

INSTRUCTIONS FOR STATE REGISTRATION CODE

1. State Registration No: Use 16 Digit number as State Registration number with following configuration;
 - a. First Two Digits: State code (ie **32**)
 - b. Next Two Digits: District code (**01 to 14**)
 - 1: Thiruvananthapuram
 - 2: Kollam
 - 3: Pathanamthitta
 - 4: Alappuzha
 - 5: Kottayam
 - 6: Idukki
 - 7: Ernakulam
 - 8: Thrissur
 - 9: Palakkad
 - 10: Malappuram
 - 11: Kozhikkode
 - 12: Wynad
 - 13: Kannur
 - 14: Kasargod
 - c. Next **Three** Digits: Last three digits of new ITI Code (ie for PR32000086: 086, for GU32000222: 222)
 - d. Next **Two** Digits: last two digits of Year (**18**)
 - e. Next **Three** Digit: New Trade code(ie., For Fitter trade:**227**,forCOPA: **242**)
 - f. Next **Four** Digits :Serial number of trainee of your Institute (0001to9999)

Example: 3201222182420832

(A trainee with serial number 0832 (A non-repeating /unique number assigned for a trainee in the institute) studying in COPA Trade (code:242); Institute with new ITI code ending 222 in Thiruvananthapuram (01) District of Kerala State (32).)

Note: *If total number of trainees in an institute is 923, serial number should be from 0001 to 0923.*