

MINUTES OF MEETING ON SKILL DEVELOPMENT INITIATIVE
SCHEME HELD ON 7.8.2013 IN THE CHAMBER OF
DIRECTOR OF TRAINING

The meeting started at 11.30 am under the chairmanship of the Director of Training.

The following members attended the meeting

Sl. No	Name of Official with email address	Designation	Office
1.	Sri. N. Prasanth IAS	Director	Directorate of Training
2.	Sri. B. Justin Raj	Joint Director	Directorate of Training
3.	Smt. Indira P.K ITI Chackai, Trivandrum tvmric@gmail.com	Inspector of Training	RIC Chackai
4.	Sri. Sivasankaran K.P inspectoroftraining@gmail.com	Inspector of Training	RIC Palakkad
5.	Sri. K.B. Saji, IT, Kottayam itktym@gmail.com	Inspector of Training	RIC Kottayam
6.	Sri. Krishna Kumar, ricentrekozhikode@gmail.com	Inspector of Training	RIC Kozhikkode
7.	Sri. Narayanan K.B kbnpri@gmail.com	Principal, ITI Kasargode	ITI Kasargode
8.	Sri. Sreekumaran B tvmric@gmail.com	Training Officer	RIC Chackai
9.	Sri. Mohammed Hussain . A itiprincipal@gmail.com	Principal	ITI Chennerkara
10.	Sri. C.S Sunil Kumar ricpkditd@gmail.com	Jr. App . Adviser (NJ)	RIC Palakkad
11.	Sri. K.Suresh rickollam@yahoo.com	Training Officer	RIC, Kollam
12.	Sri. K.K Musthapha ricthrissur@gmail.com	Training Officer	RIC Thrissur
13.	Sri. A.P. Xavier rickalamassery@gmail.com	Training Officer	RIC Kalamassery
14.	Sri. E.A Rajappan areacodeiti@gmail.com	Principal	Areacode ITI

15.	Sri. P.K. Rajappan ricalappuzha@gmail.com	Training Officer	RIC Alappuzha
16.	Sri. Gepson J Stephen itikalpetta@gmail.com	Junior Instructor	ITI Kalpetta (RIC)
17.	Sri. Murugan K.K itikattappana@rocketmail.com	GI	ITI Kattappana
18.	Sri. Moideenkutty K rickottayam@gmail.com	Training Officer	RIC Kottayam

The Director welcomed all the officials who have participated in the meeting. In his introduction speech he pointed out the various schemes of the Central Government and highlighted the importance of Skill Development Initiative Scheme. Our department being the implementing agency in the state are primarily responsible for its effective implementation of the scheme and have to utilize the fund allotted for the purpose, he added. The Joint Director in charge of SIC & MES said that a total of Rs. 15/- crore have to be utilized. The Director observed that to utilize that much of amount, total of 50,000 candidates have to be trained.

The Joint Director said that 250 VTPs now registered as VTP but classes were started only by 70 VTPs. He also added that spoken English and communication skill course may be given to all trainees in the Govt. and Pvt. ITIs. The Chairman demanded the respective inspector of training to inform the present position in their regions and the efforts taken by them for the improvement.

Inspector of Training, Thiruvananthapuram explained the position in her region. She explained that Kollam district is having many industrial units and contacted them for registering their firms as VTPs. But in Thiruvananthapuram district more efforts have to be taken.

The chairman suggested convening a meeting immediately so as to convince the firm about the merits of the scheme. Set a target to Thiruvananthapuram and Kollam so that at least 50% can cover within a short period of time and also directed to give result within a week.

Inspector of Training, Kottayam informed that all Government ITIs in his region have joined and registered as VTPs and around 30% of Pvt. ITIs also joined in this venture. He added that the response of private ITIs is not interested in MES courses in addition to NCVT courses. He also observed that the newly introduced English course can be given more emphasis.

The Director suggested setting a target for every period. The Joint Director, in charge of SIC & MES added that for achieving target a revised action plan has to be set. In the revised action plan courses like Spoken English and Communication Skill also to be included and it have to be forwarded to the Directorate.

The Joint Director also suggested seeking the assistance of JAA to contact private ITIs and industrial units under their jurisdiction and ask them to register their firm as VTP.

Inspector of Training, Palakkad said that he has conducted a meeting on 29th June 2013 for Malappuram district and for Wayanad district a meeting will be conducted very shortly.

Inspector of Training, Kozhikkode informed that certain institute had conducted MES courses without registration.

Director informed that strict action must be taken against the institute, which were conducted the courses without registration.

After the completion of discussion the Director informed that for the smooth implementation of the scheme, the scheme is monitored through five regions as follows.

List of Regions and Officers for monitoring and implementation of SDI Scheme


Sl. No	Name of Region	District covered in the Region	Name & Designation of District Office	Name and Designation of Nodal Officer
1.	Thiruvananthapuram	Thiruvananthapuram	Training Officer, RI Centre, Tvpm	Smt, P.K Indira Inspector of Training, RI Centre, Trivandrum
		Kollam	Training Officer, RI Centre, Kollam	
2.	Kottayam	Pathanamthitta	Principal ITI Cheneerkara	Sri KB Saji Inspector of Training, RI Centre, Kottayam
		Alappuzha	Training officer, RI Centre, Alappuzha	
		Kottayam	Training Officer, RI Centre, Kottayam	
3.	Ernakulam Region	Idukki	Principal ITI Kalamassery	Sri E.V Kuttappan Inspector of Training, RI Centre, Kalamassery
		Ernakulam	Training Officer, RI Centre, Kalamassery	
		Trissur	Training Officer, RI Centre, Trissur	
4.	Palakkad Region	Palakkad	Training Officer, RI Centre, Palakkad	Sri KP Sivasankaran Inspector of Training, RI Centre, Palakkad
		Malappuram	Principal ITI Areacode	
		Wayanad	Principal ITI Wayanad	
5.	Kozhikode Region	Kozhikode	Training Officer, RI Centre, Kozhikode	Sri A Krishna Kumar Inspector of Training, RI Centre, Kozhikkode
		Kannur	Training Officer, RI Centre, Kannur	
		Kasargode	Principal, ITI Kasargode	

The Nodal Officer should ensure the following with the support District officers.

1. VTP run only those MES courses for which it is registered with State
2. VTPs provide training facilities as per norms.

3. VTP appoint qualified and trained instructional staff to impart quality training.
4. VTP maintain proper accounts and reimburse training cost received from Directorate of Training to the candidate(s) who has/ have cleared test conducted by the Assessing Body appointed by NCVT
5. VTP provide post training support to trainees in getting employment, maintain data base on trainees trained and the outcome of the training.
6. VTP submit reports and utilization certificate as per schedule prescribed by DGE&T
7. Inspect the training infrastructure available in its premises for courses/ modules under SDI scheme.
8. VTP abide by all the instructions prescribed in the Implementation Manual and those issued by DGE&T from time to time.
9. VTP run the courses as per the schedule in the approved training calendar.

The chair expressed vote of thanks to the participants and the meeting was over at 1.15 pm


Director of Training
