who have sought affiliation with NCVT was deliberated and the following decisions were taken:

- i. NC/CNC Trainers & related equipment either be procured by the institute itself or be procured by a nodal ITIs/ITCs and trainees from other ITIs located within the vicinity of 50 Kms may use the same equipment.
- ii. The concerned State Director dealing with Craftsmen Training Scheme would also ensure that the trainees of such ITIs/ITCs get training on the equipment as prescribed in the syllabus.

The concerned State Director should send the report in this regard to DGE&T, so that the SCIR put up to the Committee in its meeting of June, 2001, failing which all such affiliation reports would be returned.

5. Also few affiliation reports have been received from the States Directors, proposing therein the engagement of Trade Instructors on contract basis. The sub-committee of NCVT after discussing the issue agreed to the proposal. It was decided that the concerned State Director dealing with the Craftsmen Training Scheme would ensure that the validity of contract and other rule provisions including Contract Labour Act etc. are complied with. The duration of the contract should be equal to the duration of the trade course, i.e. one year for one year course and for two year course, the duration should be at least one year with option to renew the contract for another year. The State Directors-Madhya Pradesh, Karnataka, Maharashtra etc. are accordingly requested that for all such cases submitted to DGE&T, a certificate to this effect in respect of each of ITI/ITC should be sent to DGE&T Headquarter latest by 8.6.2000 so that these reports are placed before the Committee in its June, 2001 meeting for considering grant of affiliation. All these cases where the certificate is not received, such reports will be returned. The proposal to engage guest faculty (as instructor) was not agreed to by the Committee.



*True Copy*  
*U.S.*

Sch. Crafts Development Office G.I.  
Madappalle, Thiruvananthapuram

You are also requested to quote DGE&T file Number indicated below the institute's name in the list enclosed in future correspondence relating to these ITIs.

Yours faithfully,



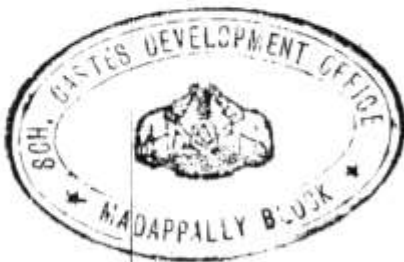
(D.K. SHARMA)  
DIRECTOR OF TRAINING

Copy along with enclosures for information to:

1. The Director, CIMI, RDAT Building, Guindy, Chennai.
2. The Director, ATI, Hyderabad (for Andhra Pradesh).
3. The Director, CSTARI, Salt Lake City, Kolkata (for Bihar, Orissa, West Bengal and Arunachal Pradesh).
4. The Regional Director, RDAT Mumbai (for Maharashtra, Gujarat).
5. The Regional Director, RDAT, CGO Complex Faridabad (for Rajasthan, Haryana, Himachal Pradesh, J&K and Punjab).
6. The Director, FTL, Tumkur Road, Bangalore (for Karnataka).
7. The Director, ATI, Guindy, Chennai (for Tamil Nadu and Kerala).
8. The Regional Director, RDAT, Kanpur (for UP and MP).
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

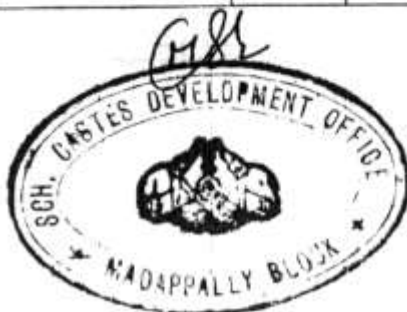


(D.K. SHARMA)  
DIRECTOR OF TRAINING



*True Copy*  
*29/5/11*  
Sch. Castes Development Officer Gr. I  
Madappally Block, Vottayam

12.	Government ITI for Women, Kalamassery, HMT Colony, Eernakulam Distt-683503 Kerala <b>DGET-6/11/28/98-TC</b> (Govt.)	COPA	2(1+1)	2(1+1)	2(1+1)	<b>SCIR-16-10-2000</b> w.e.f. August, 2000 S/Dir may ensure appointment of Social Study instructor.  Since not recommended by the standing committee.
13.	Safa ITC, Mattool North P.O. Distt-Kannur - Pin-670325, Kerala <b>DGET-6/11/36/96-TC</b> (Pvt.)	DRAUGHTSMAN (CIVIL)	2 (1+1)	2 (1+1)	2 (1+1)	<b>SCIR-12-10-2000</b> Affiliation continued at new place w.e.f. Aug 1996
14.	Government ITI, for Women, Thottada, Kannur-7, Kannur Distt. Kerala <b>DGET-6/11/59/92-TC</b> (Govt.)	DRAUGHTSMAN (CIVIL)	One Addl.	One Addl.	Rejected	<b>SCIR-12-10-2000</b> Rejected as (i) Tool and equipment short for D/man (Civil) Trade.
		COPA	2(1+1)	2(1+1)	2(1+1)	w.e.f. Aug. 2000
		ELECTRONICS (MECHANIC)	2 (1+1)	NR	NC	Since no recommend by the standing committee.
15.	SA- ADIYA, ITC, SA-ADABAD P.O.KALANAD, KASARAGOD, Kerala <b>DGET-6/11/40/96-TC</b> (Pvt.)	COPA	2(1+1)	2(1+1)	2(1+1)	<b>SCIR-10-10-2000</b> w.e.f. August, 2000
		MECH. (M/V)	2(1+1)	2(1+1)	2(1+1)	w.e.f. August, 2000/01
16.	Kuttilangadi P.M.S.A. Orphange ITC, Athavanad-676310 Distt-Malapuram, Kerala <b>DGET-6/11/69/96-TC</b> (Pvt.)	DRAUGHTSMAN (CIVIL)	One Addl.	—	—	<b>DIR-29-3-2000</b> Clarification asked vide letter dt. 21-3-2001 from State Director.
17.	Government ITC, Mavelikara(SCDD) Mavelikara P.O., Allapuzha-690101, Kerala <b>DGET-6/11/6/2000-TC</b> (New Govt.)	MECH. R & T.V.	2(1+1)	2(1+1)	2(1+1)	<b>SCIR-20-9-2000</b> w.e.f. August, 2000/01
		CARPENTER	One Unit	One Unit	One Unit	w.e.f. August, 2000 S/D may ensure appointment of S.S. instructor.
18.	Government ITC, (SCDD), Madappally, Changanacherry, Kottayam Kerala-686532 <b>DGET-6/11/9/2001-TC</b> (New Govt.)	CARPENTER	One Unit	One Unit	One Unit	<b>SCIR-20-9-2000</b> w.e.f. August, 2000



True Copy  
24/5/01

Madappally Block, Kottayam District