



काशल बलम

INDUSTRIAL TRAINING DEPARTMENT
**STATE INSTITUTE FOR
STAFF TRAINING AND TECHNOLOGY UPDATING**
Kazhakuttam, Thiruvananthapuram-695582

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PROCEEDINGS OF THE SPECIAL OFFICER

(Present: P.K.Madhavan)

Sub: -STI Kazhakuttom - STI Training- Deputation of officials to STI12/14-15Viz
"Advanced Computer Training (Excel)"- Orders issued.

Ref: - STI Training Calendar for 2014-15

Order No: STI/162/2014 Dated:30/01/2015

The following officials are selected for the training programme Viz.**Advanced Computer Training (Excel)(STI 12/14-15)** which is scheduled to be commencing from **02/02/2015 to 06/02/2015** at *State Institute for Staff Training and Technology Updating, Kazhakuttom*. Concerned Head of Institutions should relieve the officials so as to enable them to report before the Special Officer at **9.30 AM on 02/02/2015**.

Sl No	Name	Designation	Name of Institute
1	PRADEEP.A.M	Senior Instructor	Govt.ITIDhanuvachapuram
2	C.P.KRISHNADAS	Junior Instructor	Govt.ITIDhanuvachapuram
3	SAJEEV.A.K	OIC	Govt.ITIDhanuvachapuram
4	SAJI.G.S	Junior Instructor	Govt.ITIChackai
5	SIVAKUMAR.S	Junior Instructor	Govt.ITIAttingal
6	HARIKRISHNAN	Senior Instructor	Govt.ITIAttingal
7	RAMESH.S.R	Junior Instructor	Govt.ITIAttingal
8	SREEKUMAR.R	Workshop Attender	Govt.ITIChandanathope
9	RAVIKUMAR.C	Group Instructor	Govt.ITIChandanathope
10	MOIDEENKUTTY.K	Vice Principal	Govt.ITIChandanathope

11	JAYAKUMAR.K	Clerk	Govt. ITI Attappady
12	SREENATH.V.S	Clerk Typist	STI, Kazhakuttam
13	ABDUL HALIM	Clerk	Govt.(W) ITI Kazhakuttam
14	HARI	Typist	Govt.ITIChackai
15	ANEESH.K.G	Office attendant	STI, Kazhakuttam

The head of office may make alternate arrangements to depute substitutes in the place of individuals, who are exempted from training, in unavoidable and genuine circumstances.




SPECIAL OFFICER

To

The Individuals (Through Principal)

Copy to: -Director (With Covering Letter)
Manoj Mathew (for Web Site)
Stock File