

## INSTRUCTIONS FOR STATE REGISTRATION CODE

1. State Registration No: Use 16 Digit number as State Registration number with following configuration;
  - a. First Two Digits: State code( ie **32**)
  - b. Next Two Digits: District code ( **01 to 14**)
    - 1: Thiruvananthapuram
    - 2: Kollam
    - 3: Pathanamthitta
    - 4: Alappuzha
    - 5: Kottayam
    - 6: Idukki
    - 7: Ernakulam
    - 8: Thrissur
    - 9: Palakkad
    - 10: Malappuram
    - 11: Kozhikkode
    - 12: Wayanad
    - 13: Kannur
    - 14: Kasargode
  - c. Next **Three** Digits: Last three digits of new ITI Code( ie for **EXAMPLE :PR32000086 : 086**, for **GU32000222: 222**)
  - d. Next **Two** Digits: last two digits of Year (**17**)
  - e. Next **Three** Digit: New Trade code (ie., For Fitter trade:**227**, for COPA: **242** )
  - f. Next **Four** Digits: Serial number of trainee of your Institute(0001 to 9999)

**Example:** **3201222172420832**

**(A trainee with serial number 0832 (A non-repeating/unique number assigned for a trainee in the institute) studying in COPA Trade(code:242);Institute with new ITI code ending 222 in Thiruvananthapuram(01) District of Kerala State(32).)**

***Note:If total number of trainees in an institute is 923, serial number should be from 0001 to 0923.***

**(A trainee with serial number 0832 (A non-repeating/unique number assigned for a trainee in the institute) studying in COPA Trade(code:242);Institute with new ITI code ending 222 in Thiruvananthapuram(01) District of Kerala State(32).)**

***Note:If total number of trainees in an institute is 923, serial number should be from 0001 to 0923.***