

**DEPARTMENT OF INDUSTRIAL TRAINING
(KERALA STATE)**

SICI3-7483/2011

Society for Skill Development Initiative

Thycadu, Thiruvananthapuram-14

e-mail : sdiskociety@gmail.com

Dated : .02.2012

The Member Secretary

All VTP Principals

Sir,

**Sub: ITD-MES-Preparation of Annual Action Plan under the SDI Scheme
for 2011-12 – reg.**

Ref:

The Annual Action Plan of MES-SDI scheme for the year 2012-13 has to be sent to DGE&T for getting clearance from the Finance Department, Govt. of India. The prescribed proforma to prepare the Action Plan is enclosed for your information. You are requested to prepare the Action Plan in respect of your VTP, in the prescribed proforma and to forward it in the name cover of B Justin Raj, Deputy Director(SIC), Directorate of Training to this Directorate so as to reach the same at this office before 17-3-2012 Please treat this an most urgent.

Yours faithfully

Sd/-

For Member Secretary

Skill Development Initiative Scheme

Annual Training Plan Proposal of State/UT Government

Form A, Annexure II

Financial Year : 2012-13

(To be filled for each Vocational Training Provider)

- 1 Name of the VTP _____
- 2 Registration No. _____
- 3 Address _____

- 4 Phone No. _____
- 5 Fax No. _____
- 6 E-mail _____

7 Details of the MES courses planned to be conducted during the financial year

Sl.No	Name of the MES Course	Sector	Duration in hours* (a)	Number of candidates to be trained (b)	Estimated amount of reimbursement(a x b x Rs. 15)
	Total				

* Mention duration as given in the curriculam

Signature of Authorized Signatory _____

Name & Designation _____

Phone No. _____