

**DEPARTMENT OF INDUSTRIAL TRAINING**

(Kerala State)

State Implementation Cell  
Directorate of Training,  
Thycaud, Thiruvananthapuram  
Dated 17.10.2013

No.SIC-7990/ 2010

From  
**The Ex-Officio Member Secretary**

To  
**The SSC Members  
Chairmen of IMCs to 26 Project ITIs  
Principals / Secretarys to 26 Project ITIs**

Sir,

Sub: Industrial Training Department - Centrally Sponsored Scheme 'Up-gradation 1396 Government ITIs through Public Private Partnership'- State Steering Committee Meeting -Copy of the minutes forwarding of- Regarding.

**Copy of the minutes of the State Steering Committee Meeting held on 9.10.2013 is forwarded herein**

Yours faithfully

  
Ex-Officio Member Secretary  
State Steering Committee  
(Director of Training )

Encl: Minutes - 7 pages



**MINUTES OF THE MEETING OF STATE STEERING COMMITTEE OF  
THE SCHEME 'UPGRADATION OF 1396 GOVT. ITIs THROUGH PUBLIC  
PRIVATE PARTNERHSIP' HELD ON 9<sup>TH</sup> OCTOBER 2013  
AT SOUTH CONFERENCE HALL GOVT. SECRETARIAT,  
THIRUVANANTHAPURAM.**

The meeting started at 2 PM under the chairmanship of Dr. Nivedita P. Haran IAS, Additional Chief Secretary to Government, Labour & Rehabilitation Department.

Following officials attended the meeting.

1.	Dr. Nivedita P. Haran IAS	Addl. Chief Secretary, Labour & Rehabilitation Department
2.	Shri. N. Prasanth IAS	State Project Director (Director of Training)
3.	Shri. S. Giri Prem Anand	Addl. Secretary, Labour & Rehabilitation Department
4.	Smt. M. Pennamma	Chief Engineer, PWD
5.	Shri. Jayaraman. C	Senior Manager, BPCL, Kochin Refinery, Ambalamugal
6.	Shri. B. Justin Raj	Joint Director, Incharge of SIC
7.	Shri. E.V Kuttappan,	IT, RIC, Kalamassery
8.	Shri. Sivasankaran K.P	IT, RIC, Palakkad
9.	Shri. Saji K.B	IT, RIC, Kottayam
10.	Shri. Premdas. T	IMC Chairman, ITI Chenneerkara
11.	Shri. Alex Mathew	IMC Chairman ITI, Kalamassery
12.	Shri. Brij Lal. V	IMC Chairman ,ITI Kattappana
13.	Shri. E.A Rajappan	Principal, ITI Areacode
14.	Shri. Saleemudeen	Sr. Superintendant ITI Attingal

15.	Smt. J. Sujatha	Principal, ITI Attingal
16.	Shri. K.B Vijayan	Principal, ITI Chengannur
17.	Shri.Ummer. P. Punathil	Vice Principal (W) ITI Kozhikode
18.	Shri. P. Devarajan	Principal, ITI Kozhikode
19.	Shri. C.V Shaji	Principal, ITI Kannur
20.	Shri. Jojo K.L	SS, ITI Kasargode
21.	Smt. Anies Stella Isac	Principal, ITI Kattappana
22.	Shri. Sanal Kumar P	Vice Principal, ITI Chenneerkara
20.	Shri. M.S Nehas	Principal, ITI Kazhakkuttom
21.	Shri. R. Suresh Kumar	Principal, ITI (W) Chengannur
22.	Smt. Jancy David	Vice Principal, ITI (W) Kalamassery
23.	Shri. O.K. Madhusoodan	Principal, ITI Mala
24.	Smt. Starey George. A	Principal, ITI (W) Chalakudy
25.	Smt. T.K.Sumathy	GI, ITI Kuzhalmannam
26.	Shri. Musthafa V.M	SI, ITI (W) Kannur
27.	Shri. Gopalakrishnan. V	Principal, ITI Chathannur
28.	Shri. M. Yousafali	Principal, ITI Attappadi
29.	Shri. Jose Varghese	Principal, BTC Kollam
30.	Shri. Shammi Baker. A	Principal, ITI Nilampur
31.	Shri. A. Rajesh Babu	Superintendant SCDD ITI Mangalam
32.	Shri. Sanal Kumar	Superintendant SCDD ITI Elathur
33.	Shri. Suresh Kumar. R.C	Superintendant SCDD ITI Mariyapuram
34.	Shri. T. Mathai	Superintendant SCDD ITI Pandalam

The chairperson welcomed the participants and explained the programme implementing for making Govt. ITIs into Centres of Excellence and it should be realistic and gainful to the society. The chair added that the State Govt. has decided to conduct a summit on Skill Development at a national level with the aim to implement the vision of Govt. of India and Govt. of Kerala for providing skilled man power to the state and outside.

The Director of Training said that skilling India – Kerala summit will be held at Thiruvananthapuram. If the participants are interested and coming forthwith for tie-up, our department will explore the areas where the investors and Industries can co-operate for providing training and placement, equipping instructors with advanced training and introduction of new trades / courses based on Industry requirements.

Then the committee took up the agenda items.

**Agenda I: Approval of the Minutes of previous meeting and presentation of the action taken report.**

The Joint Director of Industrial Training Department, Incharge of State Implementation Cell presented the Minutes and action taken report. There were no suggestions / comments on the minutes of the previous meeting held on 16.04.2013 and on the action taken report. Therefore, the committee approved the minutes and action taken report unanimously.

**Agenda II: Review of the progress of expenditure under the scheme in respect of various components on the basis of the IDPs approved by DGET.**

There was detailed discussion on phase wise / ITI wise progress of Scheme implementation.

On reviewing the progress by Powerpoint presentation, Joint Director revealed that Govt. ITI Chengannur seems behind with 72.95% in expenditure as it is lowest among first phase of five ITIs.

Principal Chengannur, replied Rs. 20 lakh more also been incurred since reported and the expenditure had reached 82 percentage.

Joint Director reminded, first phase five ITIs should be completed 100% component wise expenditure as per IDP within two months, endorsing the MOA. DGE&T had given stringent instruction against the slackening attitude towards scheme implementation. He added that, the legitimate period of expenditure to second phase of five ITIs will be over in March 2014. Time bound action should be taken to comply with the IDP.

Among the second phase ITIs, ITI Kattappana, Kayyur, Areacode are behind in component wise expenditure progress. These ITIs are to be set a targeted action plan immediately to complete every action as per IDP before January 2014.

Principal Kattappana replied that, Rs. 2.55 lakhs more has been incurred for civil works and total outlay will be expended by December 2013.

On review ITI Kayyur is lowest in expenditure among the second phase of five ITIs. Besides, none of the officials attended the meeting. The written explanation of the principal will be obtained and put up to the chair within 10 days.

Principal Areacode explained construction works are being hindered due to unreasonable demand of the contractor. Tools and Equipments were procured for plumber trade which is already started. The slackening attitude of the principal cannot be accepted; the Joint Director warned him.

Joint Director asked the reason for delay in procurement of tools & equipments while the posts of Instructors had already been sanctioned to start the classes in new trades.

On review the progress of Third Phase 10 ITIs, Joint Director explained that, except ITI Kuzhalmannam and Attappady others have shown much improvement in expenditure.

Principal ITI Attappady presented that, D/Civil, MMV trades were started. Supply order for Rs. 42 lakhs has already been placed for procuring tools and equipments. Civil works have been completed.

In case of fourth and fifth phase, implementation shows slow progress. Joint Director sought explanation regarding the poor performance.

Principal ITI Nilambur explained three phase power supply is necessary to take machineries into stock. Payment process is also being delayed due to this. PWD has sought permission from social forestry for felling of trees which cause hindrance to drawing of power line.

Joint Director agreed and directed to send a proposal for follow up action with Government.

In case of SCDD ITIs, ITI Pandalam is alone taking effective measures for the progressive implementation. Joint Director explained, rest of ITIs Mangalam, Elathur and Mriyapuram seems very poor in all aspects. A D.O letter was sent to the Director SCDD to ensure better performance.

Principal ITI Kazhakkuttom said, delay in getting the approval of revised IDP was affecting the procurement process.

Supt. of SCDD ITI Mangalam said, plan and estimate for civil works has been approved and the tender will be called soon.

Supt. of SCDD ITI Mariyapuram agreed in the meeting that procurement of tools and equipments will be done within 3 months.

### **Agenda III: Academic Performance & Key performance Indicators**

The committee evaluated the Academic Performance and Key Performance Indicators in the project ITIs. On reviewing the academic

performances, Joint Director reminded that Principals should be aware that ITIs being below 70% in result will be penalized for academic default from 2014 onwards. Beginning from 2014, these ITIs will be rated based on result and placement.

All project ITIs should put in maximum effort to achieve academic result and placement facilities for passed out trainees.

#### **Agenda IV: Income Generation activities**

Joint Director (SIC) reported that 18 project ITIs have started income generation activities and directed that rest of ITIs should send report on their proposed schemes within 10 days. MES courses of SDI scheme are to be implemented in all project ITIs. As per revised guideline of DGE&T ITIs / IMC society are also to be assigned as Assessing Body of MES courses. All project ITIs should send their applications for being Assessing Body.

#### **Agenda V: Progress of Affiliation**

Joint Director (SIC) exhorted 26 project ITIs to send documents prepared for QCI Inspection to SIC for verification. All sectors / trades of project ITIs must get NCVT affiliation before the upcoming training session.

#### **Agenda VI: Any other relevant matter with the permission of chair**

##### **1. Revised MOA**

The draft of the revised MOA for all project ITIs was presented for discussion and comments. All members participated in the discussion.

IMC Chairman of ITI Chenneerkara requested that vacancy of permanent faculty is to be filled up immediately for offering quality training. If the KPI is to be achieved, training should be qualitative; Govt. should allow the IMC to appoint quality faculty for minimum 3 years. The remuneration may be enhanced. Otherwise the decision will not be effective.

The meeting appraised possible new courses and trades that would be started in project ITIs in order to fill the IMC seats.

The project ITIs were directed to submit action plan, so that the targeted expenditure up to March 2014 can be achieved by January 2014 and the action plan sent to SIC before 28-10-2013.

Additional Secretary who was in the chair for the final session expressed vote of thanks to the participants and the meeting came to a close at 5.30 pm

**Sd/-  
Chairperson**

To

All participants by e-mail /RPAD

Copy to :

1. The Chief Secretary to Govt., Govt. of Kerala with C/L
2. The Private Secretary to Hon'ble Minister for Labour & Rehabilitation with C/L
3. C.A to Member Secretary SSC