

DGE&T-19/ 7(14)/ 2014-16-CD  
Government of India  
M/o Skill Development & Entrepreneurship  
Directorate General of Training

Shram Shakti Bhavan  
New Delhi, dated 8<sup>th</sup> February, 2016

To,

1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training
2. Directors dealing with Vocational Training of all States/ UT Administrations

**Subject:** Revised guidelines for candidates to appear for All India Trade Test (AITT) as a Private candidate under NCVT in semester system.

Sir,

NCVT has made provision for private candidates to appear for All India Trade Test for award of National Trade Certificate. The eligibility conditions for appearing in the AITT under CTS in respect of private candidates are as under:


- I. The applicant should have the minimum prescribed entry qualification for a particular trade under CTS in which he/she is desirous of appearing as private candidate.
- II. The applicant should possess minimum of 3 years' experience in the relevant trade in establishments implementing Apprenticeship Training Scheme/ small establishments covered under Factories Act, 1948 or Registered with any government/ local authorities.
- III. SCVT Certificate holder who has received institutional training in same trade with same duration of training period & entry qualification.
- IV. There should be trade test by SCVT for all the candidates who are desirous of appearing in the All India trade test under the aegis of NCVT as private candidates. All those, who qualify the SCVT test, may be permitted by the State Director to appear in the AITT under NCVT.
- V. Private candidates from establishments covered under the Apprentices Act, 1961 and sponsored candidates of ITIs and SCVT certificate holders (as in 3 above) may be exempted from appearing in the trade test to be conducted by the SCVT.
- VI. Apprentices under the Apprentices Act, 1961 who have failed six times in the All India Trade Tests for Apprenticeship can appear as private candidates in the corresponding ITI trade only. This will be only applicable to such apprentices who have not qualified earlier for the award of National Trade Certificate by the NCVT.

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With operationalization of NCVT-MIS portal and to facilitate proper data entry on portal, the existing procedure for submitting the application by private candidates has been revised. The revised procedure is as under:

- a. The eligible private candidates having desired industry experience should apply to the State Director dealing with Craftsmen Training Scheme of any States irrespective of their native state, in the prescribed form, and Regular trainees of SCVT should apply to the State Director dealing with Craftsmen Training Scheme of the States where they are undergoing/ completed SCVT training
- b. Private candidates need to appear for all the semesters in that particular trade.
- c. SCVT trainees if desire to acquire National Trade Certificate as private candidates under NCVT then State Governments shall conduct training programme in semester system under SCVT and trainees after passing a particular semester exam in SCVT shall be allowed to appear in corresponding semester exam of AITT as private candidates under NCVT.
- d. The State Directors in-charge of training will verify the authenticity of the particulars of the private candidates keeping in view the guidelines given above before permitting them to appear in the AITT. State must have affiliated trade units in trades opted by candidates and candidates must be attached to an ITI having affiliated trade units in trades opted by candidates.
- e. The State Director (Secretary of the State Council) will submit a statement regarding the number of trainees in Engineering and non-Engineering trades ready to appear for the All India Trade Test in the prescribed proforma in triplicate to the Secretary, National Council of Vocational Training at least three months before the examinations are due to be held.
- f. Number of candidates do not depend upon affiliated trades units of ITIs.
- g. There is no upper age limit.
- h. Trainees after successfully passing all semester's exam for a trade shall be awarded National Trade Certificate as private candidates in that trade.

Yours faithfully,

  
(Sandhya Salwan)  
Director (Training)  
Member secretary, NCVT  
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Copy to:-

1. Directors of ATI - Chennai / Hyderabad/ Mumbai/ Kolkata/ Kanpur/ Ludhiana, ATI(EPI) Hyderabad, & Dehradun, FTI Bangalore & Jamshadpur, NIMI Chennai, CSTARI, Kolkata.