

“ഭരണഭാഷ-മാതൃഭാഷ”

വ്യാവസായിക പരിശീലന വകുപ്പ്
(കേരള സംസ്ഥാനം)

ട്രെയിനിംഗ് ഡയറക്ടറേറ്റ്, KSHB,
ശാന്തിനഗർ, തിരുവനന്തപുരം
തീയതി: 10/7/2014

നമ്പർ:സി1/32520/14

ട്രെയിനിംഗ് ഡയറക്ടർ,

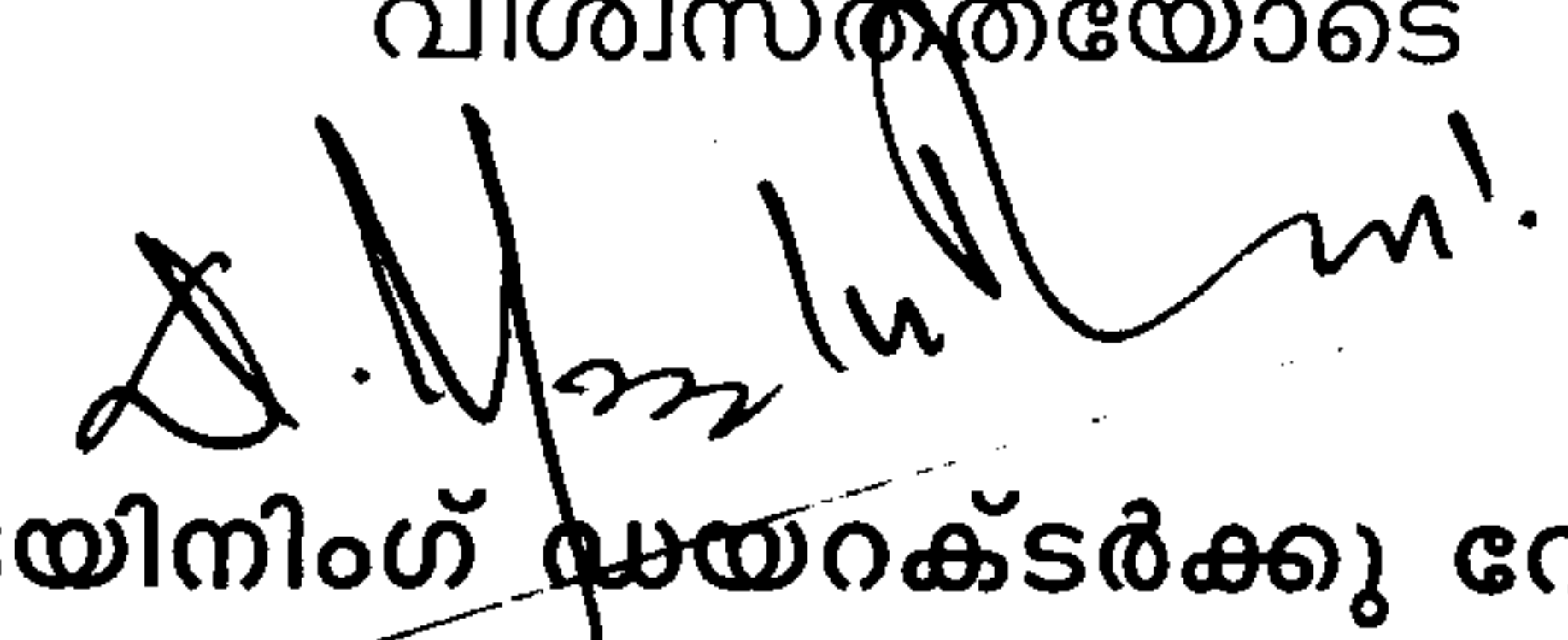
എല്ലാ ഗവ:ഐ.ടി.ഐ പ്രിൻസിപ്പാൾമാർക്കും
(വെബ്സൈറ്റ് മുഖേന)

സർ,

വിഷയം:- വ്യാവസായിക പരിശീലന വകുപ്പ്-ട്രെയിനിംഗ് ഡയറക്ടറേറ്റ്
2014 ആഗസ്റ്റ് അദ്ധ്യയന വർഷം-വിവിധ ട്രേഡുകളിലെ
സീറ്റിംഗ് കപ്പാസിറ്റി -സംബന്ധിച്ച്.

- സൂചന:-
1. 19.6.2013 ലെ DGE&T-19(4)/2011-CD-Pt നമ്പരായ DGE&T യുടെ കത്തിന്മേലുള്ള 8.7.13ലെ സി3/8832/2013 നമ്പർ മേലേഴുത്ത് കത്ത്.
 2. 17.6.2014ലെ DGE&T-2/03/2014-CD നമ്പർ കത്ത്.

സൂചനയിലേക്ക് ശ്രദ്ധ ക്ഷണിയ്ക്കുന്നു. സൂചന(2) ലെ കത്ത് പ്രകാരം DGE&T 63 ട്രേഡുകളുടെ സിലബസുകൾ പുതുക്കിയതായി അറിയിച്ചിരുന്നു. ടി ട്രേഡുകളുടെ സിലബസുകൾ പരിശോധിച്ചതിൽ നിന്നും ചില ട്രേഡുകളുടെ സീറ്റിംഗ് കപ്പാസിറ്റി നിലവിലുള്ളതിൽ നിന്നും വ്യത്യാസപ്പെടുത്തിയിട്ടുള്ളതായി കാണുന്നു. നിലവിലുള്ള സീറ്റിംഗ് കപ്പാസിറ്റിയ്ക്കനുസരിച്ചുള്ള പഠനോപകരണങ്ങൾ മാത്രമേ ഇപ്പോൾ സർക്കാർ ഐ.ടി.ഐ കളിൽ ലഭ്യമായിട്ടുള്ളൂ എന്നതിനാൽ സൂചന(1) മുഖേന അറിയിച്ചിരുന്ന പ്രകാരം (പകർപ്പ് ഉള്ളടക്കം ചെയ്യുന്നു). ഈ അദ്ധ്യയനവർഷവും കൂടി പഴയരീതിയിൽ ട്രേഡുകളുടെ unit size നിലനിർത്തേണ്ടതാണ് എന്നറിയിക്കുന്നു

വിശ്വസ്തതയോടെ

ട്രെയിനിംഗ് ഡയറക്ടർക്കു വേണ്ടി

ഉള്ളടക്കം: സൂചന കത്തുകളുടെ പകർപ്പുകൾ
പകർപ്പ്: www.def.kerala.gov.in



Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 19th June, 2013

- To
1. Secretaries/Principal Secretaries of all the State Governments / UT Administrations dealing with Vocational Training;
 2. Directors dealing with Vocational Training of all States/ UT Administrations;
 3. Directors, ATI Chennai, Hyderabad, Mumbai, Kolkata, Kanpur, Ludhiana, CSTARI Kolkata, ATI(EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur and NIMI Chennai; and
 4. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad

Subject: Implementation of semester system in CTS courses in place of existing long term courses - regarding

9
22/6/13
Sir/Madam,

In continuation to this office letter of even no. dated 14th March, 2013, it is informed that the entry qualification for the following trades under CTS has been changed from 12th Pass to 10th Pass in the semester pattern.

A. Engineering Trades

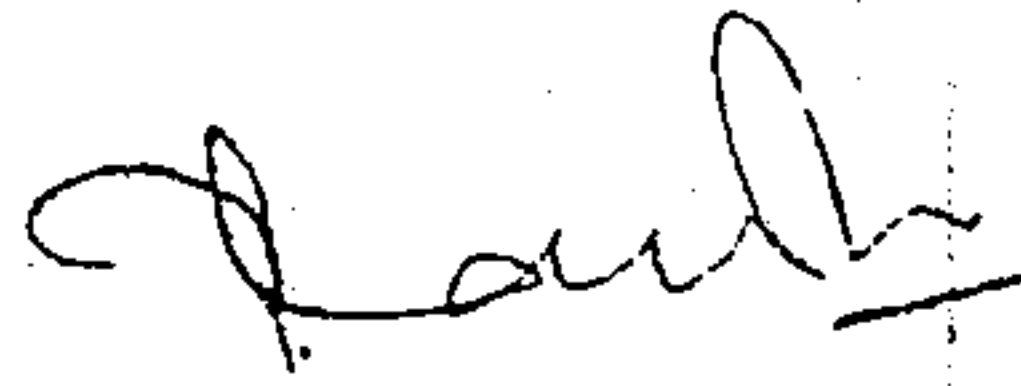
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25/6
- i. Mechanic Computer Hardware
 - ii. Mechanic Industrial Electronics
 - iii. Mechanic Mechatronics
 - iv. Operator Advanced Machine Tools
 - v. Physiotherapy Technician
 - vi. Radiology Technician
 - vii. Mechanic Mining Machinery

B. Non-Engineering Trades

- i. Front Office Assistant
- ii. Library & Information Science
- iii. Insurance Agent
- iv. Tourist Guide
- v. Digital Photographer
- vi. Fashion Technology
- vii. Hospital & House Keeping
- viii. Hospital Waste Management
- ix. Health & Sanitary Inspector
- x. Medical Transcription
- xi. Travel & Tour Assistant
- xii. Office Assistant cum Computer Operator

The entry qualification for rest of the trades under CTS remains the same. The detail of the entry qualification, duration and unit size for all the trades under CTS semester pattern is enclosed and the same will be available on www.dget.gov

Yours faithfully,



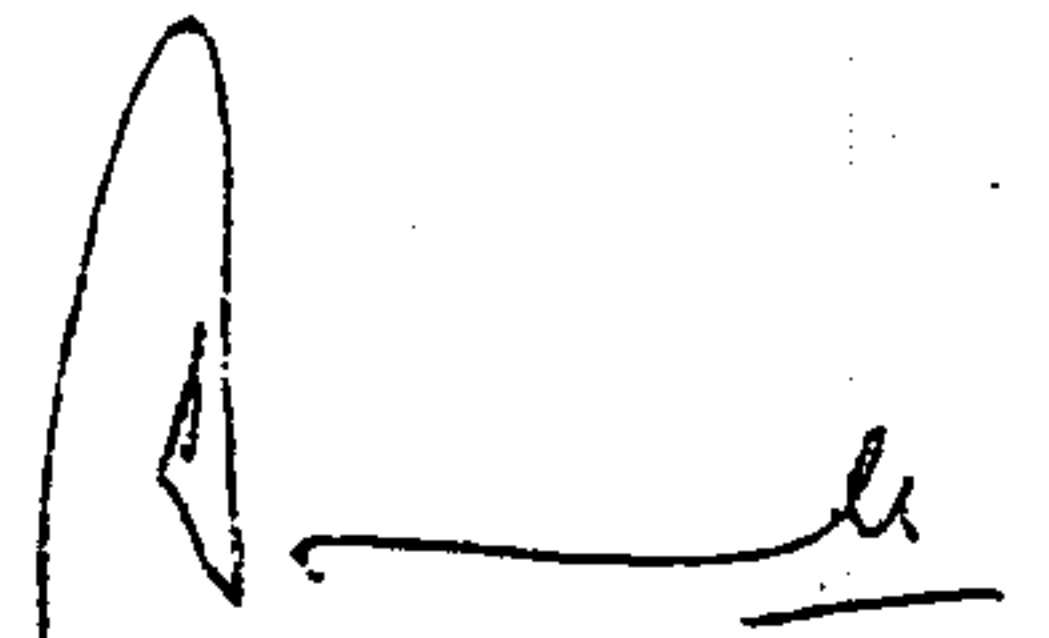
(R. L. Singh)

Dy. Director General (Training)

Encl: As above

Copy to:-

1. Principal CTI Chennai, MITI Haldwani, Calicut, Jodhpur, Choudwar, NVTI, Noida and all RVTIs.
2. All Officers up to JDT level and above at DGE&T (HQ)
3. P. R. O., Ministry of Labour & Employment, Government of India for wide publicity.



(Deepankar Mallick)

Director of Training

Member-Secretary NCVT

Directorate of Training

Thycaud, Thiruvananthapuram-14

Endt. No. C3/8832/2013 dated, 8.7.2013

Copy communicated for information and necessary action.

FOR DIRECTOR OF TRAINING

All Principals of Govt. and Private ITI's

Norms for Engineering and Non- Engineering trades under Craftsmen Training Scheme (under semester pattern)

These norms will come into force w.e.f. August 2013 session.

Engineering Trades:

Sl No.	Name of the Trade	Unit Size	Duration	
			Year/Months	No of Semester
Educational Qualification 8th passed				
1	Carpenter	16	1	2
2	Foundry man	16	1	2
3	Mason (Building Constructor)	16	1	2
4	Mechanic (Tractor)	16	1	2
5	Mechanic Agricultural Machinery	16	2	4
6	Painter General	16	2	4
7	Plumber	16	1	2
8	Sanitary Hardware fitter	16	6 Months	1
9	Sheet Metal Worker	16	1	2
10	Welder (Gas and Electric)	12	1	2
11	Wireman	16	2	4
12	Gold Smith	16	1	2
13	Excavator operator (Mining)	20	6 Months	1
Educational Qualification 10th passed				
14.	Plastic Processing Operator	16	1	2
15.	Fitter	16	2	4
16.	Turner	12	2	4
17.	Machinist	12	2	4
18.	Interior Decoration and Designing	16	1	2
19.	Mechanic (Diesel)	16	1	2
20.	Machinist (Grinder)	12	2	4
21.	Electroplater		2	4
22.	Mech. Repair & Maintenance of Light Vehicles	16	1	2
23.	Mech. Repair & Maintenance of Heavy Vehicles	16	1	2
24.	Mech. Repair & Maintenance of Two Wheelers	16	6 Months	1
25.	Mech. Communication Equipment Maintenance	16	1	2
26.	Mechanic Lens/Prism Grinding	12	1	2
27.	Building Maintenance	16	6 Months	1
28.	Architectural Assistant	16	1	2
29.	Tool & Die Maker (Press Tools, Jigs & Fixtures)	16	3	6
30.	Tool & Die Maker (Dies & Moulds)	16	2	4
31.	Pump Operator-cum-Mechanic	16	1	2
32.	Lift Mechanic	16	2	4

33.	Mechanic Medical Electronics	20	2	4
34.	Mechanic Consumer Electronics	20	2	4
35.	Marine Fitter	16	2	4
36.	Vessel Navigator	16	2	4
37.	Instrument Mechanic	16	2	4
38.	Draughtsman (Mechanical)	16	2	4
39.	Maintenance Mechanic (Chemical Plant)	16	2	4
40.	Instrument Mechanic (Chemical Plant)	16	2	4
41.	Attendant Operator (Chemical Plant)	16	2	4
42.	Laboratory Assistant (Chemical Plant)	16	2	4
43.	Information Technology & Electronics System Maintenance	16	2	4
44.	Mechanic Motor Vehicle	16	2	4
45.	Electrician	16	2	4
46.	Mechanic Radio & TV	16	2	4
47.	Mechanic-cum-Operator Electronics Communication System	20	2	4
48.	Mechanic (Refrigeration and Air-Conditioner)	16	2	4
49.	Mechanic Machine Tools Maintenance	16	2	4
50.	Draughtsman (Civil)	16	2	4
51.	Surveyor	16	2	4
52.	Electronic Mechanic	16	2	4
53.	Mechanic Auto Electrical and Electronics	16	6 Months	1
54.	Spinning Technician	16	2	4
55.	Weaving Technician	20	2	4
56.	Textile Mechatronics	20	2	4
57.	Marine Engine Fitter	16	1	2
58.	Textile Wet Processing Technician	16	2	4
59.	Domestic Painter	20	1	2
60.	Industrial Painter	20	1	2
61.	Rubber Technician	16	1	2
62.	Mechanic Mechatronics	16	2	4
63.	Mechanic Industrial Electronics	20	2	4
64.	Mechanic Computer Hardware	20	2	4
65.	Operator Advanced Machine Tools	12	2	4
66.	Physiotherapy Technician	16	1	2
67.	Radiology Technician (Radio Diagnosis & Radiotherapy)	16	2	4
68.	Mechanic Mining Machinery	20	2	4
69.	Stone Mining Machine operator	20	1	2
70.	Stone Processing Machine operator	20	1	2

Non Engineering Trades

Sl No.	Name of the Trade	Unit Size	Duration	No. of Participants
Educational Qualification 8th Passed				
1.	Embroidery and Needle Work	16	1	2
2.	Cane Willow and Bamboo Work	16	1	2
3.	Weaving of Silk and Woolen Fabrics	16	1	2
4.	Weaving of Woolen Fabrics	16	1	2
5.	Cutting & Sewing	16	1	2
6.	Manufacture of Footwear	16	1	2
7.	Old Age Care	16	06 months	1
8.	Leather Goods Maker (new name Footwear Management)	16	1	2
Educational Qualification 10th Passed				
9.	Hair and Skin care	16	1	2
10.	Steward	16	1	2
11.	Craftsman Food Production (General)	16	1	2
12.	Craftsman Food Production (Vegetarian)	16	1	2
13.	Computer Aided Embroidery & Needle Work	16	6 Months	1
14.	Dress Making	16	1	2
15.	Dairying	25	1	2
16.	Baker and Confectioner	16	1	2
17.	Driver Cum Mechanic (Light Motor Vehicle)	16	6 Months	1
18.	Dental Laboratory Equipment Technician	16	2	4
19.	Institution House Keeping	16	6 Months	1
20.	Corporate House Keeping	20	6 Months	1
21.	Domestic House Keeping	20	6 Months	1
22.	Pre/Preparatory School Management (Assistant)	16	6 Months	1
23.	Event Management Assistant	16	5 Months	1
24.	Front Office Assistant	16	6 Months	1
25.	Creche Management	16	6 months	1
26.	Cabin/Room Attendant	16	6 Months	1
27.	Preservation of fruits and vegetables2000 (new name Fruit & Vegetable Processing)	16	1	2
28.	Photographer	16	1	2
29.	Process Cameraman	16	1	2
30.	Plate Maker-cum-Imposer	16	1	2
31.	Litho ; Offset Machine Minder	16	1	2
32.	Catering & Hospitality Assistant	16	1	2
33.	Data Entry Operator	16	6 Months	1

Sl No.	Name of the Trade		Duration	
			Year/Months	Level
34.	Fireman	20	6 Months	1
35.	Human Resource Executive	20	1	2
36.	Marketing Executive	20	1	2
37.	Finance Executive	20	1	2
38.	Library & Information Science	20	6 Months	1
39.	Insurance Agent	25	6 Months	1
40.	Network Technician	16	6 Months	1
41.	Tourist Guide	16	6 Months	1
42.	Digital Photographer	16	1	2
43.	Fashion Technology	16	1	2
44.	Hospital House Keeping	20	1	2
45.	Hospital Waste Management	16	6 Months	1
46.	Floriculture & Landscaping	20	6 Months	1
47.	Health Sanitary Inspector	20	1	2
48.	Medical Transcription	10	6 Months	1
49.	Horticulture	20	1	2
50.	Stenography (English)	16	1	2
51.	Secretarial Practice	16	1	2
52.	Stenography (Hindi)	16	1	2
53.	Desk Top Publishing Operator	16	1	2
54.	Computer Operator and Programming Assistant	20	1	2
55.	Travel & Tour Assistant	16	1	2
56.	Multimedia Animation to Special Effect	20	1	2
57.	Office Assistant cum Computer Operator	20	1	2
58.	Para Legal Assistant/ Munshi	20	6 Months	1
59.	Counselling Skills	20	6 Months	1
Educational Qualification 12th Passed				
60.	Spa Therapy	20	6 Months	1
61.	Health Safety & Environment	20	1	2
62.	Fire Technology and Industrial Safety Management	20	1	2

DGE&T- 2/ 3 / 2014-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

Shram Shakti Bhavan
New Delhi, dated 17th June, 2014

To,

1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational /Craftsmen Training
2. Directors dealing with Vocational /Craftsmen Training of all States/ UT Administrations
3. Directors of ATI - Chennai / Hyderabad/ Mumbai/ Kolkata/ Kanpur/ Ludhiana, ATI(EPI) Hyderabad, & Dehradun, FTI Bangalore & Jamshedpur, NIMI Chennai, CSTARI, Kolkata.
4. Directors of RDAT Kanpur/ Mumbai / Kolkata / Chennai / Faridabad & Hyderabad.

Subject: Implementation of revised curricula of 63 trades under Craftsmen Training Scheme w.e.f. August, 2014.

Sir/Madam

This is to inform that core groups were formed by M/o L&E to review and revise the curriculum of various schemes of DGE&T. Mentor Councils with participation from academia, industry and Champion ITIs were formed for guidance and support to these core groups. These core groups have so far, revised curricula of 63 trades covering 11 sectors. These curricula were further put up on DGE&T website for wider consultation and comments and number of comments and suggestions were received from various stake holders and a large number of the suggestion for incorporation in respective syllabi.

The Sub-committee of NCVT on Norms and Courses, during its meeting held on 2nd June 2014, approved revised curricula of all 63 trades covering 11 Sectors. The list of 63 revised trades is annexed. The revised curricula of all the 63 trades are available at DGE&T website dget.nic.in. While revising these curricula, due care has been taken that no change in machinery are proposed in 1st semester of the course, to allow immediate implementation of revised curricula and provide adequate time for procurement of new equipment included in curricula of II III and IV semesters of respective trades.

These curricula shall be implemented from session starting from August, 2014 in all ITIs affiliated to NCVT. Accordingly, all the State Directors, dealing with Craftsmen Training are requested to issue necessary instruction to all ITIs under their control to follow the revised curricula of NCVT affiliated trades, for imparting training under CTS.

Yours faithfully,


(R. L. Singh)

Dy. Director General (Training)
Member-Secretary NCVT

Encl: As above

Copy to:-

1. Principal CTI Chennai, MITI Haldwani, Calicut, Jodhpur, Choudwar, NVTI, Noida and all RVTIs.
2. All Officers up to JDT level and above at DGE&T (HQ)
3. P. R. O., Ministry of Labour & Employment, Government of India for wide publicity.



(S.N.S. Rahi)
Dy. Director of Training

List of Trades under Craftsmen Training Scheme revised for implementation from semester system from August, 2014.

S. no	Sector wise name of the Trade
Automobile Sector	
1	Mechanic Diesel Engine
2	Mechanic Motor Vehicle
3	Mechanic (Tractor)
4	Pump operator cum Mechanic
5	Mechanic Auto Electrical and Electronics
6	Mechanic Agricultural Machinery
7	Mechanic Motor Cycle (Old Name -Mechanic repair & maintenance Two wheeler)
Beauty and Wellness	
8	Basic Cosmetology (Old Name - Hair & Skin Care)
9	Spa Therapy
Construction, Construction Material, and Real Estate	
10	Carpenter
11	Surveyor
12	Interior & Decoration Designing
13	Civil Draughtsman
14	Architecture Draughtsman
15	Mechanic Refrigeration and Air-conditioning
16	Plumber
17	Architecture Assistant
18	Mason
Electronics & Hardware	
19	Electronic Mechanic
Fabrication	
20	Welder (Old Name-Gas & Electric)
21	Sheet Metal Worker
Food Processing & Preservation	
22	Fruit & Vegetable processing (Old name – Preservation of Fruit & Vegetables)
IT & ITES	
23	Computer Operator and Programming Assistant
24	Multimedia Animation and Special Effects
25	Desk Top Publishing Operator
26	Information & Communication Technology System Maintenance (Old Name – IT&ESM)

Power Generation, Transmission, Distribution, Wiring, and Electrical Equipments

- | | |
|-----|--|
| 27. | Electrician |
| 28. | Wireman |
| 29. | Electroplater |
| 30. | Lift and Escalator
Mechanic (Old name- Lift Mechanic) |

Production & Manufacturing

- | | |
|----------------|--|
| 31. | Turner |
| 32. | Machinist |
| 33. | Machinist (Grinder) |
| 34. | D/man (Mechanical) |
| 35. | Mechanic Machine Tools Maintenance |
| 36. | Operator Advanced Machine Tools |
| 37. | Fitter |
| 38. | Tool & Die Maker (Dies & Moulds) |
| 39. | Tool & Die Maker (Press Tools, Jigs & Fixture) |
| 40. | Foundry man Technician |
| 41. | Metal Cutting Attendant for Visually impaired Person |

Textile & Apparel Sector

- | | |
|----------------|--|
| 42. | Fashion Design Technology (Old name - Fashion Technology) |
| 43. | Sewing Technology (Old Name- Cutting and sewing) |
| 44. | Dress Making |
| 45. | Surface Ornamentation Techniques (Embroidery) Old Name- Embroidery and needle work |
| 46. | Computer Aided Embroidery And Designing (Old Name-Computer aided embroidery and needle work) |
| 47. | Spinning Technician |
| 48. | Textile Mechatronics |
| 49. | Textile wet Processing Technician |
| 50. | Weaving Technician |
| 51. | Weaving Technician for Silk & Woollen Fabrics (Old name- Weaving of Silk Woollen Fabrics) |

Travel, Tourism, and Hospitality

- | | |
|----------------|---|
| 52. | Baker and Confectioner |
| 53. | Food & Beverages Guest Service Assistant (Old Name- Steward) |
| 54. | Food Production (General)
(Old name-Craftsman Food Production) |

55.	Front Office Assistant
56.	House Keeper
57.	Old Age Care Assistant
58.	Preparatory School Management (Assistant)
59.	Secretariat Practice (English)
60.	Stenography & Secretarial Assistant (English)
61.	Stenography & Secretarial Assistant (Hindi)
62.	Tourist Guide
63.	Travel and Tour Assistant