

16/1/2016

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated 7<sup>th</sup> January, 2016



To,

1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Craftsmen/Vocational Training
2. Directors dealing with Craftsmen/Vocational Training of all States/ UT Administrations

Subject: Change in Norms for requirement of Instructor for the subject 'Employability Skills' under Craftsmen Training Scheme (CTS)

Sir/Madam,

This is to inform that the meeting of the "Sub-committee of NCVT on Norms and Courses" was held on 17<sup>th</sup> December, 2015 in New Delhi under the Chairmanship of Shri Rajesh Agrawal, Joint Secretary, MSDE.

2. Change in Norms for requirement of Instructor for the subject 'Employability Skills' under Craftsmen Training Scheme (CTS) was discussed as agenda item no. 6 in the meeting.
3. After detailed discussion, the Sub-committee recommended and approved that one full time Instructor be engaged for teaching the subject 'Employability Skills' in the institute where total number of trainees are more than 240 and for lesser nos. (lesser than 240) of trainees, part time Instructors could be engaged.
4. Directors of all the States and Union Territories dealing with Craftsmen Training Scheme are requested to issue further necessary instructions to all Government and Private ITIs, affiliated to NCVT, of their respective State/UTs to appoint instructors for teaching 'Employability Skills' as per norms mentioned in the para '3' above.

Henceforth, above modified criteria would be followed by all Government & Private ITIs, accredited under NCVT.

Yours faithfully,

(D. Mallick)

Dy. Director General of Training

Copy to:

1. Director, ATI - Chennai / Hyderabad/ Mumbai/ Kolkata/ Kanpur/ Ludhiana, ATI(EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur, NIMI Chennai,
2. Director RDAT Kanpur/ Mumbai / Kolkata / Chennai / Faridabad & Hyderabad, Director-CSTARI, Kolkata.
3. Principal CTI Chennai, Principal MITI, Haldwani / Calicut / Jodhpur / Choudwar, Principal- NVTI, Noida and Principals of all RVTIs.
4. Prof. M. Ranga Rao, National Co-ordinator, Federation of All India Pvt. Association, ITI Chanakya No. 6 Camp Road, Selaiyur, East Tambaram, Chennai - 600073
5. Chief Executive Officer, NABET, Quality Council of India, 2nd Floor, Institution of Engineers Building, Bhadurshah Zaffar Marg, New Delhi. 110002.
6. All Directors and TC Section at DGT, HQ

**Endt. No. C3/26185/14(3), Dated:- 01.03.2016**

Copy communicated to;

- 1) The Joint Director of Training,
- 2) Inspector of Trainings of all Regions
- 3) Sr. Supdt. A Section
- 4) Principals of all Govt. & Private ITIs (through website)

for information and necessary action.

For Director of Training