

**INDUSTRIAL TRAINING DEPARTMENT  
(KERALA STATE)**

Thycaud, Thiruvananthapuram-14.

**PROCEEDINGS OF THE DIRECTOR OF TRAINING**

**(Present: Sri.K.Biju. IAS)**

**Sub:-** Industrial Training Department- Employability skills- Deputation of officials- Orders issued.

**Read:-** Letter No: APEX.T.20019/2011-12/CoE Sectors/ Refresher dated: 16/11/2012.

**Order No:F1/22229/11 DATED:10/12/2012**

As per the letter read above the following officials of various ITI's are deputed for the Training Course Employability skills for Trainers with 2 week duration commenced from 16/12/2012 to 28/12/2012.

**List of Instructors**

<i>Sl. No</i>	<i>Name of OIC's and Instructors and their Designation</i>	<i>Name of ITI</i>	<i>Period of Training</i>
1.	<i>Sri.Sreekumaran Nair, OIC</i>	<i>ITI Chackai</i>	<i>16.12.2012 to 28.12.2012.</i>
2.	<i>Smt.Geethakumari, OIC</i>	<i>ITI Attingal</i>	<i>16.12.2012 to 28.12.2012.</i>
3.	<i>Sri. P.N.Reji, OIC</i>	<i>ITI Kalamassery</i>	<i>16.12.2012 to 28.12.2012.</i>
4.	<i>Sri.A.K.Sajeev, OIC</i>	<i>ITI Dhanuvachapuram</i>	<i>16.12.2012 to 28.12.2012.</i>
5.	<i>Smt. Jasmina, Social Studies Instructor</i>	<i>ITI Chackai</i>	<i>16.12.2012 to 28.12.2012.</i>
6.	<i>Sri. Sreenivas.M.K, Social Studies Instructor</i>	<i>ITI Chalakudy</i>	<i>16.12.2012 to 28.12.2012.</i>
7.	<i>Smt. Suja.P.Varghees, Social Studies Instructor</i>	<i>ITI Malampuzha</i>	<i>16.12.2012 to 28.12.2012.</i>
8.	<i>Sri. Surendran Kalarickal, Social Studies Instructor</i>	<i>ITI Kozhikode.</i>	<i>16.12.2012 to 28.12.2012.</i>

The above said officials shall report for Training on the prescribed date of the commencement. The TA/DA of the Trainers will be paid by the Institute.

For claiming the TA/DA, officials should produce attested copies of Pay slip from the Principal concerned and the original Train Tickets. The above officials should be relieved with intimation to report before the Director, Apex Hi-tech Institute, Bangalore in time.

(Sd/-)  
**DIRECTOR OF TRAINING**

Officials concerned- *through Principal*

- Copy to :-**
1. Director, Apex Hi-Tech Institute, Bangalore-(through Fax, e-mail)
  2. CA to DT
  3. CA to ADT
  4. CA to JD(T).
  5. Dy.SAA.
  6. TTO.
  7. ADT, STI.
  8. ADT, SPIU.
  9. JDT, Kannur.
  10. Website.
  11. Stock file.

//Forwarded//



**JUNIOR SUPERINTENDENT**

P.C.11/12.

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