

DEPARTMENT OF INDUSTRIAL TRAINING
(KERALA STATE)

Thycaud, Thiruvananthapuram-14

PROCEEDINGS OF THE DIRECTOR OF TRAINING

(PRESENT: K. BIJU I.A.S)

Sub: Industrial Training Department-Establishment-Smt. Ramla E.H,
Deputy State Apprenticeship Advisor- Earned leave- Sanctioned

Read: 1) Leave Application dated, 30.1.2013 of Smt. Ramla E.H., D.S.A
2) Order No. A7/70/2013 dated, 22.1.2013
3) Medical Certificate No. VMVCERO PO 10.2013 dated, 1.2.2013

ORDER No. A7/70/2013 DATED, 15/2/2013

Earned leave for 25 days from 7.1.2013 to 31.1.2013 was sanctioned to Smt. Ramla, E.H., as per order 2nd above. As per read 1st above, she has submitted application for extension of earned leave for 55 days from 1.2.2013 to 27.3.2013 on Medical ground.

Smt. Ramal E.H., Deputy State Apprenticeship Advisor had submitted Medical Certificate of Dr. A.R. Ramachandran, Medical Practitioner, Vaidyamadam Vaidyasala and Nursing Home, Palakkad with the advice of complete restoration of her health.

In the circumstance and subject to eligibility, Smt. Ramal E.H., Dy. State Apprenticeship Advisor is granted earned leave for 55 days from 1.2.2013 to 27.3.2013 with permission to suffix holiday on 28.3.2013 and 29.3.2013 in continuation with the earned leave sanctioned as per order read 2nd above.

Certified that but her proceedings on leave she would have actually continued to officiate as Deputy State Apprenticeship Advisor. In her absence Sri. B. Justin Raj, Joint Director, R.D.T, Kannur will be in charge.

On return from leave, she will rejoin duty in the same post.

(Sd/-)

DIRECTOR OF TRAINING

To

Smt. Ramla E.H
Deputy State Apprenticeship Advisor
Directorate of Training

Copy to:1) The Senior Deputy Accountant General Gazetted Audit Entitlement Department, PB No. 85, Thiruvananthapuram The payment of leave admissible after verifying the officers eligibility to earned leave for 55 days from 1.2.2013 to 27.3.2013 with permission to suffix holiday on 28.3.2013 and 29.3.2013 in continuation with the earned leave sanctioned as per Order No. A7/70/2013 dated, 22.1.2013 may be authorized. The leave application received from Smt. Ramal E.H Dy. S.A.A is also enclosed.

- 2) Sri. B. Justin Raj, Joint Director, RDT, Kannur
- 3) A7 (S.F)

//Forwarded//



JUNIOR SUPERINTENDENT