

No. DGET-2/1/99-70  
Government of India  
Ministry of Labour  
DGET

New Delhi, 25th June, 1999

To

The State Directors/UT Administrators,  
Dealing with Craftsmen Training Scheme,  
(As per the list enclosed)

Subject : Affiliation of ITIs/ITCs.

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs), and Supplementary Inspection Reports (SIRs), forwarded by you were scrutinised at this Directorate General and recommendations of Directorate General of Employment & Training (DGET) were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in the meeting held on 23.06.1999 at DGET Hqrs, New Delhi. The recommendations of the Sub-Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs/ITCs/Units/Trades in respect of your State, with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed on the basis of which, you may issue the affiliation orders to the Managements of the concerned ITIs/ITCs/Units/Trades, indicating :

1. Defects and deficiencies under "Remarks" column are to be made good.
2. The conditions of affiliation, if any, are to be complied with.

Your special attention is drawn to the effective date mentioned against the Trades/Units kept "Under Consideration" (UC). The trainees admitted in the trades/units kept "UC" may be allowed to appear in the All-India Trade Test for Craftsmen provided they have completed the Training period from the date the trade is kept "UC" i.e., the trainees were admitted from the date the trade is kept "UC" or later. However, the SIRs in respect of all such cases should be submitted within three months.

You are requested to quote DGET File No. indicated below the institute's name in the list enclosed as dated 23.6.1999 in future correspondence relating to these ITIs/trades/units.

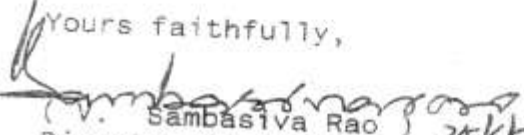
It may clearly be noted that wherever "Not Recommended" (NR) has been mentioned against trades/units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades/units in such ITIs/ITCs shall not be permitted to

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appear in All-India Trade Test by NCVT. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGET is facing a lot of Court Cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of issue of this letter under intimation to this Directorate General. Further, the SIRs in respect of the cases kept under consideration (UC) must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SCIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

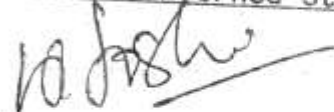
Yours faithfully,

  
(V. Sambasiva Rao)  
Director of Training

25/6/79

Copy alongwith enclosures for information to :

1. The Director, CIMI, RDAT Building, Guindy, Chennai.
2. The Director, ATI, Hyderabad-500063 (for Andhra Pradesh)
3. The Director, CSTARI, Salt Lake City, Calcutta (for Bihar and Orissa).
4. The Regional Director, RDAT, Mumbai (for Maharashtra and Gujarat)
5. The Regional Director, RDAT, CGO Complex, Faridabad (for Rajasthan and Haryana)
6. The Director, FTI, Tumkur Road, Bangalore (for Karnataka)
7. The Director, ATI, Guindy, Chennai-32 (for Tamil Nadu and Kerala)
8. The Regional Director, RDAT, Kanpur (for UP and MP)
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.



(V.P. Joshi)  
Joint Director of Training

5. No (11)

SCIR

299  
S.No. Name of Institute &  
No.

List of DPCS to COPA of Kerala State - 9 -

23-6-99  
Remarks

Date of Affiliation of DPCS with order No. Date of Inspection of COPA

1.	2.	3.	4.	5.
56	Hemad ITC, Thirurkad Malapuram No. DGET-6/9/2/86-TC	2 (1+1) units w.e.f. Aug. '94 No. DGET-12/6/94-TC dt. 15/3/95	10/9/98	Affiliation continues
57	All Saints Computer Centre ITC, All Saints Collage Camps, Thiruvananthapuram No. DGET-6/11/15/96-TC	2 (1+1) w.e.f. Aug. '95 No. DGET-12/1/96-TC dt. 22/2/96	28/9/98	--Do--
58	Airconds Computer Centre ITC, Hospital Road, P.8. No. 15, Vadakara, Kozhikode. No. DGET-6/11/20/95-TC	2 (1+1) w.e.f. Aug. '95 No. DGET-12/4/96-TC dt. 22/2/96	31/8/98	--Do--
59	Computer Circle ITC Santosh Building, New Bus Stand, Thalasserry	2 (1+1) units w.e.f. Aug. '94 12(1)/97-TC dt. 29/1/97	8/2/99	--Do--
60	Little Flower Engineering Institute Kalamassery, Emakulam Distric, Kerala No. DGET-6/11/4/91-TC	2(1+1) Aug:91 6/aff./91-TC dt. 22.7.91	1.9.98 (H.R. Rajan)	--do--
61	Brother ITC Kundra P.O. Kollam Distt. Kerala, No. DGET-6/11/9/96-TC	2(1+1) w.e.f. 91 6/aff./91. TC dt. 22-7-91	4-11-98 (H.R. Rajan)	--do--

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Speed. Post

No. DGET. 12/1/99- TC  
Government of India  
Ministry of Labour  
DGET  
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New Delhi dated the 4 November 1999

To

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The State Directors /UT Administrators,  
dealing with Craftsman Training Scheme  
( as per the list enclosed )

**Subject:- Affiliation of ITIs/ ITCs .**

Sir,

The Standing Committee Inspection Reports ( SCIRs ) , Departmental Inspection Reports ( DIRs ) and Supplementary Inspection Reports ( SIRs ) forwarded by you were scrutinised at this Directorate General and recommendations of Directorate General of Employment and Training ( DGET ) were put up before the members of the Sub Committee of National Council for Vocational Training ( NCVT ) dealing with affiliation in the meeting held on 4<sup>th</sup> November, 1999 at DGET Hqs New Delhi. The recommendations of the Sub-Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs /ITCs/Units/Trades in respect of your State , with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed on the basis of which , you may issue the affiliation orders to the Managements of the concerned ITIs / ITCs / Units / Trades, indicating:

1. Defects and deficiencies under " Remarks " column are to be made good
2. The conditions of affiliation, if any, are to be complied with.

Your special attention is drawn to the effective date mentioned against the Trades/ units kept " Under Consideration" ( UC ). The trainees admitted in the trades/ units kept " UC" may be allowed to appear in the All India Trade Test for Craftsman provided they have completed the Training period from the date the trade is kept "UC" i.e., the trainees were admitted from the date the trade is kept "UC" or later. However, the SIRs in respect of all such cases should be submitted within three months.

You are requested to quote DGET file No. indicated below the institute's name in the list enclosed as dated 4<sup>th</sup> November, 1999 in future correspondence relating to these ITIs / trades / units.

12/1/99

*E.K. Jayarajan*  
**E.K. JAYARAJAN**  
Regional Deputy Director  
Higher Secondary Education  
Regional Office, Kozhikode-03

Director, Higher Secondary Education,  
Kozhikode  
Date.....

contd.....2

It may clearly be noted that wherever " Not Recommended " ( NR ) has been mentioned against trades / Units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades / units in such ITIs / ITCs shall not be permitted to appear in All India Trade Test by NCVT. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/ trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGET is facing a lot of Court Cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of Issue of this letter under intimation to this Directorate General. Further, the SIRs in respect of the cases kept under consideration ( UC ) must be forwarded to this office within three months falling which the cases will be considered as closed. Thereafter, fresh SCIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

*Hindi Version will follow*

Yours faithfully,

*Sambasiva Rao*  
(V. Sambasiva Rao) 4/11/99  
Director of Training

Copy alongwith

1. The Director, CIMI, RDAT Building, Guindy Chennai
2. The Director, ATI Hyderabad - 500063 ( for the concerned States)
3. The Director, CSTARI, Salt Lake City, Calcutta (-do-)
4. The Regional Director, RDAT Mumbai (-do-)
5. The Regional Director, RDAT CGO Complex, Faridabad (-do-)
6. The Director, FTI Tumkur Road, Bangalore (-do-)
7. The Director, ATI Guindy, Chennai - 32 (-do-)
8. The Regional Director, RDAT Kanpur (-do-)
9. To all concerned ITIs / ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

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*V.P. Joshi*  
(V.P. Joshi)  
Joint Director of Training

512  
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Name of The State: KERALA Dated: 4.11.1999

SCIR (Standing Committee Inspection Report), DIR (Departmental Inspection Report), UC (Under Consideration), NR (Not Recommended), NC (Not Considered), SIR (Supplementary Inspection Report), PS (Power Supply).

S. No.	Name, Address & File No. of Institutes for reference and future correspondence.	Trades/Units for which Affiliation Sought by the Instt.	Recommended by		REMARKS
			Standing Committee	D.G.E.T.	
24	S.M.C.S.I.T.C. 3rd Floor, V.G.P. Building Kottiyam, Kollam - 691571  No. DGET: 6/11/23/96-TC (Pvt.)	1. COPA Addl. 2(1+1)	Addl. 2(1+1)	N.R.	SCIR dt. 9.6.1999  Shortage of insinfrac- tural facilities for affiliation of additional Units in this trade.
25	All Saints Computer Centre ITC, All Saints Collage Camps Thiruvananthapuram 695007 No. DGET: 6/11/15/96-TC	1. Secretarial Practice III 2(1+1)	2(1+1)	2(1+1)	SCIR dt. 1.6.1999 w.e.f. Aug., 1999 State Director may ensure appointment of additional instructor before Aug. 2000.
	Malabar ITC, Near PPTMYRS, P.O. Cherar, Via Vengala, Mallapuram-676314 No. DGET: 6/11/45/98-TC (Pvt.)	1. D/M (Civil) One Unit Addl.		One unit only (Total: 2(1+1))	DIR dt. 10.5.1999 w.e.f. Aug. 1999
	FESCO, Technical Institute ITC, Chadai, Calicut, Pin: 673003 Kerala No. DGET: 6/11/44/98-TC (Pvt.)	1. D/M (Civil) One Unit One Unit  2. D/M (Civil) One addl.	One Unit	One Unit	SCIR dt. 1.7.98 w.e.f. Aug. 1998  D.I.R-415/99  One unit addl. — w.e.f Aug. 99. Total 2(1+1)

*Prashant*  
27/11/99