



काशला बलम

DEPARTMENT OF INDUSTRIAL TRAINING  
**STATE INSTITUTE FOR  
STAFF TRAINING AND TECHNOLOGY UPDATING**  
Kazhakuttam, Thiruvananthapuram-695582

Phone: 0471-2412012  
E-mail: stikerala@gmail.com

STI/698/2013

Date: 08/11/2013

**Special Officer**

**All Drawing & Disbursing Officers**

Sir

Sub : STI Kazhakoottam-Training on the submission of Quarterly Statement of Income Tax – reg.

It is decided to conduct an one day training on the subject," **Submission of Quarterly Statement of Income Tax**" for all the DDOs of Industrial Training Department who are presently working in the districts of **Kottayam Alapuzha, Pathanamthitta, Kollam and Thiruvananthapuram** at 10.00AM on 13/11/2013 at STI Kazhakkootam. The classes are handled by the officials from Income Tax Department. Therefore all the DDOs presently working in the above said districts are directed to attend the training without fail.

Yours faithfully

Sd/-

**Special Officer**