

**Industrial Training Department  
(KERALA STATE)**

SPIU/24730/2015

Housing Board Building  
Santhinagar, Thiruvananthapuram-1  
Dated: 23 /08/2016

From

The Additional State Project Director  
Nodal Officer  
Management Information System

To

All Principal  
GOVT & Private ITIs  
(Through Department Website)

Sir,

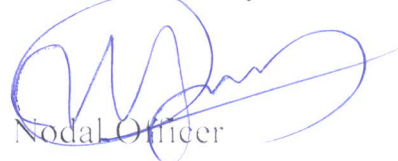
Sub:- Industrial Training Department –State Project Implementation Unit-  
Management Information System –Data Entry on MIS Portal By ITIs  
for Section August 2016-reg

Ref: Letter No DGT-12/1/2016-TC Dated 17/05/2016.

Please see the reference cited. DGT has informed that the NCVT/ MIS Portal for Data Entry of newly admitted trainees (Section August 2016) of GOVT & Private ITIs will remain open for data entry up to 31<sup>st</sup> August 2016 (copy Enclosed). Hence you are directed to complete all the data entry work by 31<sup>st</sup> of August 2016. User guidelines for data entries & instruction for State Registration code is also enclosed.



Yours Faithfully,

  
Nodal Officer  
MIS, ITD, Kerala

Copy To : (1) All Nodal ITI Principals  
(2) Sri. Manoj Mathew, JAA(C) for uploading in the website  
(3) All Inspector of Training for Necessary action