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No. MSDE-35(4)(1) MIS-MISC./2015-NPIU

Government of India
Ministry of Skill Development and Entrepreneurship
(Directorate General of Training)

Shram Shakti Bhavan, Rafi Marg,
New Delhi, Dated 28th July, 2015

To

State Directors of all State Governments/UT Administrations
(Dealing with Craftsmen Training Scheme)

Subject: Data Entry on NCVT MIS Portal by ITIs for Session August 2015 - regarding

Sir/Madam,

Kindly refer to this Directorate letter no. MSDE-07/15/2015-CD dated 20th July 2015 wherein it was informed that last date for completion of admissions in Government & Private ITIs has been extended to 10th August 2015.

2. In this regard, it is informed that the NCVT MIS Portal has been opened for Data Entry of newly admitted trainees (Session August 2015) by ITIs. The portal will remain open for data entry upto 10th August 2015.

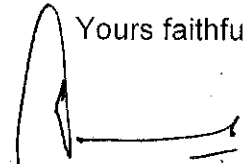
3. State Directors are requested to issue necessary instructions to all ITIs (Govt. & Pvt.) to complete Data Entry of the newly admitted trainees for August 2015 Session. User Guide for Data Entry by ITIs is available at

https://ncvtmis.gov.in/Material/NCVTMIS_UserManual_Admitted_Trainee.pdf

It is also informed that uploading of trainee photograph is mandatory while making Data Entry on MIS Portal.

4. State Directors are also advised to issue State Registration No. for each admitted trainee in an ITI (restricted to 16 digit alpha numeric characters) to facilitate data entry directly by ITIs.

Yours faithfully,



(Deepankar Mallick)

Deputy Director General (T)

Copy for information to:

1. CD Section.
2. TC Section.
3. TT Cell.