No. DGET-19(5)/2012-CDE
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhawan, New Delhi
Dated: 21st May, 2012

To

1. Secretaries/ Principal Secretaries of all the State Govts. / UT Administrations dealing with Vocational Training
2. Directors dealing with Vocational Training of all States/ UT Administrations
3. Director, ATI Chennai, Hyderabad, Mumbai, Kolkata, Kanpur, Ludhiana, CSTAR Kolkata, ATI (EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur and NIMI Chennai
4. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad

Subject: Dual System of Training in Government and Private ITI(s).

Sir/Madam,

1. The 40th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon’ble Minister of Labour & Employment was held on 16th December, 2011. Dual system of training in Government and Private ITI(s) was discussed as Agenda item No. 4003.3.

2. In Dual System practical training is conducted in the industry and theoretical training in the institutes. The skills and theory are taught strictly according to syllabus prescribed.

3. The Council approved the proposal to introduce Dual System of Training in Government and Private ITI(s) under Craftsmen Training Scheme as an option, and this option shall be available only for institutes against their affiliated trade units.

4. Government of India has accepted the above recommendations of the council. Accordingly, Dual System of Training is being introduced in Government and Private ITI(s) under Craftsmen Training Scheme as an option. The procedure which should be adopted by Government and Private ITIs & Industries / Industrial clusters willing to join in Dual System of Training is annexed (as Annexure ‘A’).

5. Accordingly, Directors of all the States and Union Territories dealing with Craftsmen Training Scheme are requested to issue further necessary instructions to all Government and Private ITIs of their respective State/UTs. Any Government and Private ITIs desirous of conducting training under dual system may be allowed to do so and their detail may be sent to this Directorate General.

Yours faithfully,

(D. Mallick)
Director of Training
Member Secretary, NCVT

Encl: As above Contd/-2
Copy to:-

1. Principal CTI Chennai, MITI Haldwani, Calicut, Jodhpur, Choudwar, NVTI, Noida and all VTIs.
2. All Officers up to JDT level of DGE&T (HQ)

(Amit Pal Singh)
Deputy Director of Training

Copy for information:

1. PPS to Minister of Labour and Employment
2. PPS to Secretary (L&E)
3. PPS to DG/JS

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Endorsement on C3/16359/2012 (1)

Directorate of Training, Thiruvananthapuram

Copy communicated for information and necessary action.

For DIRECTOR OF TRAINING

To

1. All the Principals of Govt: /Private ITIs (including the Training Superintendents of SCDD/STDD ITI s) - Through Nodal Govt: ITI Principals
2. All the Nodal Govt: ITI Principals -With direction to forward the copy of the same to all the Govt: /Private ITIs (including SCDD/STDD ITI s) within your jurisdiction and compliance should be reported at an early date.
3. All ITs

Copy to: (1) Director, SCDD, TVPM (With C/L) (2) Director, STDD, TVPM (With C/L)
(3) All Unit officers of Training Directorate.
(4) Special Officer, STI Kazhakkuttom (5) JD, Kannur (6) S.S (I) (7) J.S (C) (8) J.S. (F)
(9) CA to DT (10) CA to ADT (11) Website www.det.kerala.gov.in (12) SF-C3
Annexure 'A'

i. The Government and Private ITIs which are affiliated with NCVT may tie up with the industries / Industry clusters including MSME (Micro Small & Medium Enterprises) cluster. If one industry, does not have capacity to engage students of whole unit, cluster of industries may be clubbed.

ii. In both the above (i) and (ii), theory classes including basic skills will be taught in the institutes minimum two days a week.

iii. Curriculum of CTS (Craftsmen Training Scheme) shall be followed.

iv. Trainees will be admitted in the institutes only in NCVT affiliated trades/units.

v. The institute will identify industry / industry cluster relevant to the trade for training of trainees.

vi. Trainees shall be on roll of the institute even when they are working in the industry. The institute will be the main custodian.

vii. The institute shall be responsible for any health hazard, accident, safety etc. Trainees shall be insured against accident etc.

viii. Trainees shall undergo training in the industry in general shifts only.

ix. The institutes will provide free conveyance for transportation of the trainees between institute and industry.

x. Training in the industry, will be according to the trade syllabus and will be aligned with the post training job profile of the trainee only.

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