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SPEED POST

No. DGET-12/1/99-TC  
Government of India  
Ministry of Labour  
DGET

New Delhi, 25th June, 1999 ✓

To

The State Directors/UT Administrators,  
Dealing with Craftsmen Training Scheme,  
(As per the list enclosed)

Subject : Affiliation of ITIs/ITCs.

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs), and Supplementary Inspection Reports (SIRs), forwarded by you were scrutinised at this Directorate General and recommendations of Directorate General of Employment & Training (DGET) were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in the meeting held on 23.06.1999 at DGET Hqrs, New Delhi. The recommendations of the Sub-Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs/ITCs/Units/Trades in respect of your State, with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed on the basis of which, you may issue the affiliation orders to the Managements of the concerned ITIs/ITCs/Units/Trades, indicating :

1. Defects and deficiencies under "Remarks" column are to be made good.
2. The conditions of affiliation, if any, are to be complied with.

Your special attention is drawn to the effective date mentioned against the Trades/Units kept "Under Consideration" (UC). The trainees admitted in the trades/units kept "UC" may be allowed to appear in the All-India Trade Test for Craftsmen provided they have completed the Training period from the date the trade is kept "UC" i.e., the trainees were admitted from the date the trade is kept "UC" or later. However, the SIRs in respect of all such cases should be submitted within three months.

You are requested to quote DGET File No. indicated below the institute's name in the list enclosed as dated 23.6.1999 in future correspondence relating to these ITIs/trades/units.

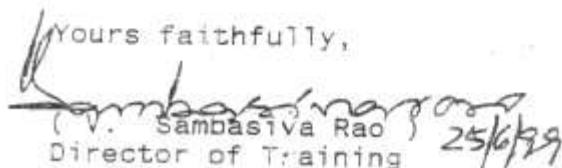
It may clearly be noted that wherever "Not Recommended" (NR) has been mentioned against trades/units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades/units in such ITIs/ITCs shall not be permitted to

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appear in All-India Trade Test by NCVT. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGET is facing a lot of Court Cases.

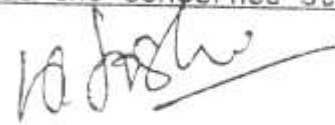
The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of issue of this letter under intimation to this Directorate General. Further, the SIRs in respect of the cases kept under consideration (UC) must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SCIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

  
(V. Sambasiva Rao) 25/6/99  
Director of Training

Copy alongwith enclosures for information to :

1. The Director, CIMI, RDAT Building, Guindy, Chennai.
2. The Director, ATI, Hyderabad-500063 (for Andhra Pradesh)
3. The Director, CSTARI, Salt Lake City, Calcutta (for Bihar and Orissa).
4. The Regional Director, RDAT, Mumbai (for Maharashtra and Gujarat)
5. The Regional Director, RDAT, CGO Complex, Faridabad (for Rajasthan and Haryana)
6. The Director, FTI, Tumkur Road, Bangalore (for Karnataka)
7. The Director, ATI, Guindy, Chennai-32 (for Tamil Nadu and Kerala)
8. The Regional Director, RDAT, Kanpur (for UP and MP)
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

  
(V.P. Joshi)  
Joint Director of Training

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Name of The State: KERALA

Dated. 23-6-1999.

SCIR(Standing Committee Inspection Report), DIR(Departmental Inspection Report), UC(Under Consideration), NR(Not Recommended), NC(Not Considered), SIR (Supplementary Inspection Report), PS ( Power Supply).

S. No.	Name, Address & File No. of Institute for reference and future correspondence.	Trades/Units for which Affiliation Sought by the Instt.		Recommended by		REMARKS
				Standing Committee	D.G.E.T.	
1	H.M. ITC, Kodangallur Cheraman, Malik Manjil Orphanage, Trichur, Kerala-680664.  No. DGET: 6/9/129/85-TC (Pvt.) (Part)	D/Man (Civil)	2(1+1)	2(1+1)		SCIR-18-12-1997 SIR -10-12-98 W.e.f. Aug. 1998  Note: This clears the case kept U.C. on 5-11-98
2	SA-ADIYA I.T.C., SA-ADABAD, DELI, P.O. KALANAD, DISTT. KESARAGOD- 671317  No. DGET: 6/11/43/96-TC	(1) D/MAN CIVIL One add	One add	One add		DIR-20-5-97 DIR-27-4-98 SIR-15-12-98 W.e.f. Aug. 97  (2) MECH (M/V) One add One add one add W.e.f. Aug. 98 State Director may ensure appointment of Motor Driving Instructor before Issue affiliation order.
3	MAR SEVERIOS MEMORIAL ITC, PIROVAM, DISTT. ERNAKULAM PIN-686664  No. DGET: 6/9/51/85-TC (Pvt.)	(1) Mech. (R & TV) Two Unit Addl. 2(1+1)	Two Unit Addl. 2(1+1)		U.C.	SCIR-22-6-98 SIR -15-12-98 W.e.f. Aug. 98 SIR is required for shortage of equipment to be made ful. within Three months.
4	SINDHU ITC ADUR 691523 PATTANAMTHITTA- DISTT. (KERALA)  DGET-6-9-33-81-TC (Pvt.) (Pvt.)	1. Electrician 2(1+1) Addl.		2(1+1)		SCIR: dt. 10-12-97 SIR -15-12-98 W.e.f. August, 98 This clears the case kept U.C. on 5-11-98

*R. Shome*

No. DGET. 12/1/98-TC  
Government of India  
Ministry of Labour  
DGET

New Delhi dated the 24th November, 1998

To

15  
The Directors/UT Administrators,  
( dealing with the Craftsman Training Scheme )  
As per list enclosed.

Subject:- Affiliation of ITIs/ITCs /trades/units in the meeting of the Sub  
Committee of NCVT dealing with affiliation held on 5th  
November, 1998.

Sir,

The Standing Committee Inspection Reports ( SCIRs ) ,  
Departmental Inspection Report ( DIRs ) and Supplementary Inspection  
Reports ( SIRs ) , forwarded by you were scrutinised at this Directorate  
General and recommendations of the DGET were put up before the members  
of the Sub Committee of NCVT dealing with affiliation in the meeting held on  
5th November, 1998 at DGET Hqrs, New Delhi. The recommendations of the  
Sub Committee have been brought in the minutes of the meeting . A copy of  
the statement containing affiliation approval/status for the various ITIs/ITCs/  
Trades/units in respect of your State with remarks indicating the conditions  
for recommending affiliation etc. duly signed is enclosed.

On the basis of above statement, you may issue the affiliation orders  
to the managements of the concerned ITIs/ITCs. However, in respect of  
recommended cases wherever shortcomings have been pointed out in the  
remarks column no. 6, it should be ensured that these have been made up and  
affiliation order should be issued thereafter.

Also ensure that conditions of affiliation, are complied with.

In all future correspondence relating to these ITIs/ITCs/Trades/Units  
you are requested to quote File No. indicated below the institute's name in  
list enclosed.

It may clearly be noted that wherever " Not Recommended " (NR)  
Not Considered ( NC ) has been mentioned, in column 5 of the enclosures  
actions to be followed are as given below:

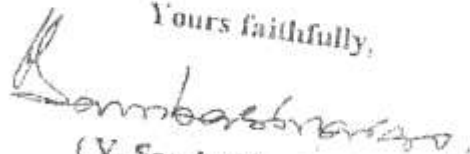
concerned institute may be instructed not to admit the trainees  
and the trainees, if any undergoing training in such trades/units,  
in ITIs/ITCs shall not be permitted to appear in All India Trade Test  
( T ) by NCVT.

It has been observed that some State Directors allow the trainees of  
unaffiliated trades/units to appear for NCVT examinations. This should not be

In both cases of NC (Not Recommended) and SR (Not Recommended) trades/units, fresh Standing Committee inspections are required.

The State Directors are also requested to intimate the institutes concerned about the recommendations within a month from the date of issue of this letter. Further, the SR in respect of the cases kept Under Consideration (UC) must be forwarded to this office within three months. failing which the cases will be considered as closed and only fresh SCIR would be required to be submitted and no communication in such cases would be entertained.

Yours faithfully,



(V. Sambasiva Rao) 24/1/98  
Director of Training

Copy along with enclosures for information:

1. The Director, CIMI, RDAT Building, Guindy Madras.
2. The Director, ATI, Hyderabad - 500063 (for Andhra Pradesh)
3. The Director, CSTARI, Salt Lake City, Calcutta (For Bihar, Orissa, Tripura and West Bengal)
4. The Regional Director, RDAT, Mumbai (For Maharashtra and Gujarat)
5. The Regional Director, RDAT, CGO Complex, Faridabad (For Haryana, J&K, Punjab and Rajasthan)
6. The Director, FTI, Tumkur Road, Bangalore (for Karnataka)
7. The Director, ATI, Guindy Madras- 32 (For Tamil Nadu, Kerala and Pondicherry)
8. The Regional Director, RDAT Kanpur - 208022 (For UP and MP)
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Directors in this regard.



(V.P. Joshi)  
Joint Director of Training

-3- 253 491

CIR (Standing Committee Inspection Report), DIR.(Departmental Inspection Report), UC. (Under Consideration), NR. (Not Recommended), NC (Not Considered), SIR.(Supplementary Inspection Report), ES. (Power Supply)

S. No.	Name, Address & File No. of the Institute for reference and future correspondence.	Trade/Units for which Affiliation			REMARKS
		Sought by Institute	Standing Committee	Recommended by DGE&T	
1	2	3	4	5	6
105	<p>Mr. Ivarious ITC, S. thathode, Pattanambhitta Diatt. Pin:689667 Kerala.</p> <p>No. DGET-6/11/4/98-TC (Part)</p>	<p>1. <u>SURVEYOR</u> Two</p>	Two	Two units (1+1)	<p>SCIR-18.12.97 SIR-17.09.98 w.e.f. Aug 1998/99</p>
106	<p>Malabar ITC Near PPTN YNS, P.O. Cherur, Via Vensala, Mallappuram-676314</p> <p>No. DGET-6/11/45/98-TC (Part)</p>	<p>1. <u>D/Man (Civil)</u> One unit</p> <p>2.</p>	One unit	One unit	<p>SCIR-1.7.98 w.e.f. Aug, 1998 Social Study Instructor may be appointed before issue affiliation order, S/D may ensure please.</p>
117	<p>H.M. ITC Kodangallur Jama Manzil Orphanage, Trichoor, Kerala-688 664</p> <p>No. DGET-6/9/129/85-TC (Part)</p>	<p>1. <u>Fitter</u> Two</p> <p>2. <u>D/Man (Civil)</u> Two (1+1)</p>	Two	Two unit (1+1)	<p>SCIR-18.12.97 1) Old affiliation to be continued w.e.f. Aug, 1998 being a shifting case. 2) SIR for Tool &amp; equipment shortage may be submitted. J.C. Din Kher</p>

*Handwritten initials/signature*

missed  
Bharath → 18. 12. 1998



No. DGE&T. 12/1/2000- TC  
Government of India  
Ministry of Labour  
DGE&T

Speed Post (12)  
24030

New Delhi dated 13<sup>th</sup> November, 2000

To

*Director of Training, Deptt. of Indl. Tng.,*  
The State Directors / ~~UT Administrators,~~  
Dealing with Craftsman Training Scheme *Rachika, Thycande,*  
(as per the list enclosed)

Subject: Affiliation of ITIs / ITCs

*Thiruvandthapuram - 695-014*  
*(Kerala)*

Sir,

The Standing Committee inspection Reports ( SCIRs ), Departmental Inspection Reports ( DIRs ) and Supplementary Inspection Reports ( SIRs ) forwarded by you were scrutinized at this Directorate General and recommendations of Directorate General of Employment and Training ( DGE&T ) were put up before the members of the Sub - Committee of National Council for Vocational Training ( NCVT ) dealing with affiliation in its meeting held on 7<sup>th</sup> November, 2000 at DGE&T Hqrs. New Delhi. The recommendations of the Sub Committee have been brought in the minutes of the meeting. A copy of the statement containing the names of ITIs / ITCs / trades / units in respect of your State which have been approved / rejected alongwith remarks indicating the conditions for affiliation etc. duly signed is enclosed. On the basis of this, you may issue the affiliation orders to the Management of the concerned ITIs / ITCs, wherever applicable the conditions stated for grant of affiliation should also be clearly stated that :

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- I Defects and deficiencies under ' Remarks ' column are to be made good
- II The conditions of affiliation, if any, are to be complied with.

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11/12/2000

Your attention is also drawn to the effective date mentioned against the trades / units kept " under consideration ( UC ) . " The trainees admitted in the trades/ units kept as UC may be allowed to appear in the All India Trade test for Craftsman provided they have completed the training period from the date the trade has been kept UC i.e. the trainees admitted in the academic session for which affiliation has been kept "under consideration" and not of earlier batches. However, the Supplementary Inspection Reports (SIRs) in respect of all such UC cases should be submitted within three months failing which the case will be treated as closed and fresh Standing Committee Inspection Report ( SCIR ) / Departmental Inspection Report ( DIR ) as the case may be, would require to be submitted for the grant of affiliation afresh.

You are requested to quote DGE&T File Number indicated below the institute's name in the list enclosed in future correspondence relating to these ITIs.

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It may please be noted that in the affiliation statement enclosed, wherever in the column no.3 (i.e. DGE&T recommendations) "Not Recommended" (NR) / Rejected has been mentioned against trades / units, the concerned institute may be instructed not to admit the trainees from the next session and the trainees, if any, undergoing training in such trades / units in such ITIs / ITCs they should not be permitted to appear in All India Trade Test. It has also been observed that some State Directors allow the trainees of unaffiliated institutes / trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGE&T is facing a lot of Court cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations immediately under intimation to this Directorate General. Further, the SIRs in respect of the cases kept "under consideration" must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SCIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

  
(V.P. Joshi)

Copy alongwith enclosures for information to:

1. The Director, CEMI, RDAT Building, Guindy, Chennai
2. The Director, ATI Hyderabad (for Andhra Pradesh)
3. The Director, CSYARI, Salt Lake City, Calcutta (for Bihar, Orissa, West Bengal Assam and Arunachal Pradesh)
4. The Regional Director, RDAT Mumbai (for Maharashtra, Gujarat and Goa)
5. The Regional Director, RDAT CGO Complex Faridabad (for Rajasthan, Haryana Himachal Pradesh, J & K, Punjab and Chandigarh UT)
6. The Director, FTI Tunkur Road, Bangalore (for Karnataka)
7. The Director ATI Guindy, Chennai (for Tamil Nadu, Kerala and Pondichery)
8. The Regional Director, RDAT Kanpur (for UP and MP)
9. To all concerned ITIs/ ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

  
(V.P. Joshi)

Joint Director of Training



Name of State : Kerala

5

Date : 07 / 11 / 2000

SCIR (Standing Committee Inspection Report); DIR (Departmental Inspection report); St. Com (Standing Committee); (Under Consideration); NR (Not Recommended); NC (Not Considered); SIR (Supplementary Inspection Report); PS (Part Supply)

S. No.	Name, Address & File No. of Institute for ref. & future correspondence	Trade	Units for which affiliation sought / recommended by			Remarks
			Instt.	St. Com.	DGET	
16.	Good Shepherd's Tech. Institute - ITC, Kunnankulan-P.O., Trissur-Distt.-680-503 (Kerala)  <u>DGE&amp;T-6/9/43/85-TC</u> (Pvt.)	Electronic Mech.	Addl. Two (1+1)	Addl. Two (1+1)	UC	<u>SCIR-30/5/2000</u> w.e.f. Aug 2000  State Director may send SIR within three month regarding tools and equipment for two unit and tools kit for four units.
17.	Al-Noor, ITC, Valanappally, P.O., Trissur, Distt. - 680-614 (Kerala)  <u>DGE&amp;T-6/11/49/96-TC</u> (Pvt.)	Mech. Diesel	Two (1+1)	Two (1+1)	Two (1+1)	<u>SCIR-2/6/2000</u> w.e.f. Aug., 2000
18.	Hydrose Master Memorial, ITC, P.O. Kodungallor, Malik Manzil, Trichur-Distt. - 680644 (Kerala)  <u>DGE&amp;T-6/9/129/85-TC(Pt.)</u> (Pvt.)	Plumber	One	One	One	<u>SCIR-2/6/2000</u> w.e.f. Aug 2000  Note : S/Dir may issu affiliation order afte ensuring the appointmen of engg drg Instructor.

P/S