



30/12/12

GOVERNMENT OF KERALA
Abstract

Finance Department – Introduction of Centralised System for the Payment of Electricity/Water charges of Government departments- Instructions -issued.

FINANCE (Budget Wing-A) DEPARTMENT

G.O(P) No.706/12/Fin.

Dated, Thiruvananthapuram, 26.12.2012.

Read: U.O.(f) No.68463/PU.A2/2012/Fin. of Finance (PU.A) Department.

The Kerala State Electricity Board has reported to the Government that a substantial amount is due to the Board as arrears of electricity charges from many government departments. Government has also received similar reports from Kerala Water Authority regarding arrear of water charges. In order to avoid accumulation of electricity/water charges dues in future, it has been decided to introduce a centralized system of payment of electricity/water charges, under which the Heads of Departments shall make all payments of electricity/water charges in respect of all his subordinate offices directly to KSEB/KWA w.e.f. 1.1.2013. In the circumstances, Government order that following instructions shall be adhered to by all Heads of Department.

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Issue instructions to all HODs
13/12/12
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- (i) All Heads of Department shall take steps to clear arrears of electricity/water charges payable by all the offices under their control to KSEB and KWA as on date, before the end of December 2012. Expenditure on this account shall be met from the budget allocation of electricity/water charges made during the year for the respective offices. A report of action taken in this regard will invariably be furnished to the Government in Finance (PUA) Department by the Heads of Departments concerned
 - (ii) The existing practice of giving allotment by the Heads of the department to subordinate offices for payment of electricity charges and water charges shall be dispensed with, effective 01.01.2013.
 - (iii) KSEB/KWA shall furnish to the Heads of Department on a monthly/bimonthly basis, a consolidated single bill for all the offices under the department specifying the name, address, consumer No., category, amount of claim, period of claim etc of each of the offices w.e.f. 1.1.2013. A copy of the details will be made available to Government in the Finance (PU.A) Department also.
 - (iv) The Heads of Department shall make consolidated payment of bills to KSEB/KWA by drawing the amount from the budget provision allotted for the respective offices.

- (v) Heads of Department shall make a scrupulous verification of the electricity water bills before effecting payment of bills to KSEB and KWA.
- (vi) Heads of Department shall also ensure that no office coming under his control is paying electricity charges/water charges directly to KSEB/KWA .w.e.f. 01/01/2013
- (vii) The Heads of Departments shall ensure that monthly/bimonthly reconciliation of amounts payable and amounts paid is done before effecting the next payment.
- (viii) The Treasury Officers are also directed not to honour bills of electricity charges/water charges received from subordinate offices w.e.f. 1.1.2013.
- (ix) All Heads of Department shall take effective steps to monitor electricity and water consumption of various offices under the department to bring in economy in expenditure as instructed in G.O.(P) No.442/2012/Fin. Dated 08.08.2012 and also as part of energy and water conservation.

(By order of the Governor)

Dr.V.P.JOY

Principal Secretary (Finance)

To

All Heads of Departments.
 All Departments of Secretariat.
 Finance (P.U.A) Department
 The Secretary, Kerala State Electricity Board, Thiruvananthapuram.
 The Managing Director, Kerala Water Authority, Thiruvananthapuram.
 All Treasury Officers.
 The Nodal Officer www.finance.kerala.gov.in
 The Stock file/Interleaved Budget.

Forwarded / By Order,

B5/00181/13

Dated 7/1/13

Shravan B. N. B. L.
 Section Officer

Copy circulated to
 All ITI's, All RI centres, AVTS;

Regional Director STI, official website

Joint Director of Training

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