INSTRUCTIONS FOR STATE REGISTRATION CODE

1. State Registration No: Use 16 Digit number as State Registration number with following configuration;
   a. First Two Digits: State code (ie 32)
   b. Next Two Digits: District code (01 to 14)
      1: Thiruvananthapuram
      2: Kollam
      3: Pathanamthitta
      4: Alappuzha
      5: Kottayam
      6: Idukki
      7: Ernakulam
      8: Thrissur
      9: Palakkad
      10: Malappuram
      11: Kozhikkode
      12: Wayanad
      13: Kannur
      14: Kasargode
   c. Next Three Digits: Last three digits of new ITI Code (ie for EXAMPLE: PR32000086: 086, for GU32000222: 222)
   d. Next Two Digits: last two digits of Year (17)
   e. Next Three Digit: New Trade code (ie., For Fitter trade: 227, for COPA: 242)
   f. Next Four Digits: Serial number of trainee of your Institute (0001 to 9999)

Example: 3201222172420832

(A trainee with serial number 0832 (A non-repeating/unique number assigned for a trainee in the institute) studying in COPA Trade(code:242);Institute with new ITI code ending 222 in Thiruvananthapuram(01) District of Kerala State(32).)

Note: If total number of trainees in an institute is 923, serial number should be from 0001 to 0923.

(A trainee with serial number 0832 (A non-repeating/unique number assigned for a trainee in the institute) studying in COPA Trade(code:242);Institute with new ITI code ending 222 in Thiruvananthapuram(01) District of Kerala State(32).)

Note: If total number of trainees in an institute is 923, serial number should be from 0001 to 0923.)