

By Speed Post

No. DGET- 18011/1/Conv. Jan./2015 – TTC

Government of India

Ministry of Labour & Employment

Directorate General of Employment & Training

- 36023 -



Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated: 21-10-2014

To

1. All the State Directors (Dealing with Craftsmen Training Scheme)
2. The Principal, CTI-Guindy, Chennai.
3. Director, ATI- Mumbai/Kolkata/Hyderabad/Ludhiana and Kanpur
4. Principal, NVTI- Noida/ RVTIs- Mumbai/ Bangalore/ Kazakuttam/Panipat/ Kolkata/Tura/Indore/Allahabad/Jaipur and Vadodara.

Subject: Programme for the All India Trade Test of Craftsmen (Conventional system) for Engineering and Non-Engineering trades under Craftsmen Training Scheme to be held in the month of January - 2015.

Sir,

I am directed to forward herewith the programme for All India Trade Test of Craftsmen (Conventional system) for Engineering and Non- Engineering trades under Craftsmen Training, Scheme to be held from **12.01.2015 to 23.01.2015** for your information with the request to kindly circulate the same to all concerned. A copy of the programme is appended overleaf. The said programme is also uploaded on the website of dget.nic.in

Kindly acknowledge the receipt of letter.

Yours Faithfully

Punita Bhatia
21/10/2014

(Punita Bhatia)

Deputy Director of Training
For Director of Training
Phone No. 011- 23710703

Encl: As above

Leadt : on G1/ 42560/14 dt .11.2014

Copy communicated to the Principals of all ITIs for further necessary action.

for Director of Training
Bhatia

**PROGRAMME FOR THE ALL INDIA TRADE TEST OF CRAFTSMEN (CONVENTIONAL SYSTEM) UNDER CRAFTSMEN TRAINING SCHEME
TO BE HELD IN JANUARY- 2015**

Date	Day	Time of Commencement	Subject(S) (ENGG. & Non- Engg.) Trades	Secretarial Practice	Architectural Draughtsmanship
12.01.2015	Monday	10.00 AM	* Practical/Typewriting (Job I,II,III)	*Practical/Typewriting (Job I,II,III & IV)	Practical -I (Building Construction)
do	do	02.30 PM	do	do	do
13.01.2015	Tuesday	9.30 AM	*Practical/Shorthand (Dictation@80WPM)	*Practical/Shorthand (Dictation@80WPM)	Practical II (Architectural Design)
do	do	02.30 PM	*Practical/Shorthand (Dictation@100WPM)	*Practical/Shorthand (Dictation Business Letter)	do
17.01.2015	Saturday	9.30 AM	*Practical/ Stenography (Hindi) Computer Practical	General Knowledge (Written)	Practical- II (Architectural Design)
do	do	02.30 PM	do	-----	do
19.01.2015	Monday	9.30 AM	*Practical	-----	Practical-III (CAD)
do	do	02.30 PM	do	-----	do
20.01.2015	Tuesday	9.30 AM	*Practical	-----	Practical-IV (Working Drawing)
do	do	02.30 PM	do	-----	do
21.01.2015	Wednesday	10.00 AM	Business Management (Optional)	Business Management (Optional)	Business Management (Optional)
do	do	02.30 PM	Employability Skills/ Social Studies	Employability Skills / Social Studies	Employability Skills / Social Studies
22.01.2015	Thursday	10.00 AM	Trade Theory	Theory(Typewriting)	Allied Theory-I
do	do	02.30 PM	W/Shop Cal. & Science/ Cognate	Theory (Shorthand)	Theory
23.01.2015	Friday	10.00 AM	Engineering Drawing	General English & Business Correspondence	-----
do	do	02.30 PM	-----	Secretarial Services	-----

1. All Practical examination will start at 10.00 AM irrespective of Trades on the First day to collect Q.P. packets from Banks. On the consequent days of Practical, the Practical examination will start at 09.30 AM.
2. *The Practical test may be continued only up to 6.30 PM on first day and up to 6.00 PM on each day depending upon the duration of question paper.
3. Lunch Break from 2.00 PM to 2.30 PM for practical examinations only.

For circulation to all concerned.

Punita Bhatia
21/1/2015
(Punita Bhatia)

Deputy Director of Training
For Director of Training
Phone No. 011- 23710703

Encl. on C11/42560/14 dtd. 11.2.2014

Copy communicated to all units of IITs for further necessary action.

For Director of Training
25/2/14
Bhatia