



Government of Kerala
Industrial Training Department

Skill Updating Institute for Industrial Training-Kerala



Market Road, Kazhakuttam, Thiruvananthapuram - 695 582, Ph: 0471 - 2412012
email: stikerala@gmail.com

PROCEEDINGS OF THE SPECIAL OFFICER

(Present: P.K.Madhavan)

Sub: - SUIIT-Kerala, Kazhakuttom -Induction training for newly promoted Principals- reg

Order No: STI/789/2014(1) Dated: 18/09/2015

In recent times many of the Group Instructors of the department have been promoted as Principals Class II / Vice principals/Training Officers. Many of them are having independent charge of ITIs. Therefore their basic knowledge in routine works especially in purchase, establishment, file management, cash section etc are highly relevant in discharging their duties efficiently.

Considering the above, a three day's training programme has been designed for the newly promoted Principals by the name "*Induction Training Programme for newly promoted Principals*" which will be conducted from 05/10/2015 to 07/10/2015 at SUIIT- Kerala, Kazhakkuttam. The following officials are selected for attending the training. The head of Institutions of the officials will relieve them with direction to report before the Special Officer, SUIIT-Kerala, Kazhakkuttam at 9.30 AM on 05/10/2015.

Sl No	Name	Designation	Institution
1	Smt. Beena Kumary.V.N	Vice Principal	Govt ITI Kattappana
2	Sri. Eldo.M.G	Principal	Govt ITI Peringom
3	Sri. Manikandan.P	Principal	Govt ITI Madikai
4	Sri. Ravikumar.C	Principal	Govt ITI Parassala
5	Sri. Mohandas.K.C	Principal	Govt ITI Seethamgoli
6	Sri. Jayarajan.P	Principal	Govt ITI Koyilandi
7	Sri. Rajan.D	Principal	Govt ITI Nenmeni
8	Smt. Jameela Kayakkal	Training Officer	RIC.Kannur

9	Smt. Lalitha.K	Vice Principal	Govt ITI Kayyur
10	Sri. Vijayan.K.S	Vice Principal	Govt ITI Kollam(W)
11	Sri. George.P.G	Principal	Govt ITI West Elleri
12	Sri. Jayakumaran Chettiar.K	Principal	Govt ITI Aryanad
13	Sri. Madhusoodhanan.G	Principal	Govt ITI Peravoor
14	Sri. Sundaran.K	Vice Principal	Govt ITI Kuzhalmannam
15	Smt. Sumathy.T.K	Principal	Govt ITI Maniyoor
16	Smt. Jayasree Iyer	Principal	Govt ITI Chengannur(W)
17	Sri. Jayaraj.K.J	Vice Principal	Govt ITI Areacode
18	Smt. Sucey Antony	Principal	Govt ITI Thallakkanam
19	Sri. Shajan.T.A	Principal	Govt ITI Nenmara
20	Sri. Sajeev.V	Principal	Govt ITI Kayamkulam
21	Smt. Ajitha.K.C	Principal	Govt ITI Marancherry
22	Sri. Viswanathan.T.P	Principal	Govt ITI Attapady
23	Sri. Abdul Azeez	Vice Principal	Govt ITI Dhanuvachapuram
24	Smt. Mini Mathew	Principal	Govt ITI Desamangalam

The Officials have to claim their eligible TA/DA and other allowances from their own office.




SPECIAL OFFICER

To

All Officials

- Copy to: - 1. Director of Training, Industrial Training Department (With Covering Letter)
2. Sri. Manoj Mathew, JAA (for Publish Dept: Web Site)
3. Stock File