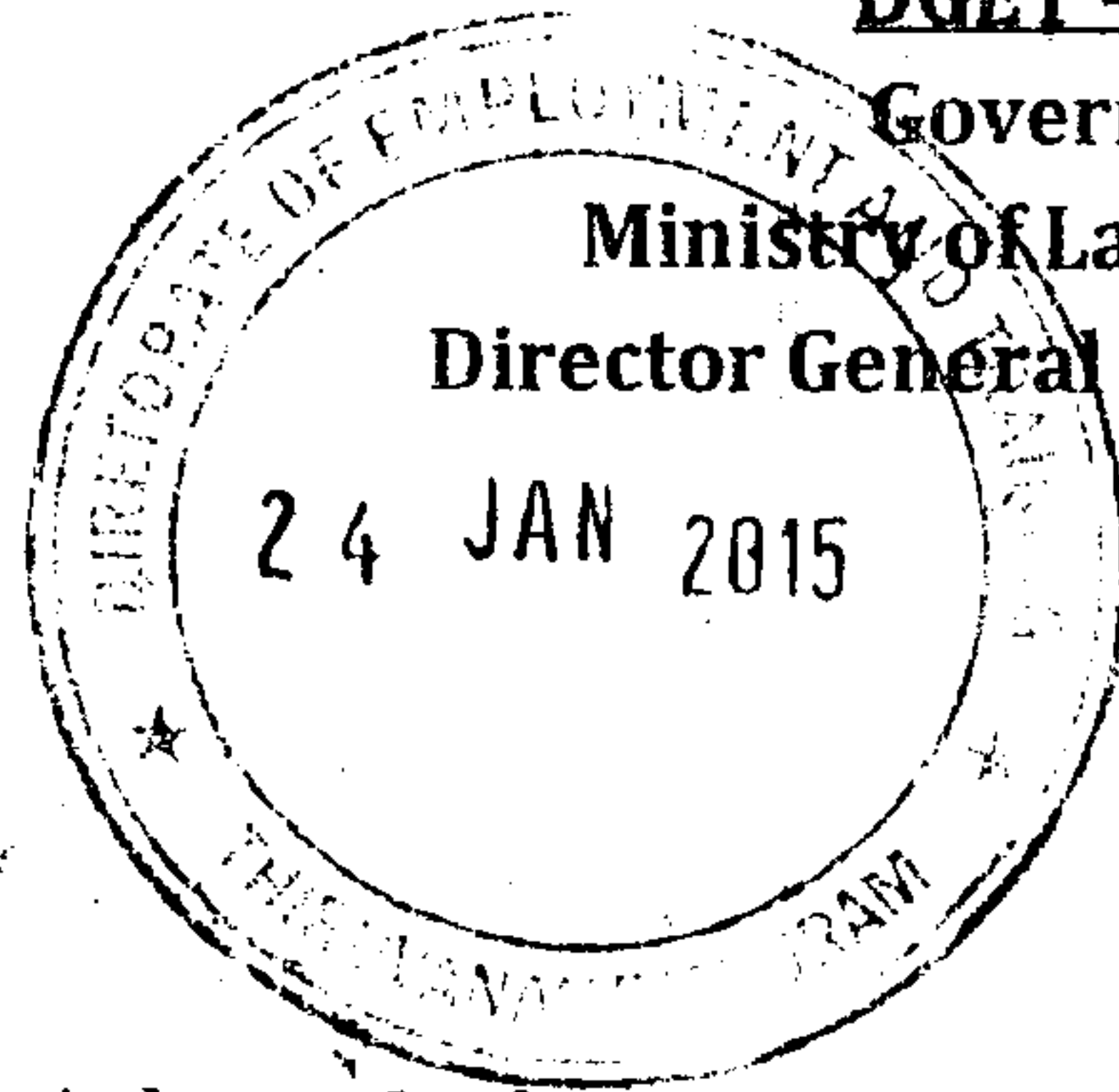


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DGET -12/1/2015-TC

Government of India

Ministry of Labour and Employment

Director General of Employment & Training

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated 20th January, 2015

To

All the members of Sub-Committee of NCVT dealing with affiliation
(as per list enclosed)

01457

Subject: Minutes of the meeting of the Sub-Committee of NCVT dealing with affiliation of Govt. /Pvt. ITI held on 02nd January, 2015 at DGE&T (HQ), New Delhi.

C
Sir,

I am directed to forward, herewith, Minutes of the meeting of the Sub-Committee of NCVT dealing with affiliation held on 02nd January, 2015 at DGE&T (HQ), New Delhi for record and necessary action at your end.

Kindly acknowledge the receipt.

Yours faithfully,

(S.C.Sharma)
Joint Director of Training

Copy for information and necessary action please:-

- (1) All States Directors/UT Administrators dealing with Craftsmen Training Scheme.
- (2) All the Field Offices under the Training Directorate.
- (3) National Accreditation Board for Education and Training (NABET), Quality Council of India Institution of Engineers Building, Bahadur Shah Zafar Marg, New Delhi-110 002.
- (4) Director, CSTARI, Kolkata with a request to take immediate necessary action indicated in enclosed Annexure - C, in the column action to be taken.

(Sushil Kumar)
Dy. Director of Training

Dated: 02.02.2015

C3
Endt No C3/26185/2014

Copy communicated for information and necessary action

For Director of Training

28/1
Principals of all Govt and Private ITIS
(Through website)

MINUTES

MEETING OF THE SUB-COMMITTEE OF NATIONAL COUNCIL FOR VOCATIONAL TRAINING (NCVT) DEALING WITH AFFILIATION HELD ON 02.01.2015 at 12.30 P.M. IN MINI COMMITTEE ROOM OF MINISTRY OF LABOUR & EMPLOYMENT, SHRAM SHAKTI BHAWAN, NEW DELHI.

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Meeting of the Sub-Committee of NCVT dealing with affiliation was held on 02.01.2015 at 12.30 P.M. under the chairmanship of Shri Alok Kumar, Director General/Joint Secretary. List of members present in the meeting is at Annex 'A'.

Item No.1: Confirmation of minutes of the meeting held on 08.09.2014.

Director General reviewed the progress of the minutes of the last meeting which was held on 08.09.2014. He inquired from all the members about any suggestion. All the members were satisfied by the previous minutes and no pendency was informed.

Item No.2: Misc. suggestions forwarded by, QCI.

Various suggestions put up by QCI, for uplifting the standard of QCI, in addition to basic infrastructure were discussed. Summary sheet indicating the actions required is enclosed at Annex. 'C'.

Item No.3: Suggestions forwarded by DTE, Rajasthan.

Directorate of Technical Education, Rajasthan has forwarded a letter (Annex. B) regarding limitations of trades/units in new ITIs as well as existing one. Points forwarded by DTE, Rajasthan are as follows:

Suggestions forwarded by DTE, Rajasthan were accepted by Sub-Committee of NCVT and all pending and future affiliation applications for accreditation related to State of Rajasthan should comply with the suggestions forwarded by DTE, Rajasthan, as given below:-

- a. **For new ITIs-** Institute should apply for seeking affiliation for minimum four different trades with the condition of maximum two units in case of Electrician trade.
- b. **For existing/old ITIs-** No addl. units in respect of trade Electrician to be granted affiliation. In case institute applies for Electrician trade for 1st time, maximum two units should be restricted for Electrician trade.

Item no. 4: Norms for multistory building for use of trades with heavy machinery.

DGE&T had received one representation from Gedec Technical Training Institute in the year 2010 wherein said institute had sought permission for trade Tool & Die Maker to run in multistory building. As per existing norms, trades with heavy machinery are allowed to run on ground floor. In response to representation of said institute, it was advised vide letter dated 26.07.2012(Annex. D) to get certified by an authorized Civil/structural engineer of Central Public Works Department (CPWD).

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Now said institute has submitted a certificate duly approved by Chartered Civil Engineer & Approved Valuer.

In the meeting it was decided that the above institute be permitted to apply to QCI for accreditation. While accrediting, QCI should engage a 3rd party additional scrutiny to ensure that structure design for norms are safe.

Item no. 5: De-affiliation/ Inspection by QCI on receipt of complaint against Institute from State Directorate:-

De-affiliation of 29 cases (as per Annex. E) were considered by NCVT Sub- Committee DG/JS advised that proposals to de-affiliation should be published on web-portal before final De-affiliations and 15 days time should be given to the institute for any comments / feedback. In view of above, it was decided that DGE&T should put all the above 29 cases on DGE&T web portal, & should give 15 days time to the respective ITIs, for their comments, if any. Thereafter those cases would be put up to Sub-Committee of NCVT for de-affiliation, where any further reply is received. De-affiliation order may be issued in other cases.

Item No 6: Consideration of recommendations in respect of inspection reports/Clarification received from QCI.

Affiliation inspection reports/Clarification received from QCI has been processed and were being put up for consideration of Sub-Committee of NCVT dealing with affiliation

Sub-Committee examined 45 cases (05 Govt. + 39 Pvt. + 01 ITOT). Out of above, 33(excluding one name change) cases have been accredited by QCI and decided these as per details below and list attached.

Proposals recommended	- 34*(31 affiliation + 02 Re-affiliation+01 name change)
New Institutes	- 20 (Pvt.)
Recommended ITOTs	- 01 (Centurian ITOT, Orissa)
Clarification	- 10 (08 Conditional Recommended+ 02 not Recommended)
De-affiliation case	- 11(On Institute's request)

*05 Cases of Rajasthan (sl. No. 4,5,6,7 & 8) which were in pipeline would be considered after receiving NOC from DTE, Rajasthan since these institutes had applied for only Electrician trade/units as new /Addl. Unit.

Following additional points were also discussed in the subcommittee of NCVT dealing with affiliation.

- (i) QCI, after verifying the data filled by institutes and after ensuring that the same are meeting the NCVT norms, should freeze the details before forwarding the reports to DGE&T.
- (ii) It was also discussed that cases of Bihar at Sl. No. 5 (Vijay Anand Private ITI) & Sl. No. 6 (Durgbha Private ITI) were being forwarded by QCI to DGET when reports had deficiencies. QCI has to clarify.
- (iii) All affiliation orders should be issued with standard conditions including periodic surveillance, validity for five years, and compliance to DGE&T guidelines issued from time to time.

The meeting ended with a vote of thanks to the chair.

Members who attended the meeting of Sub-Committee of NCVT held 2nd January, 2015 at 12.30 p.m. in Mini Committee Room of Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.

Sl. No	Name	Designation	Address
1.	Sh. Alok Kumar	Director General /Joint Secretary	DGE&T New Delhi
2.	Sh. D. Mallick	Dy. Director General (T)/ Member Secretary	DGE&T New Delhi
3.	Sh. Vipin Sahini	CEO, QCI	Bahadur Shah Jafar Marg, New Delhi
4.	Sh. S.C. Sharma	Joint Director	DGE&T New Delhi
5	Sh. D.K. Singh	Joint Director	Training & Employment Lucknow, U.P
6	Sh. H.S. Kalra	Principal	Govt. ITI, Chandigarh
7	Sh. R.K. Rai	Director	DC, MSME, New Delhi
8	Sh. R.K. Sharma	Group Instructor	Govt. ITI, Sec.28, Chandigarh
9	Sh. Sushil Kumar	Dy. Director of Training	DGE&T, New Delhi
10	Ms. Sushama Rana	Assistant Director of Training	DGE&T, New Delhi
11	Sh. P.K. Verma	Assistant Director of Training	DGE&T, New Delhi
12	Sh. S.K. Dhiman	Training Officer	DGE&T, New Delhi
13	Sh. Saurabh Arora	QCI	Do
14	Sh. J.T. Chacko	QCI	Do
15	Sh. Jagdish Chand	Junior Technical Assistant	DGE&T New Delhi
16	Sh. Praveen Kumar	Junior Technical Assistant	DGE&T New Delhi

S.No.	Points recommended by QCI	Action to be taken
1.	Ambience	
1.1	Access road, Cemented/paved	Access road should be all weather proof/paved
1.2	Entrance of ITI should be such that a fire tender can go through	Proposal accepted
1.3	ITI board should be uniform (BOLD), Permanent board, flex should not be allowed [Name, Bi-lingual]	Proposal accepted
1.4	Website to be reviewed by NABET	Not Recommended
1.5	Cleanliness, Greenery & plantation, proper boundary, neat & clean, should be impressive	Proposal accepted
1.6	Standard passage for the people to enter in the ITI.	Already mentioned in 1.2
1.7	Playground should be there and it should be properly maintained with sports facilities	Not Recommended
2.	Workshops & Classrooms	
2.01	Proper and standard furniture	Proper/Standard furniture specification should be submitted by QCI with minimum necessary features.
2.02	Classrooms should have projectors for presentation facilities	Projectors already provided in IT Lab. Same could be utilized.
2.03	Workshop area is mentioned but no specific dimension is given for parking.	Matter referred to CSTARI, seeking their comments.
2.04	Flooring and walls should be properly made, plastered & painted.	Proposal accepted
2.05	In case of two or more workshops under same roof/ shed, for same or different trade(s)/units, partition should be marked by thick yellow line minimum 4 inch.	Proposal accepted
2.06	Proper Ventilation & Lighting Facility	Institute should have proper Ventilation & Lighting Facility.
2.07	Arrangement for Keeping computers in IT Lab with proper chair and table (Computer table)	Proper/Standard furniture specification should be submitted by QCI with minimum necessary features.
2.08	Height should be clearly specified for workshops	Matter referred to CSTARI, seeking their comments.
2.09	No. of welding booths in the Welder Trade should be mentioned	Matter referred to CSTARI, seeking their comments.

2.1	Tools in the 'Health Sanitary Inspector' Trade should be mentioned with proper size and working models.	133 Matter referred to CSTARI, seeking their comments.
2.2	Resolution of videography should have a minimum criterion.	Videography should have a clear visibility.
2.3	Power backup and D.G. Set should be separate, and it should be kept in workshop only	Proposal accepted
2.4	In MMV Trade workshop engines should have a exhaust pipe	Proposal accepted