

**PROGRAMME FOR THE ALL INDIA TRADE TEST OF CRAFTSMEN UNDER CRAFTSMEN TRAINING SCHEME  
TO BE HELD IN JANUARY- 2014 FROM 20.01.2014 TO 29.01.2014**

Date	Day	Time of Commencement	Subject(S) (ENGG. & Non- Engg.) Trades	Secretarial Practice	Architectural Draughtsmanship
20.01.2014	Monday	10.00 AM	* Practical/Typewriting (Job-I,II,III)	*Practical/Typewriting (Job-I,II,III & IV)	Practical -I (Building Construction)
do	do	02.30 PM	do	-do-	do
21.01.2014	Tuesday	9.30 AM	*Practical/Shorthand (Dictation@80WPM)	*Practical/Shorthand (Dictation@80WPM)	Practical II (Architectural Design)
do	do	02.30 PM	*Practical/Shorthand (Dictation@100WPM)	*Practical/Shorthand (Dictation Business Letter)	do
22.01.2014	Wednesday	9.30 AM	*Practical/ Stenography (Hindi) Computer Practical	General Knowledge (Written)	Practical II (Architectural Design)
do	do	02.30 PM	do		do
23.01.2014	Thursday	9.30 AM	*Practical		Practical III (CAD)
do	do	02.30 PM	-do-		do
24.01.2014	Friday	9.30 AM	*Practical		Practical IV (Working Drawing)
do	do	02.30 PM	-do-		do
27.01.2014	Monday	10.00 AM	Business Management (Optional)	Business Management (Optional)	Business Management (Optional)
do	do	02.30 PM	Employability Skills/ Social Studies	Employability Skills / Social Studies	Employability Skills / Social Studies
28.01.2014	Tuesday	10.00 AM	W/Shop Cal. & Science/ Cognate	Theory (Shorthand)	Theory
do	do	02.30 PM	Trade Theory	Theory (Typewriting)	Allied Theory-I
29.01.2014	Wednesday	10.00 AM	Engineering Drawing	General English & Business Correspondence	
do	do	02.30 PM		Secretarial Services	

1. All Practical examination will start at 10.00 AM irrespective of Trades on the First day to collect Q.P. packets from Banks. On the consequent days of Practical the Practical examination will start at **09.30 AM.**
2. \*The Practical test may be continued only up to 6.30 PM on first day and up to 6.00 PM on each day depending upon the duration of question paper.
3. Lunch Break from 2.00 PM to 2.30 PM for practical examinations only.

For circulation to all concerned.

*Punita Bhatia*  
7/11/2013

(Punita Bhatia)  
Deputy Director of Training  
for Director of Training  
Phone No. 011 23/10/03

**Endt. No. G1/26825/13**

**Directorate of Training,**  
Thycaud, Thiruvananthapuram-14,  
Dated: 11/11/2013.

**All India Supplementary Trade Test, January 2014 Time Table**

Copy communicated to all the Govt./Pvt ITI Principals for information and necessary action.

**ADDITIONAL DIRECTOR OF TRAINING.**

Copy to: CA to DT, ADT, Spl. Officer STI, ASDP, JDT, JDT(SIC), DySAA, DD(T), DD(P)  
All IT's, TTO, T.O's, SS(G), SF(G1)