

GOVERNMENT OF KERALA

**STORES PURCHASE (A) DEPARTMENT**

No. 969/A2/2007/SPD

Thiruvananthapuram, dated : 27-06-2013

**CIRCULAR**

Sub:- Stores Purchase Department Stores Purchase Manual (Revised Edition 2013) – published reg.

Ref:- G.O. (P) No.3/2013/SPD dated 21.06.2013.

As per the Government Order referred above the Stores Purchase Manual had been revised (2013) and has been hosted in the official website of the Government of Kerala [www.kerala.gov.in](http://www.kerala.gov.in) (link : Reports and Manuals). Necessary direction has also been given to the Director of Printing to print and supply sufficient copies to each Government Departments/Offices.

All Government Departments/Offices/Public Sector Undertakings/Autonomous Bodies/Local Self Government Institutions etc. shall take utmost care in following the instructions deliberated in the Manual while purchasing of stores from the date of Government order referred above.

Any violation of these instructions of the above Manual will be viewed seriously and the officer concerned shall be held responsible.

SUBHASH JOHN MATHEW

Additional Secretary to Government

To

The Additional Chief Secretaries/Principal Secretaries/Secretaries/  
Special Secretaries.

The Secretary, Kerala Legislature Secretariat, Thiruvananthapuram  
(with C/L)

All Heads of Departments/Offices/Public Sector Undertakings/  
Autonomous bodies/ Local Self Govt. Institutions /Universities etc.

The Registrar, High Court, Ernakulam (with C/L)

E2

Q  
8/7/132  
15/7/13

The Advocate General, Ernakulam (with C/L)

The Registrar, Kerala Administrative Tribunal (with C/L)

All Enquiry Commissioner and Special Judges Court, EC & SJ Courts.

The Vigilance Tribunal, Kozhikode, Ernakulam, Thiruvananthapuram  
& Kottayam

The Director of Printing, Thiruvananthapuram (with C/L)

The Principal Accountant General (Audit), Kerala,

Thiruvananthapuram.

The Accountant General (A & T) Kerala, Thiruvananthapuram.

Information & Public Relations Department (for publishing in the newspapers)

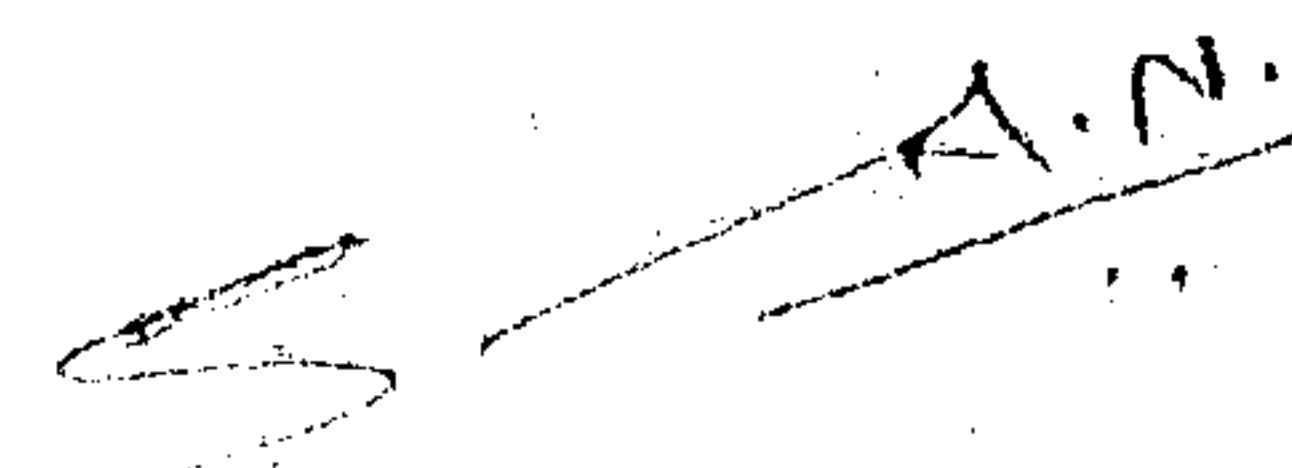
Information & Public Relations Department - Web & New Media (for hosting  
in the Government Website)

All Departments in the Secretariat including Law and Finance.

The Stores Purchase (B, IW I & IW II) Departments.

The Stock file/Office Copy.

Forwarded/By Order

  
Section Office

**Directorate of Training**

Thycaud, Thiruvananthapuram -14

Endt. on E2/22231/13 K.Dis. dated: 18.7.2013

Copy communicated to all Principals of ITIs/AVTS/BTC and Training Officers of R.I. Centres, Special Officer STI, Kazhakuttom, ASPD, SPIU, Joint Director RDT, Kannur for information and further necessary action.

  
JOINT DIRECTOR OF TRAINING

Copy to: C.A to DT/CA to ADT/CA to JDT/ A.O-1/A.O-II/J.S (E)/ All Clerks  
of E Section/Stock File (E2)