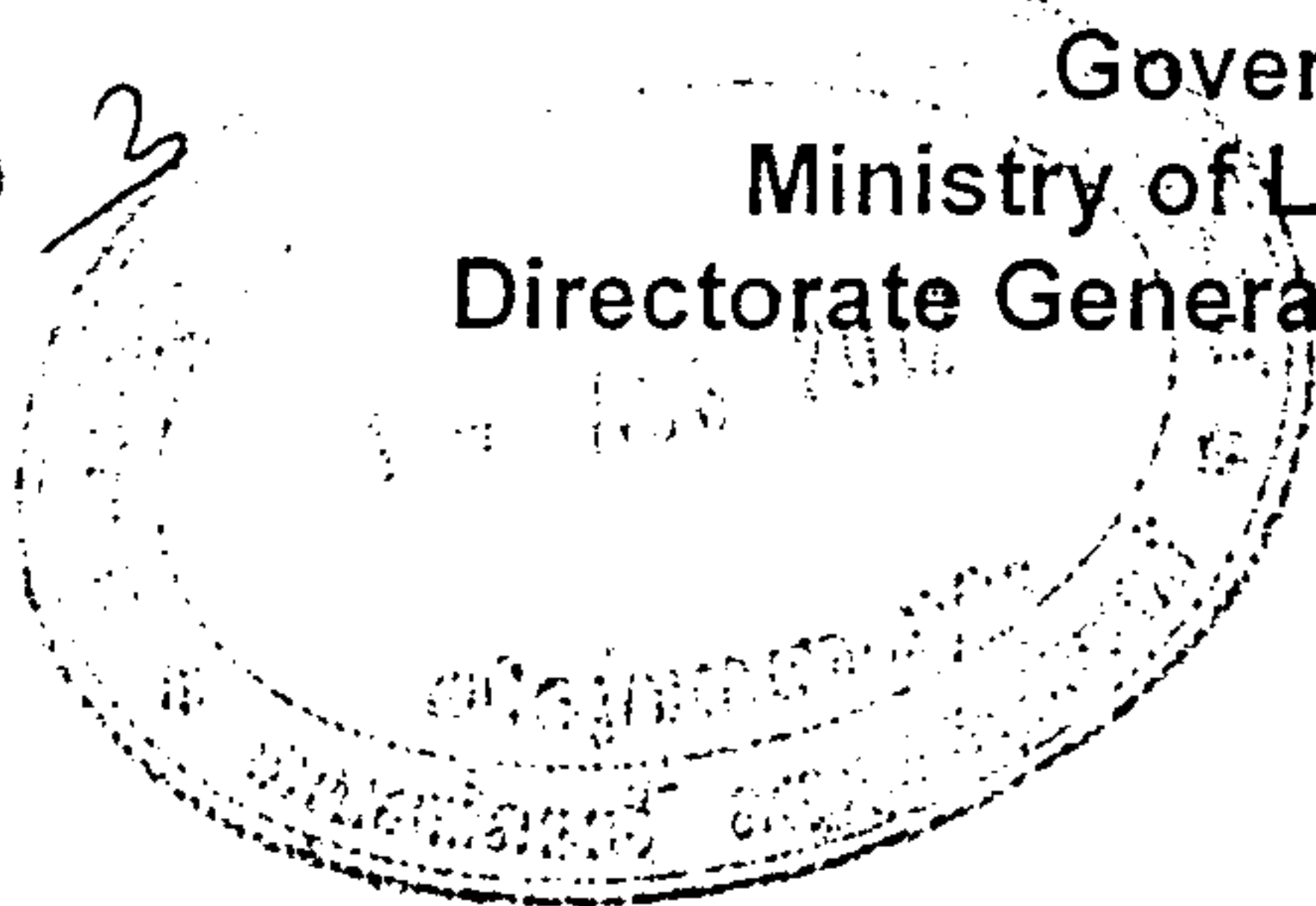


20406/3



No. DGET-19(22)/2012-CD  
Government of India  
Ministry of Labour & Employment  
Directorate General of Employment & Training

Shram Shakti Bhawan, New Delhi  
Dated: 6<sup>th</sup> August, 2012

To

1. Secretaries/ Principal Secretaries to all State Governments / UT Administrations dealing with Vocational Training
2. Directors/ Commissioners of all States/ UT Administrations dealing with Vocational Training
3. Director, ATI Chennai, Hyderabad, Mumbai, Kolkata, Kanpur, Ludhiana, CSTARI Kolkata, ATI (EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur and NIMI Chennai
4. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad

**Subject: Engagement of Quality Council of India (QCI) for accreditation of Government and Private Industrial Training Institutes (ITIs).**

Sir/Madam,

In the 39<sup>th</sup> NCVT meeting held on 12<sup>th</sup> January, 2011, it was proposed to accredit ITI(s) by QCI. Accreditation by QCI will be made a pre-condition for affiliation by NCVT i.e. ITI(s) would be affiliated based on accreditation by QCI.

2. There were divergent views among the NCVT members and it was, therefore, decided to constitute a sub-committee and discuss the issue in detail.

3. The meeting of Sub-committee was held on 17<sup>th</sup> March, 2011 and then on 26<sup>th</sup> September 2011, under the Chairmanship of DG/JS and issue was discussed in the meeting at great length.

4. The 40<sup>th</sup> meeting of the National Council for Vocational Training (NCVT) under the Chairmanship of Hon'ble Minister for Labour & Employment was held on 16<sup>th</sup> December, 2011. Engagement of Quality Council of India (QCI) for accreditation of Government and Private Industrial Training Institutes (ITIs) was discussed as an agenda Item No. 4003.1 in the meeting. It was brought out that the present system of affiliation is quite lengthy and cumbersome for both the institutes as well as the Government. Due to ever increasing growth of new ITIs every year, State and Central Governments are unable to carry out inspections on schedule with their limited staff. In order to cope up with the large volume and issues of quality and consistency, it was proposed to engage QCI for inspection and accreditation of all Government and Private ITIs and affiliation of ITIs by NCVT will be based on accreditation by QCI. After detailed deliberations, final decision on the issue was left to Hon'ble Minister for Labour & Employment.

5. Hon'ble Minister for Labour & Employment has now approved the following for implementation:

- a) Services of Quality Council of India shall be used for verification of availability of infrastructure and training facilities in ITI in accordance with the standards set by NCVT. Quality Council of India shall grant accreditation to the institutes on the basis of fulfilment of all requirements of accreditation criteria agreed between NCVT and QCI. The accreditation of the Quality Council of India will be the basis and pre-requisite for affiliation by NCVT.
- b) A website will be developed by QCI with all the facilities and guidelines for affiliation. The institutes will be in a position to enter their data online and upload all the necessary documents. The software will be intelligent enough to guide the institutes. If the data is not correctly entered, application will not be accepted and appropriate advice will be given to the applicant. The website will also provide for feedback and suggestions and proper grievance redressal mechanism. It will also provide for a payment gateway so that on-line fee/payment of prescribed amount could be made.
- c) Application of the ITI will be available online to the State Government. The State Government will give their observations and comments, if any within 15 days of filing the application. If no comment is received, QCI will proceed with the accreditation process.
- d) QCI accreditation process will have three stages - a) desktop review, b) physical verification, and c) annual surveillance. The institutes will submit online application to QCI after fulfilling all the requirements of accreditation criteria. Thereafter, QCI will ensure to complete the accreditation process within three months. QCI will not be responsible for any delay due to non-compliance with the requirements. QCI will also ensure overseeing mechanism at state and central levels.
- e) A representative of DGET will be one of the members in National Accreditation Committee (NAC) of QCI.
- f) DGET will make its own system of oversight for minimum 5% verification of recommendations on random basis made by QCI to ensure full compliance with the prescribed standards.
- g) Initially QCI will be engaged for a period of four years starting from 1<sup>st</sup> September, 2012. Thereafter, their performance will be evaluated by DGE&T. During the process of accreditation, they will advise and guide the institutes for improving the standards and for achieving ISO 29990 certification.



Subsequently, QCI will also do quality rating of ITIs based on standard parameters, detailed instructions on which will be issued separately.

h) Court cases arising out of this engagement will be handled in the following manner:

- i. The cases arising out of decision of DGE&T will be handled by DGE&T.
- ii. The cases arising out of decision of QCI will be handled by QCI.
- iii. The cases where it involves both, will be handled by DGE&T and QCI jointly.

i) After negotiation with QCI, following fee structure has been approved.

- |      |   |  |
|------|---|--|
| i.   | Application fee payable at the time of making online application                      | Rs. 10,000/-                               |
| ii.  | Assessment fee payable before undertaking inspection of the ITI                       | Rs. 30,000/-(upto maximum two site visits) |
| iii. | Annual Surveillance fee (I year) payable on 1 <sup>st</sup> July every year           | Rs. 20,000/-                               |
| iv.  | Annual surveillance fee (II, III, IV year) payable on 1 <sup>st</sup> July every year | Rs. 60,000/-(@Rs.20,000/- per year)        |
| v.   | Total (for 4 years)   | Rs. 1,20,000/-                             |

j) In case, the institutes are not able to comply with the accreditation norms during the first two site visits, additional site visits may be required to verify the compliance before accreditation. Charges for the additional site visits will be levied in such cases @ Rs. 15,000/- per site visit.

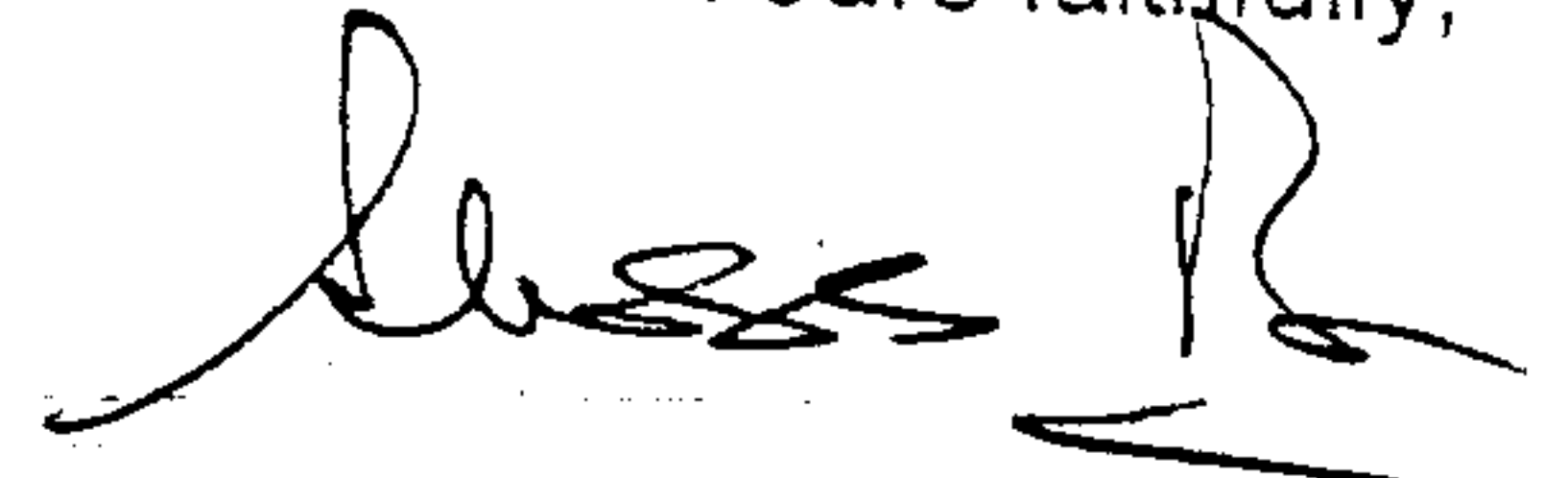
k) All the payments to QCI will be made through account payee draft/ cheque or online transfer. The Institute will not provide any hospitality including transport and accommodation to the inspecting team of experts.

6. A memorandum of agreement shall be signed between DGE&T on behalf of NCVT and QCI for truthful discharge of duties by both the parties.

7. If it is established that QCI or any of its members has committed any breach of agreement or indulged in corruption or irregularity, action will be taken by NCVT as deemed appropriate, including termination of contract, after providing an opportunity of hearing.

8. This decision comes into force w.e.f. 01<sup>st</sup> September, 2012. This order supersedes all previous orders related to grant of affiliation of ITIs by NCVT. Accordingly, all the applications for affiliation of ITIs by NCVT from 01<sup>st</sup> September, 2012 onwards shall be submitted to QCI.

Yours faithfully,

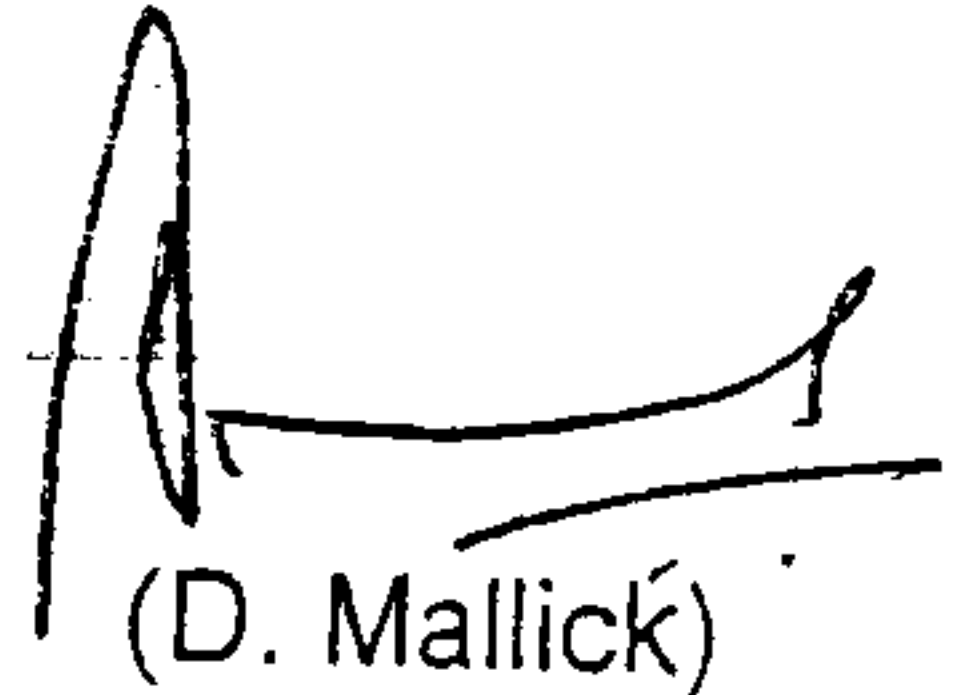


(Sharda Prasad)

Director General/ Additional Secretary

Copy to:

1. Principal, CTI Chennai, MITI Haldwani, Calicut, Jodhpur, Choudwar, NVTI, Noida and all RVTIs.
2. P. R. O., Ministry of Labour & Employment, Government of India for wide publicity.
3. All Officers up to JDT level of DGE&T (HQ).
4. Secretary General, Quality Council of India, Institution of Engineers Building, IInd Floor, 2 - Bahadur Shah Zafar Marg, New Delhi - 110002, India.
5. Chief Executive Officer, Office of the Adviser to Prime Minister on Skill Development, NDCC Building II, Jai Singh Road, New Delhi.



(D. Mallick)

Director of Training/ Member Secretary, NCVT

Copy for information to:

1. PPS to Minister for Labour and Employment
2. PPS to Secretary (L&E)

**Endorsement on C3/26354/2012 (1)**

Directorate of Training,  
Thycaud, Thiruvananthapuram  
Dtd: 04-09-2012.

Copy communicated for information and necessary action.

For DIRECTOR OF TRAINING

To

1. All the Principals of Govt: /Private ITIs (including the Training Superintendents of SCDD/STDD ITI s) - Through Nodal Govt: ITI Principals
  2. All the Nodal Govt: ITI Principals -With direction to forward the copy to all the Govt: /Private ITIs (including SCDD/STDD ITI s) within your jurisdiction and compliance should be reported at an early date.
  3. All Unit Officers and Section Heads of Training Directorate
- Copy to: (1) Director, SCDD, TVPM (With C/L) (2) Director, STDD, TVPM (With C/L)  
(3) Special Officer, STI Kazhakkuttom (4) JD, Kannur (5) All ITs (6) CA to DT  
(7) CA to ADT (8) [Website- www.det.kerala.gov.in](http://www.det.kerala.gov.in) (9) SF-C3