

MSDE-19/03(9)/2015-CD
Government of India
Directorate General of Training
Ministry of skill Development & Entrepreneurship (MSDE)

2618

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 7th January, 2016

To,

1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Craftsmen/Vocational Training
2. Directors dealing with Craftsmen/Vocational Training of all States/ UT Administrations

Subject: Norms for "Refresher Training for the Instructors of ITIs."

Sir/Madam

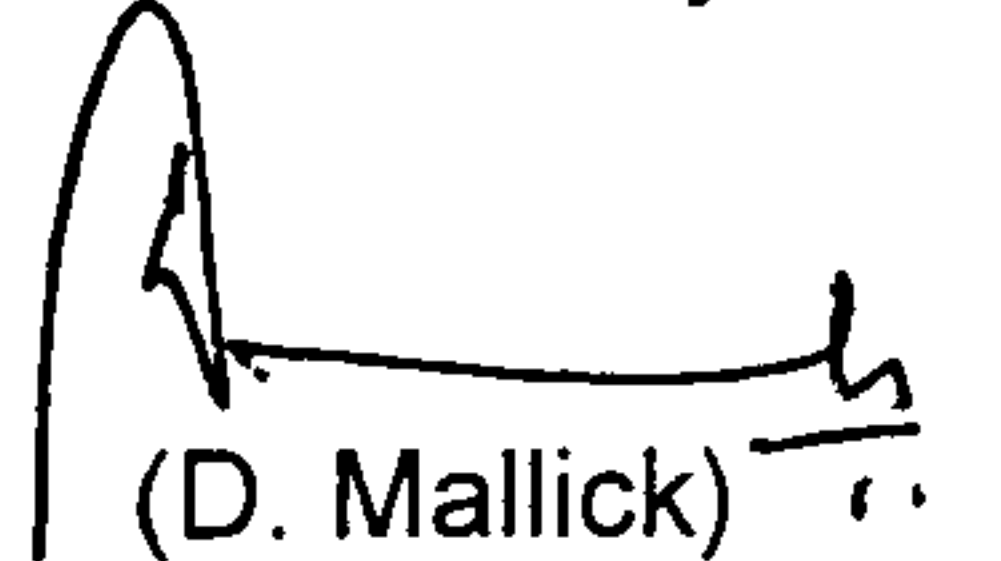
A Working Group was constituted comprising of Secretaries of the 04 States on the "Career Progression of ITI Instructors and changes in CTS programme". Three meetings of the Working were held and WG made their recommendations for "Refresher Training for the Instructors.

These recommendations of working group were discussed vide agenda item No.9 in the meeting of Sub Committee of NCVT dealing with Norms & Courses held on 17.12.2015 at New Delhi. After detailed discussion, the Sub-committee approved following guidelines for refresher Training for the Instructors of ITIs.

- i. Refresher training of 3 or 4 weeks duration for instructors will be compulsory Refreshers programme for every instructors should be ensured within every five years.
- ii. TA/DA of the instructors for the refresher course will be funded Government of India through a separate scheme.
- iii. Refresher course may be made available to Pvt. ITIs on contribution of 25% of the fee.
- iv. Pvt. ITOTs may be encouraged to offer refresher training courses for instructors of Govt. & Pvt. ITIs(12 Pvt. ITOTs & 3 Govt. ITOT)

All the State Governments / UT Administrations are requested to follow above guidelines for "Refresher Training for the Instructors of ITIs.

Yours faithfully



(D. Mallick)

Dy. Director General of Training

Copy to:

1. Director, ATI - Chennai / Hyderabad/ Mumbai/ Kolkata/ Kanpur/ Ludhiana, ATI(EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur, NIMI Chennai,
2. Director RDAT Kanpur/ Mumbai / Kolkata / Chennai / Faridabad & Hyderabad, Director-CSTAR, Kolkata.
3. Principal CTI Chennai, Principal MITI, Haldwani / Calicut / Jodhpur / Choudwar, Principal- NVTI, Noida and Principals of all RVTIs.
4. Prof. M. Ranga Rao, National Co-ordinator, Federation of All India Pvt. Association, ITI Chanakya No. 6 Camp Road, Selaiyur, East Tambaram, Chennai – 600073
5. All Directors at DGE&T HQ

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