

**INDUSTRIAL TRAINING DEPARTMENT**

Kerala State

State Implementation Cell  
Directorate of Training,  
Thycaud, Thiruvananthapuram-14  
Dated 04-10-2013

NO.SIC-7990/2010

From

**The State Project Director**

To

- 1 The Principal / Secretary of Project ITIs (W) Kazhakkuttom, Attingal, Chengannur, Kozhikode, Kannur, Kasargode, Chennerkara, Areacode, Kattappana, (W) Kozhikode, Kayyur, (W) Kalamassery, (W) Chalakudy, Mala, Kuzhalmannam, (W) Malampuzha, (W) Kannur, (W) Chengannur, Attappady, Chathannur, Nilampur, BTC Kollam and Training Supts of SCDD ITIs Mangalam, Elathur, Mariyapuram, Pandalam
- 2 Inspector of Training Thiruvananthapuram, Kottayam, Ernakulam, Palakkad, Kozhikkode

Sir,

Sub :- **Industrial Training Department- State Implementation Cell- Centrally Sponsored Scheme of upgradation of ITIs through PPP – State Steering Committee Meeting on 09.10.2013 - Regarding.**

The meeting of the State Steering Committee will be held on **9<sup>th</sup> October 2013 at 2 PM at the South Conference Hall, Govt. Secretariat, Thiruvananthapuram.**

In this connection, it is inform that, all principals of the project ITIs should be done a powerpoint presentation to bring out the progress in implementation of upgradation scheme before the Honourable Chairperson Dr. Nivedita P. Haran Secretary to Govt., Labour & Rehabilitation Department.

It is also directed that, following materials should submit to SIC before the meeting which are essential for discussion and further decision.

1. Quarterly Progress Report as quarter ended September 2013 – Hard Copy
2. Action plan up to March 2014
3. Report on Income Generation Activities

Yours faithfully,

  
State Project Director  
(Director of Training)