

08832

DGE&T-19(4)/2011-CD-Pt
Government of India
Ministry of Labour & Employment
Directorate General of Employment and Training

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 17th January, 2013

14th March

To

1. Secretaries/ Principal Secretaries of all the State Governments / UT Administrations dealing with Vocational Training;
2. Directors dealing with Vocational Training of all States/ UT Administrations;
3. Directors, ATI Chennai, Hyderabad, Mumbai, Kolkata, Kanpur, Ludhiana, CSTARI Kolkata, ATI(EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur and NIMI Chennai; and
4. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad.

Subject: Implementation of semester system in CTS courses in place of existing long term courses.

Sir/Madam,

This is to inform you that the 39th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister of Labour & Employment was held on 12th January, 2011. Implementation of semester system in Craftsmen Training Scheme (CTS) courses in place of existing long term courses was discussed vide agenda item No. 3903.3 in the meeting.

2. The Council approved the proposal for implementation of semester system under CTS.
3. Government of India has accepted the above recommendation of the council for introduction of Semester System under CTS. Accordingly, Central Staff Training and Research Institute (CSTARI) was assigned the responsibility of re-designing the CTS courses into semester system in place of existing long term courses in consultation with the relevant industry.
4. CSTARI has carried out revision of syllabi of all the trades under CTS, by constituting trade expert committees which were uploaded on its website www.cstarikolkata.com. CSTARI also carried out formal consultation with NCVT members.
5. It has now been decided to implement semester system in CTS scheme wef August, 2013.

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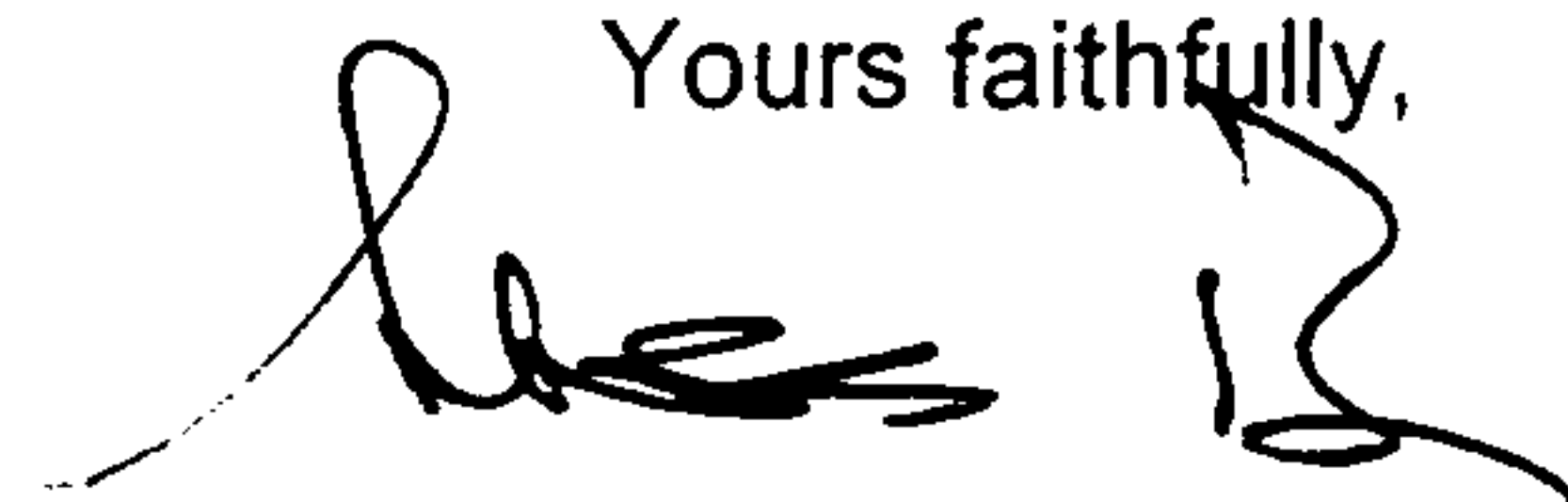
6. Accordingly, all the State Governments are hereby requested to implement training programmes under CTS as per semester system in all Government and Private ITIs affiliated to NCVT. The new syllabi as per semester system for all trades under CTS are uploaded on the website CSTARI's website www.cstarikolkata.com.

7. Detailed guidelines for affiliation, assessment, marking scheme and certification are annexed herewith.

8. The State Governments are also requested to issue necessary instructions to their vocational instructors to prepare their lesson plan as per revised curricula. DGE&T will be arranging short term training programmes as per demand of State Government for capacity building and training in new areas covered in the syllabi in accordance with semester system to enable them to impart training effectively.

9. The State Governments are further requested to prepare themselves for conducting semester examination, in theory and practical accordingly.

Yours faithfully,

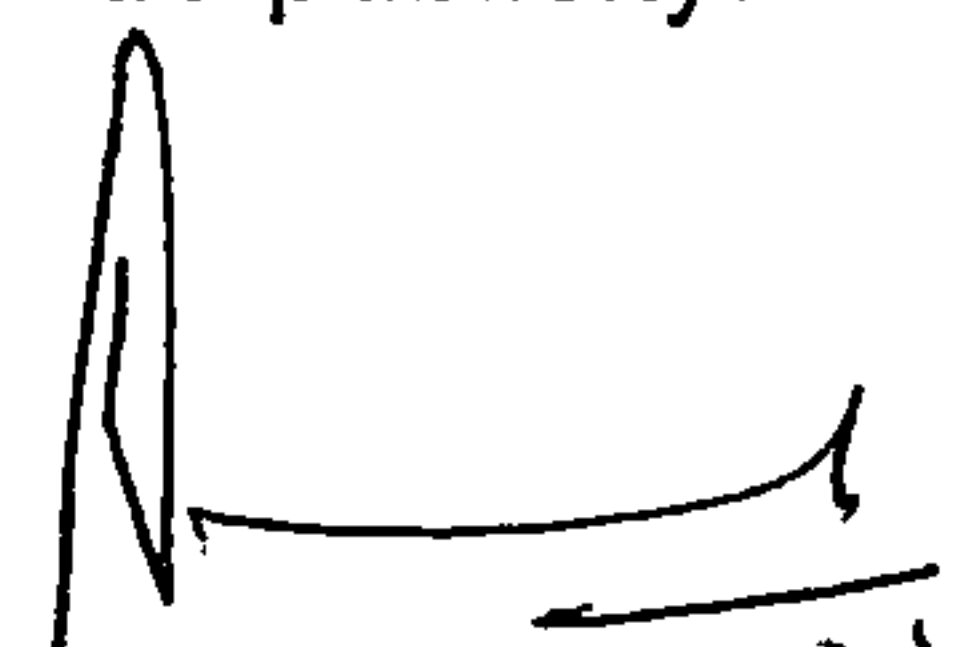


(Sharda Prasad)

Director General / Additional Secretary

Copy to:-

1. Principal CTI Chennai, MITI Haldwani, Calicut, Jodhpur, Choudwar, NVTI, Noida and all RVTIs.
2. All Officers up to JDT level of DGE&T (HQ)
3. P. R. O., Ministry of Labour & Employment, Government of India for wide publicity.



(Deepankar Mallick)

Director of Training

Member Secretary NCVT

Copy for information:

1. PS to Minister of Labour and Employment
2. PPS to Secretary (L&E)
3. PPS to DG/AS

Implementation of semester system in CTS courses in place of existing long term courses

- Craftmen Training System in semester pattern will be imparted as per the syllabi approved by the NCVT for each semester.
- Seats are to be reserved for different category of trainees as per the reservation norms prevalent in the respective State/UT.
- The complete course of Craftmen Training for all the trades (Engineering & Non-Engineering) will be delivered in one to four semesters each of six months duration depending upon the trade.
- NCVT affiliation to operate courses under Craftmen Training Scheme (CTS) to any institute will be granted on trade basis subject to the conditions of fulfilling required infrastructure and human resources i.e. application for affiliation to be submitted for all the semesters of a trade at a time.
- Affiliation to be granted to any institute for all the semesters of a trade and in multiple of two units. Affiliation of a single semester for trades consisting of more than one semester will not be granted.
- Power norms for Class rooms, Labs / workshops should be as mentioned in the syllabus of respective trades.
- Space requirement for Class rooms, Labs / workshops should be as mentioned in the syllabus of respective trades. Qualification and experience of trainers should be as mentioned in the syllabus of respective trades.
- In the new system, the semesters of already affiliated trades in an existing institute will be deemed to be affiliated for a period of five years from the date of earlier affiliation.
- Training in any semester is to be started from an academic session i.e. either in the month of August or February.
- On completion of the training period of a particular semester, Trade Testing would be done under the aegis of NCVT in July and January every year.
- Examination for each semester both for theory, Workshop Calculation & Science, Engineering Drawing, Employability Skills and trade practical will be conducted based on the syllabus of the corresponding semester.
- Trade Testing Cell of DGE&T would supply question papers for examination of each semester.
- State Government will give their indent for question papers six months in advance.
- Evaluation of the answer books and practical exercises shall be carried out as per the existing system under NCVT.
- A trainee has to secure pass marks in each subject (including sessional) in each semester for award of NTC.
- A mark-sheet would be issued by respective State Government after each semester examination.
- A consolidated mark-sheet would be issued by respective State Government after completing all the semesters based on marks obtained in each semester examination.
- Five additional chances may be given to a failed trainee within a period of three years to pass each semester.
- Admission in second semester will be done without waiting for declaration of result of the first semester.
- For award of NTC, a trainee has to secure pass marks in each subject in each semester.

Endorsement on C3/8832/2013 (1)

Directorate of Training,
Thycaud, Thiruvananthapuram
Dtd: 11-04-2013.

Copy communicated for information and necessary action.


For DIRECTOR OF TRAINING

1. All the Principals of Govt: & Private ITIs (through Nodal Govt: ITI Principals)
2. All the Principals of Nodal Govt: ITI-With direction to circulate the same in All the Govt: & Private ITIs within your jurisdiction and compliance should be reported at an early date.

Copy to:

- (1) Director, SCDD, TVPM (With C/L)
- (2) Director, STDD, TVPM (With C/L)
- (3) Special Officer, STI, Kazhakkuttom
- (4) ASPD-SPIU
- (5) JDT
- (6) JD Kannur
- (7) JD (i/c SIC)
- (8) DD (T)
- (9) DySA
- (10) DD (P)
- (11) TTO
- (12) All Section Heads of Training Directorate
- (13) Technical Assistant
- (14) C1 Seat
- (15) F3 Seat
- (16) G1 Seat
- (17) G2 Seat
- (18) CA to DT
- (19) CA to ADT
- (20) Website: www.det.kerala.gov.in
- (21) SF- C3