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55 SPEED-Post

Fax: 011-3711007

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Y.P. Sharma  
Director of Training  
ypsharma@lisd.delhi.nic.in

भारत सरकार  
रोजगार और प्रशिक्षण महानिदेशालय  
अम मंत्रालय  
नई दिल्ली-110001  
GOVERNMENT OF INDIA  
Directorate General of Employment and Training  
MINISTRY OF LABOUR  
NEW DELHI-110001

D.O.No.DGET-12/1/2002-TC  
New Delhi dated September 20, 2002

Dear *Shri Srinivasan ji*

I am to inform you that the meeting of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation matters would be held on 1<sup>st</sup> October, 2002 at 11 A.M in Committee Room at 'C' Wing, Shram Shakti Bhawan, New Delhi to consider and approve the affiliation proposals of Industrial Training Institutes/Centres.

I would request you to kindly make it convenient to attend the meeting and shall be grateful if a line confirming your participation is sent.

*With regards*

Yours sincerely,

(Y.P. Sharma)

Shri S. Srinivasan  
Director of Employment and Training,  
Thycaud, Trivandrum,  
Kerala

*Attended,*

*The item on Palli Chathochu has been approved.*

*11/10/02*

*national  
No Date*

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Date 01/10/2002

Name of State : Kerala

SCIR (Standing Committee Inspection Report); DIR (Departmental Inspection report); Std. Comm (Standing Committee); UC (Under Consideration); NR (Not Recommended); NC (Not Considered); SIR (Supplementary Inspection Report); PS (Power Supply); T&E (Tools & Equipment)						
S. No	Name, Address & File No. of Institute for ref. & future correspondence	Trade	Units for which affiliation sought / recommended by			Remarks
			Instit.	Std. Com m.	DGET	
1.	Govt. ITI. For women, Kalamassery, Colony, Earnakulam, Distt-683503 Kerala  <u>DGET-6/11/28/98-TC</u> (Govt.)	HMT Electronics Mechanic	2(1+1)	2(1+1)	2(1+1)	<u>SCIR-12-6-2002</u> W.e.f. August, 2002
2.	Govt. ITI. For women, Chalkkuddy, Trichur Kerala  <u>DGET-6/11/2/2009-TC</u> (Govt.)	Mech. R. & T.V.  Electronic Mech.	2(1+1)	2(1+1)	2(1+1)	<u>SCIR-13-6-2002</u> <u>W.e.f. August, 2002</u> S/D may ensure to appointment of S.S. instructor before issue of affiliation order.  * Rejected as not recommended by Std. Comm.
3.	Govt. ITI. <u>Chengannur</u> Allapuzha, (Allepey-Distt-689121) Kerala  <u>DGET-6/11/36/2001-TC</u> (Govt.)	<u>Surveyor</u>	One	One	One	<u>SCIR-18-6-2002</u> <u>W.e.f. August, 2002</u>

MK

*Madappally*

*29/5/01*

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NO.DGET-12/1/2001-TC  
GOVERNMENT OF INDIA  
MINISTRY OF LABOUR  
(D.G.E&T)

New Delhi, dated 26<sup>th</sup> April, 2001

To

18

The State Directors/UT Administrators  
Dealing with Craftsman Training Scheme  
(As per the list enclosed)

**SUB: Affiliation of ITIs/Trades of ITCs with NCVT -regarding**

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forwarded by you were scrutinized at this Directorate General of Employment and Training (DGE&T) and were put up before the members of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation in its meeting held on 17<sup>th</sup> April, 2001 at DGE&T Hqrs. New Delhi.

2 The Committee examined various affiliation cases and approval in deserving cases was accorded by it. The minutes of the meeting of the Sub-Committee are enclosed. A copy of the statement containing the names of ITIs/ITCs/trades/units in respect of your State which have been approved/rejected along with remarks indicating the conditions for affiliation etc. duly signed is enclosed. On the basis of this you may issue the affiliation orders to the Management of the concerned ITIs/ITCs which have been approved whereas to the others institutes affiliation orders be issued after the stipulated conditions/action as stated in the remarks column has been complied with. The conditions stated for grant of affiliation should be clearly conveyed to the respective institute stating that the deficiencies under Remarks column are to made up. The other conditions of affiliation, if any, are to be complied with before the affiliation order is issued by you.

Your attention is also drawn to the effective date (i.e. SCIR/DIR date) of the trades units kept "under consideration - (UC)". The trainees admitted in the trades/units kept as 'UC' may be allowed to appear in the All India Trade test for Craftsman provided they have completed the training period from the date the trade unit has been kept UC i.e. the trainees admitted in the academic session from which affiliation has been kept 'under consideration' and not of earlier batches. However, the Supplementary Inspection Reports (SIRs) in respect of all such UC cases should be submitted latest by 8.6.2001 so that these cases are put to the Sub-committee of NCVT in its meeting to be held in June, 2001, failing which such case will be treated as closed and fresh



*True Copy*  
*24/5/01*

Sch. Caste Development Officer Gr.1  
Madappally Block "ottayam

SCIR /DIR as the case may be would require to be submitted for the grant of affiliation. Also no admission in such UC cases should be made from August, 2001 till affiliation to the trade unit is secured with the NCVT.

3) It may please be noted that in the affiliation cases statement enclosed, wherever in column no.5 i.e. DGE&T recommendations - Not Recommended (NR)/ Rejected has been mentioned against trades/units in all such cases the concerned institute may be instructed not to admit the trainees from the next session (Aug,2001) and the trainees, if any, undergoing training in the trades/units should not be permitted to appear in All India Trade Test. The trainees of unaffiliated institutes/trades are not to be permitted to appear for NCVT examination.

4) In the above meeting of the committee, the issue regarding grant of affiliation to the trades of Turner and Machinist units of ITIs/ITCs not having "NC/CNC Trainers" and related equipment, as prescribed in the Tool and Equipment list in the curricula of respective trade, and who have sought affiliation with NCVT was deliberated and the following decisions were taken:

- i. NC/CNC Trainers & related equipment either be procured by the institute itself or be procured by a nodal ITIs/ITCs and trainees from other ITIs located within the vicinity of 50 Kms may use the same equipment.
- ii. The concerned State Director dealing with Craftsmen Training Scheme would also ensure that the trainees of such ITIs/ITCs get training on the equipment as prescribed in the syllabus.

The concerned State Director should send the report in this regard to DGE&T, so that the SCIR put up to the Committee in its meeting of June, 2001, failing which all such affiliation reports would be returned.

5) Also few affiliation reports have been received from the States Directors, proposing therein the engagement of Trade Instructors on contract basis. The sub-committee of NCVT after discussing the issue agreed to the proposal. It was decided that the concerned State Director dealing with the Craftsmen Training Scheme would ensure that the validity of contract and other rule provisions including Contract Labour Act etc. are complied with. The duration of the contract should be equal to the duration of the trade course, i.e. one year for one year course and for two year course, the duration should be at least one year with option to renew the contract for another year. The State Directors-Madhya Pradesh, Karnataka, Maharashtra etc. are accordingly requested that for all such cases submitted to DGE&T, a certificate to this effect in respect of each of ITI/ITC should be sent to DGE&T Headquarter latest by 8.6.2000 so that these reports are placed before the Committee in its June, 2001 meeting for considering grant of affiliation. All these cases where the certificate is not received, such reports will be returned. The proposal to engage guest faculty (as instructor) was not agreed to by the Committee.

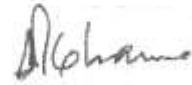


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*[Signature]*

Sd. [Signature] Skill Development Officer (S.I.)  
Madappa Block Tanayam

You are also requested to quote DGE&T file Number indicated below the institute's name in the list enclosed in future correspondence relating to these ITIs.

Yours faithfully,



(D.K. SHARMA)  
DIRECTOR OF TRAINING

Copy along with enclosures for information to:

1. The Director, CIMI, RDAT Building, Guindy, Chennai.
2. The Director, ATI, Hyderabad (for Andhra Pradesh).
3. The Director, CSTARI, Salt Lake City, Kolkata (for Bihar, Orissa, West Bengal and Arunachal Pradesh).
4. The Regional Director, RDAT Mumbai (for Maharashtra, Gujarat).
5. The Regional Director, RDAT, CGO Complex Faridabad (for Rajasthan, Haryana, Himachal Pradesh, J&K and Punjab).
6. The Director, FTI, Tumkur Road, Bangalore (for Karnataka).
7. The Director, ATI, Guindy, Chennai (for Tamil Nadu and Kerala).
8. The Regional Director, RDAT, Kanpur (for UP and MP).
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.



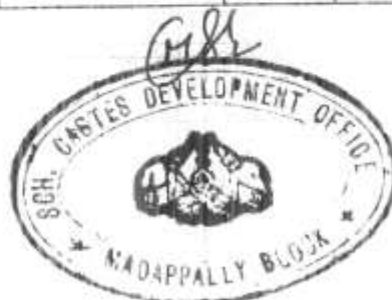
(D.K. SHARMA)  
DIRECTOR OF TRAINING



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*29/5/11*  
Sch. Castes Development Officer Gr. I  
Madappally Block, Vottayam



12.	Government ITI for Women, Kalamassery, HMT Colony, Earnakulam Distt-683503 Kerala <u>DGET-6/11/28/98-TC</u> (Govt.)	COPA	2(1+1)	2(1+1)	2(1+1)	<u>SCIR-16-10-2000</u> w.e.f.August,2000 S/Dir may ensure appointment of Social Study instructor.
		ELECTRONIC (MECH.)	2(1+1)	NR	NC	Since not recommended by the standing committee.
13.	Safa ITC, Mattool North P.O. Distt-Kannur - Pin-670325, Kerala <u>DGET-6/11/36/96-TC</u> (Pvt.)	DRAUGHTSMAN (CIVIL)	2 (1+1)	2 (1+1)	2 (1+1)	<u>SCIR-12-10-2000</u> Affiliation continued at new place w.e.f. Aug 1996
14.	Government ITI, for Women, Thottada, Kannur-7, Kannur Distt. Kerala <u>DGET-6/11/59/92-TC</u> (Govt.)	DRAUGHTSMAN (CIVIL)	One Addl.	One Addl.	Rejected	<u>SCIR-12-10-2000</u> Rejected as (i) Tool and equipment short for D/man (Civil) Trade.
		COPA	2(1+1)	2(1+1)	2(1+1)	w.e.f. Aug. 2000
		ELECTRONICS (MECHANIC)	2 (1+1)	NR	NC	Since no recommend by the standing committee.
15.	SA- ADIYA, ITC, SA-ADABAD P.O.KALANAD, KASARAGOD, Kerala <u>DGET-6/11/40/96-TC</u> (Pvt.)	COPA	2(1+1)	2(1+1)	2(1+1)	<u>SCIR-10-10-2000</u> w.e.f.August,2000
		MECH. (M/V)	2(1+1)	2(1+1)	2(1+1)	w.e.f.August,2000/01
16.	Kuttilangadi P.M.S.A. Orphanage ITC, Athavanad-676310 Distt-Malapuram, Kerala <u>DGET-6/11/69/96-TC</u> (Pvt.)	DRAUGHTSMAN (CIVIL)	One Addl.	—	—	<u>DIR-29-3-2000</u> Clarification asked vide letter dt. 21-3-2001 from State Director.
17.	Government ITC, Mavelikara(SCDD) Mavelikara P.O., Allapuzha-690101, Kerala <u>DGET-6/11/6/2000-TC</u> (New Govt.)	MECH. R & T.V.	2(1+1)	2(1+1)	2(1+1)	<u>SCIR-20-9-2000</u> w.e.f.August,2000/01
		CARPENTER	One Unit	One Unit	One Unit	w.e.f.August,2000 S/D may ensure appointment of S.S. instructor.
18.	Government ITC, (SCDD), Madappally, Changanacherry, Kottayam Kerala-686532 <u>DGET-6/11/9/2001-TC</u> (New Govt.)	CARPENTER	One Unit	One Unit	One Unit	<u>SCIR-20-9-2000</u> w.e.f. August,2000



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Madappally - 686532



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17/98  
No. DGET. 12/1/98-IC  
Government of India  
Ministry of Labour  
DGET

SPEED POST

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New Delhi : July 1, 1998

To  
The State Directors/JF Administrators,  
Working with Craftsman Training Scheme,  
(or the List enclosed)

Thyssen,  
Trivandrum-14  
Kerala.

Subject: Affiliation of ITIs/IICs

Sir,

24/98  
The Standing Committee Inspection Reports (SCIRs) Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs), forwarded by you were scrutinised at this Directorate General and recommendations of DGET were put up before the members of the Sub Committee of NCVT dealing with affiliation in the meeting held on 30.6.98 at DGET Hqrs, New Delhi. The recommendations of the Sub Committee have been brought in the minutes of the Meeting. A copy of the Statement containing the names of ITIs/IICs/Units/Trades in respect of your State, with remarks indicating the conditions for recommending affiliation etc. duly signed is enclosed.

On the basis of that, you may issue the affiliation orders to the Managements of the concerned ITIs/IICs/Units/Trades, indicating:

1. Defects and deficiencies under 'Remarks' column & are to be made good.
2. The conditions of affiliation, if any, are to be complied with.
3. It has been resolved in the meeting that the trainees belonging to the trades/units kept under consideration (UC) may be allowed to appear in the ensuing All India Trade Test for Craftsmen. However, the SIRs in respect of all such cases should be submitted within three months and no admissions in August, 1998, should be made till the cases are not cleared by DGET.

You are requested to quote File No. indicated below site's name in the list enclosed as dated 30.6.98 future correspondence relating to these ITIs/trades.

contd.....

It may clearly be noted that wherever Not Recommended ( NR ), Not Considered ( NC ) has been mentioned, in column 5 of the enclosure, the concerned institute may be instructed not to admit the trainees from the next session and the trainees if any, undergoing training in such trades/units in such ITIs shall not be permitted to appear in All India Trade Test by NCVT. It has also been observed that some State Directors allow the trainees of unaffiliated institutes/trades to appear for NCVT examination. This should not be done at all. In this connection, it may be stated that as a result of this irregularity committed by some State Directors, DGET

- a) had to change the procedure for issue of National Trade Certificates and such trainees will not be given NCVT certificates and;
- b) is facing a lot of Court Cases.

The State Directors are requested to communicate to the concerned institutes about the recommendations within a month from the date of issue of this letter under intimation to this Directorate General. Further, the SIR/DIRs in respect of the cases kept under consideration ( UC ) must be forwarded to this office within three months failing which the cases will be considered as closed. Thereafter, fresh SCIR will be required, even for such cases which have been kept under consideration due to minor deficiencies.

Yours faithfully,

*V. Sambasiva Rao*  
( V. Sambasiva Rao ) 1/7/98  
Director of Training

copy alongwith enclosures for information:

1. The Director, CIMI, RDAT, Building Guindy, Chennai.
2. The Director, ATI Hyderabad - 500063 ( for Andhra Pradesh.)
3. The Director, CSTARI, Salt Lake City, Calcutta (for Bihar and Orissa )
4. The Director, RDAT, Mumbai ( for Maharashtra, Gujarat)
5. The Regional Director, RDAT CGO Complex, Faridabad ( for Rajasthan and Haryana )
6. The Director, FTI Tumkur Road, Bangalore ( for Karnataka)
7. The Director, ATI Guindy Chennai - 32 (For Tamil Nadu and Kerala)
8. The Regional Director, RDAT Kanpur ( for UP & MP )
9. To all concerned ITIs/ITCs. The Principals of the institutes are advised to contact the concerned State Director in this regard.

*V.P. Joshi* 1/7/98  
(V.P. Joshi)



State/UT: ..... KERALA

(2)

Dated ... 30-6- 1998

SCIR (Standing Committee Inspection Report), DIR (Departmental Inspection Report), UC (Under Consideration), NR (Not Recommended), NC (Not Considered), SIR (Supplementary Inspection Report), PS (Power Supply)

S. Name, Address & File No. No. of the Institute for reference and future correspondence		Trade/Units for which Affiliation			REMARKS
		Sought by Institute		Recommended by DGE&T	SCIR Dated.....
1	2	3	4	5	6
5.	Don Bosco Institute of Technology, Mampetta, Makkam, Kozhikode, Pin 673602, KERALA  No. DGET-6/11/43/96-TC (Pvt.)	1. <u>Electrician</u> Two Units Two Units		UC	SCIR 8.8.97 SIR 2.5.97  S/Dir. to submit clear proof of having got augmented the P.S.
6.	Institute of Engg. & Technology, Pattam, Thiruvananthapuram Pin-695004, KERALA  No. DGET-6/11/21/92-TC	1. <u>Electronic Mech.</u> Two (1+1) Two (1+1)		UC	DIR 30.1.98 w.e.f. Aug., 98  To submit SIR for complete set of Tool Equipment as per new syllabus.
7.	I.T.I. for Seamen, Kalamassery, H.M.T. Colony Pin 683503 Kerala  No. DGET-6/11/28/98-TC (Govt.)	1. <u>Mech. Electronics</u> Two (1+1) NR 2. <u>D.P.C.S.</u> Two (1+1) NR 3. <u>Steno (English)</u> Two (1+1) Two (1+1)		NC  NC  Two Units (1+1)	SCIR 15.12.97   w.e.f. Aug.97 Short is make up. Language Instructor to be appointed.
8.	SA - Adiya I.T.C. Sa-adabad, Deli, P.O. Kalanad, Distt. Kassaragad, Pin-671317  No. DGET-6/11/40/96-TC (pvt.)	1. <u>Mech. Motor Vehical</u> One One One Unit		One Unit	SCIR 19.12.97 w.e.f. Aug., 98

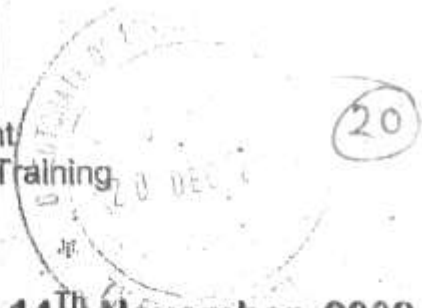
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Kalamas

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No. DGE&T-12/1/2008-TC

Government of India  
Ministry of Labour and Employment  
Directorate General of Employment and Training  
<http://dget.gov.in>



37443

New Delhi, dated **14<sup>th</sup> November, 2008**

To

The State Commissioner /Directors/UT Administrators  
Employment & Training  
(As per the list enclosed)

*Thiru Vananthapuram Kerala*

**Subject: Affiliation of Units/Trades of ITIs /ITCs with NCVT-regarding**

Sir,

The Standing Committee Inspection Reports (SCIRs), Departmental Inspection Reports (DIRs) and Supplementary Inspection Reports (SIRs) forwarded to DGE&T, were put up before the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation of ITI/ITCs in its meeting held on **14<sup>th</sup> November, 2008** at DGE&T Hqrs., New Delhi for its consideration and approval.

The Committee examined various affiliation cases and accorded approvals in deserving cases (conforming the NCVT norms). A copy of the statement, duly signed, containing the names of ITIs /ITCs/Trades/Units, in respect of States which have been approved/rejected, along with remarks if any is enclosed. The said information is also available for reference on internet <http://dget.gov.in>; however hard copy duly signed would be treated as authenticated. It may please be noted that the cases which have been rejected require fresh inspections. On the basis of this, affiliation order may please be issued to the management of concerned ITI/ITCs within a week.

*20/11/08  
22/12/08*

*we release*  
Yours faithfully  
*[Signature]*  
**(R.L.Singh)**  
Director of Training

Copy along with enclosures for information to:

1. The Regional Director of Apprenticeship Training, RDAT, Hyderabad, Kolkata, Mumbai, Faridabad, Chennai, Kanpur and The Director, Foremen Training Institute, Bangalore
2. To all concerned ITIs/ITCs.

*20/12/08*

*[Signature]*  
**(M.M.GERA)**

Joint Director of Training

Directorate of Training,  
Thycaud, Thiruvananthapuram.  
Dated: 14/01/2009.

Encl. on C3/31510/08.

Copy communicated for information and

for DIRECTOR OF TRAINING.

Addl. Director of Training  
State Council for Vocational Training

Principals of the concerned Institutes.

ADT, JD, JD Kanpur, DD (P), DD (R), T.T.O  
All ITIs, Nodal ITI Principals, S.S(G), S.S(O), J.S(R), J.S(C)  
CA to Director





SCIR (Standing Committee Inspection Report); DIR (Departmental Inspection Report); Std. Comm (Standing Committee); UC (Under Consideration); NR (Not Recommended); NC (Not Considered); SIR (Supplementary Inspection Report); PS (Power Supply); T&E (Tools & Equipment)							
Name, Address & File No. of Institute for ref. & Future correspondence	Trade	Units for which affiliation sought / recommended by			Approval by Sub-Committee of NCVT	Remarks	
		Instit.	Std. Comm.	DGET			
(new/pvt.)	Civil						
60 Govt. ITI for women Kalamessery, H.M.T Colony, Distt. Ernakulam Pin-683503 Kerala DGET-6/11/28/98-TC	Front office Assistant	One Unit	One Unit	One Unit	One Unit	SCIR-29/10/2008 w.e.f Aug 2008	
61 St. Mary's ITC, Valliyode, Madappallur, Distt. Palakkad Pin-678705 Kerala DGET-6/11/63/96-TC (pvt.)	Draughtsman Civil	4(2+2)	4(2+2)	4(2+2)	4(2+2)	SCIR-5/8/2008 All four trades w.e.f Aug 2008	
	Electrician	2(1+1)	2(1+1)	2(1+1)	2(1+1)		
	DEO	2(1+1)	2(1+1)	2(1+1)	2(1+1)		
	Sanitary Hardware Fitter	2(1+1)	2(1+1)	2(1+1)	2(1+1)		
62 Malabar I.T.C, Kuthuparamba P.O- Thalassery Dist-Kannur Pin-670643 Kerala DGET-6/11/47/96-TC	Front office Assistants	2(1+1)	2(1+1)	2(1+1)	2(1+1)	SCIR-11/8/2008 w.e.f Aug 2008 this order supersede dt 26/9/2008	
	Draughtsman Civil	4(2+2)	4(2+2)	4(2+2)	4(2+2)		
63 Govt. I.T.I, Ettumanoor Dist- Kottayam Pin-686631 Kerala DGET-6/11/88/2008-TC (Old Instt.)	Architectural Assistants	One Unit	One Unit	One Unit	One Unit	SCIR-25/10/2008 w.e.f Aug 2008	
	Driver Cum Mech.	One Unit	One Unit	One Unit	One Unit		
	Health Sanitary Inspector	One Unit	One Unit	One Unit	One Unit		