



काशल बलम्

INDUSTRIAL TRAINING DEPARTMENT  
**STATE INSTITUTE FOR  
STAFF TRAINING AND TECHNOLOGY UPDATING**  
Kazhakuttam, Thiruvananthapuram-695582

Phone: 0471-2412012  
E-mail: stikerala@gmail.com

**PROCEEDINGS OF THE SPECIAL OFFICER**

(Present: P.K.Madhavan)

Sub:- STI Kazhakuttom - IMG Training - Deputation of officials for the training programme in **MS Access** - Orders issued.

Ref:- Training calendar 2014-15 of Industrial Training Department

**Order No: STI/835/2013 Dated: 23/04/2014**

The following officials are selected for the training programme in MS Access which is scheduled to be commencing from **12/05/2014 to 17/05/2014 at IMG Thiruvananthapuram**. Concerned Head of Institutions should relieve the officials so as to enable them to report before the course coordinator at **IMG Thiruvananthapuram** at **9.30 AM on 12/05/2014** with relevant records under intimation to this office.

| Sl No | Name             | Designation                | Name of the Institution      |
|-------|------------------|----------------------------|------------------------------|
| 1     | MADHAVAN.P.K     | Addl.Director of Training  | S.T.I.Kazhakuttam            |
| 2     | JUSTINRAJ.B      | Joint Director             | Regional Directorate, Kannur |
| 3     | MENEKSH PRASAD.D | Deputy Director( Planning) | Directorate of Training      |
| 4     | NEHAS.M.S        | Principal                  | ITI Kazhakuttam(W)           |
| 5     | MOIDEEN KUTTY.K  | Vice Principal             | ITI Kollam                   |
| 6     | SUBHASH.G        | Training Officer           | R.I.C, Kottayam              |
| 7     | RAMACHANDRAN.K   | Vice Principal             | ITI Malayinkeezhu            |
| 8     | MOHAN KUMAR.A    | Senior Superintendent      | ITI Kattappana               |
| 9     | MANOJ MATHEW     | J.A.A                      | Directorate of Training      |
| 10    | SINDHULEKHA.S.P  | Junior Superintendent      | ITI Parassala                |
| 11    | RAVIKUMAR.C      | Group Instructor           | ITI Kollam                   |
| 12    | NAZEER.A         | Senior Clerk               | ITI Attingal                 |
| 13    | SUJITHA.V.M      | L.D.C                      | ITI Kazhakuttam(W)           |
| 14    | SOUMYA.V.R       | L.D.C                      | ITI Kazhakuttam(W)           |

|    |                 |                   |                     |
|----|-----------------|-------------------|---------------------|
| 15 | SREENATH.V.S    | Clerk/ Typist     | S.T.I.Kazhakuttam   |
| 16 | SANJEEV.G.S     | L.D.C             | ITI Kazhakuttam(W)  |
| 17 | SABEER          | L.D.C             | ITI Kazhakuttam(W)  |
| 18 | SANTHOSH.K      | Junior Instructor | ITI Attingal        |
| 19 | SAJEEV.A.K      | O.I.C             | ITI Dhanuvachapuram |
| 20 | DEEPU.M.P       | U.D.C             | ITI Dhanuvachapuram |
| 21 | HASHIM.M.K      | Senior Instructor | ITI Aryanad         |
| 22 | VIJAYAKUMAR.K.G | Senior Instructor | ITI Aryanad         |
| 23 | SHIBU           | Head Clerk        | ITI Kollam          |
| 24 | SUNIL KUMAR.K.V | Head Clerk        | ITI Kollam(W)       |
| 25 | BIJUKUMAR.S     | U.D.C             | ITI Chackai         |
| 26 | VIPIN.V.P       | Junior Instructor | ITI Attingal        |
| 27 | RAHAV.M         | Head Clerk        | R.I.C.Kollam        |
| 28 | UNNI.K.S        | Head Clerk        | ITI Chenneerkara    |
| 29 | KASTHURI.O.K    | Clerk/Typist      | R.I.C.Chackai       |
| 30 | SAJEENA         | L.D.C             | ITI Chackai         |
| 31 | CHITHRALEKHA.   | U.D.C             | ITI Chackai         |

The head of office may make alternate arrangements to depute substitutes in the place of individuals, who are exempted from training, in unavoidable and genuine circumstances. Relieving Order and salary certificate should submit in separate form.

SD/-

**SPECIAL OFFICER**

To

The Individuals (Through Principal)

Copy to:-

1. The Director, IMG .TVM.
2. Director of Training (with Covering Letter)
3. Dr. Rammohan.R, Associate Professor, IMG TVM. (Facilitator & Coordinator)
4. Stock File