



कांशल बलम्

INDUSTRIAL TRAINING DEPARTMENT
**STATE INSTITUTE FOR
STAFF TRAINING AND TECHNOLOGY UPDATING**
Kazhakuttam, Thiruvananthapuram-695582

Phone: 0471-2412012
E-mail: stikerala@gmail.com

PROCEEDINGS OF THE SPECIAL OFFICER

(Present: P.K.Madhavan)

Sub:- STI Kazhakuttom - IMG Training - Deputation of officials to **STP 387** Viz
"Intensive Training on Store Purchase Manual"- Orders issued.

Ref:- Training calendar for 2013-14 Industrial Training Department

Order No: STI/22/2013 Dated: 24/10/2013

The following officials are selected for the training programme on “**Intensive Training on Store Purchase Manual**” (STP-387) which is scheduled to be commencing from **28/10/2013 to 30/10/2013 at IMG Thiruvananthapuram**. Concerned Head of Institutions should relieve the officials so as to enable them to report at **IMG Thiruvananthapuram** at **9.30 AM on 28/10/2013** with relevant records under intimation to this office.

Sl. No	Name of Officials	Designation	Name of Office
1	Sri. Madhukumar	Accounts Officer	Directorate of Training
2	Smt. Jalaja Kumari	Vice Principal	Govt. ITI Chengannur
3	Sri. Ramachandran K	Principal	Govt. ITI Malayinkil
4	Sri. SureshKumar.R	Principal	Govt. ITI Elamadu
5	Sri. Sreekumaran.S	Vice Principal	Govt.ITI(W) Kollam
6	Sri. K.Suresh	Training Officer	RI Centre Kollam
7	Sri. Sreekumar.R	Principal	Govt.ITI(W) Mezhuveli
8	Smt. Gopika kumari	Head Clerk	Govt. ITI Attingal
9	Sri. Aromal.K.S	U D Clerk	Govt.ITI Attingal
10	Sri. Ajikumar	Junior Superintendent	Directorate of Training
11	Smt. Jeeja Vijayan	U D Clerk	Directorate of Training
12	Smt. Bindu.C.S	U D Clerk	Directorate of Training
13	Sri. Sanoshi	U D Clerk	Directorate of Training
14	Sri. Unni.K.S	U D Clerk	Govt. ITI Kollam
15	Sri. K.S. George	Junior Superintendent	Govt. ITI Chackai
16	Sri. Anvar	L D Clerk	Govt. ITI Chackai
17	Sri. Shalu	L D Clerk	Govt. ITI Dhanuvachapuram
18	Smt. Hema	L D Clerk	Govt. ITI (W) Kazhakuttom

19	Smt. Jalaja Kumari	Junior Superintendent	Govt. ITI (W) Kazhakuttom
20	Sri. Karthikeyan	Junior Superintendent	Govt. ITI(W) Kollam
21	Sri. Balachandran	Head Clerk	RI Centre Kollam
22	Smt. Bindu Iype	Junior Superintendent	Govt. ITI Chengannur
23	Sri. Casmir	Junior Superintendent	Govt. ITI Chengannur
24	Sri. Praveen Raj. R.V	U D Clerk	Govt. ITI Elamadu
25	Sri. Vinod.K.S	U D Clerk	Govt. ITI Chackai
26	Sri. Manilal	U D Clerk	Govt. ITI Attingal
27	Smt. Remya.M.R	L D Clerk	Govt. ITI(W) Parassala
28	Smt. Mini.B	U D Clerk	Govt. ITI Chathannur
29	Smt. Shinimol	U D Clerk	Govt. ITI Aryanadu
30	Sri. Sreenath.V.S	Clerk-Typist	STI, Kazhakuttom
31	Smt. Rajarajeswari A.R	Head Clerk	Govt. ITI (W) Kazhakuttom

The head of office may make alternate arrangements to depute substitutes in the place of individuals, who are exempted from training, in unavoidable and genuine circumstances. Relieving Order and salary certificate should submit in separate form.

SPECIAL OFFICER

To

The Individuals (Through Principal)

Copy to:-

1. The Director, IMG Thiruvananthapuram.
2. Director of Training (with Covering Letter)
2. Dr. Rammohan.R, Associate Professor, IMG TVPM. (Facilitator)
3. A. K Sajeev, OIC, Govt. ITI Dhanuvachapuram.
4. Stock File