

**APPLICATION FOR DECLARATION OF PROBATION
(GAZETTED/ NON GAZETTED)**

1. Name of Employee :
2. Designation and station now working :
3. Present pay and scale of pay :
4. a) Nature of appointment :
 b) Advice No./ Government Order & date :
 c) No. & date of appointment order :
 d) No. & date of appointment order :
 e) Date of entry in service/ Promotion post :
5. Details of station he/she has worked during the period of probation :
6. Date of commencement of probation :
7. Period of probation :
8. Normal date of completion of probation :
9. Details of leave taken during the period of Probation :
10. Test to be passed during the period of probation :
11. Details of Test passed with date :

Test	Year of passing	Register Number

12. Last date of examination/ test

13. Details of: -

a)	GPF (A/c No. Date, etc)		
b)	SLI Scheme (A/c No. Date, etc)		
c)	GIS Scheme (A/C No. date, etc)		
d)	FBS (A/c No. date, etc)		
e)	Whether above details has been entered in service book/ Gazetted Entitlement Register		

14. Details of disciplinary action if any pending against him/her :

15. Details of suspension/ punishment or awarded, if any or given during the period of probation :

16. Whether increment has been awarded during the probation :

17. Remarks :

I Hereby declare that the particulars given above are true to the best of my knowledge and belief.

Place:

Date:

Signature:

Name ;

Designation: