

**INDUSTRIAL TRAINING DEPARTMENT**

**(Kerala State)**

**PROCEEDINGS OF THE MEMBER SECRETARY, SSDISK  
(Present: Smt. Shainamol A. IAS)**

JAA (C)  
The document should be uploaded  
to the Department website

ADT

Subject:-Industrial Training Department- Skill Development Initiative Scheme-  
Conducting Inspection new VTPs- officials deputed -Orders Issued -  
Regarding

Read: - This office Circular of even No.& Dated 30 /11/2013

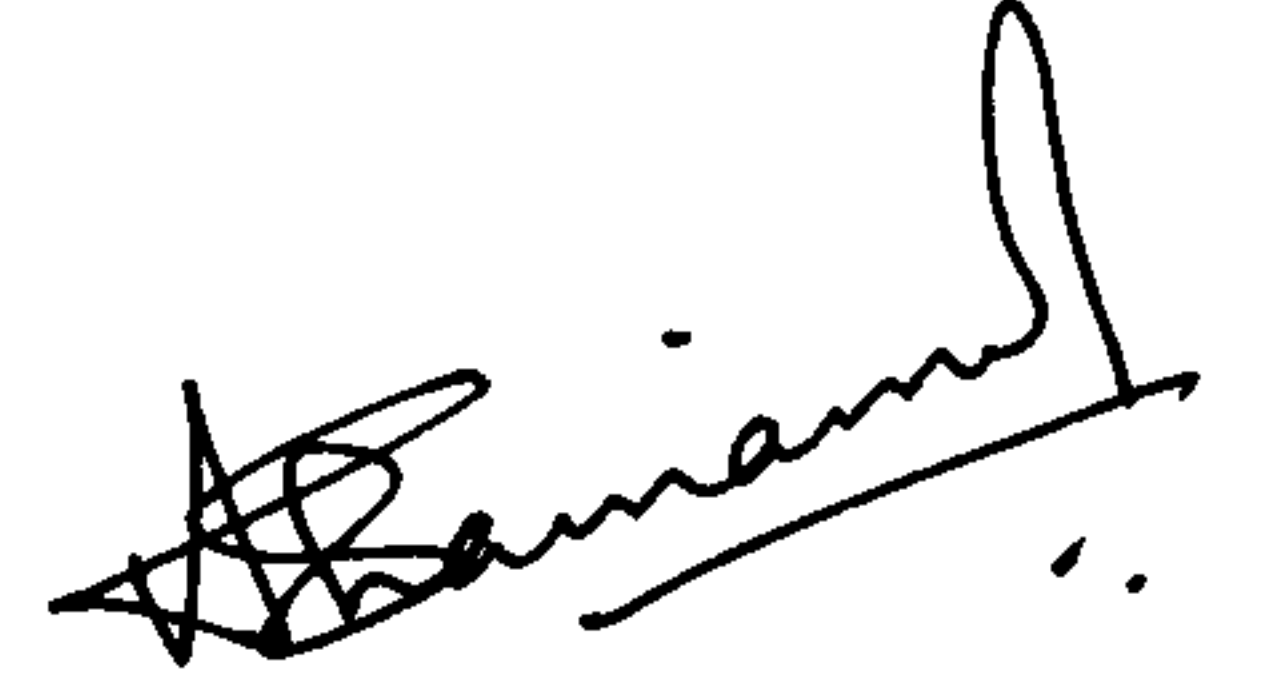
**Order No.SIC-MES-32251/2013 Dated :26/02/2014**

The following officials are deputed for conducting time bound inspection, as the part of checking whether these institutes/organizations are fully equipped and fit for functioning as Vocational Training providers as per the guidelines of DGE&T.

| District covered   | Name & Designation of Inspecting officer                  | Date of Commencement of Inspection |
|--------------------|---|------------------------------------|
| Thiruvananthapuram | Sri.Sudhasankar, Principal, ITI Aryanad                   | 26-02-2014                         |
| Kollam             | Sri. K.Suresh<br>Training Officer, RI Centre, Kollam      | "                                  |
| Kottayam           | Sri. G.Subhash<br>Training Officer, RI Centre, Kottayam   | "                                  |
| Pathanamthitta     | Sri. K.G Rajendran, Principal,<br>ITI Cheneerkara         | "                                  |
| Idukki             | Smt. Annie Stella Isac, Principal<br>ITI Kattappan        | "                                  |
| Ernakulam          | Sri. A.P Xavier, Training Officer<br>RIC, Kalamassery     | "                                  |
| Thrissur           | Sri. K.K Musthafa<br>Training Officer, RI Centre, Trissur | "                                  |
| Palakkad           | Smt. A. Mohanan<br>VP ITI Malampuzha                      | "                                  |

|            |   |   |
|------------|---|---|
| Malappuram | Sri. C. Ravikumar<br>Principal ITI Areacode                 | " |
| Kozhikode  | Sri.M. Sankaran, Training Officer, RI<br>Centre, Kozhikkode | " |
| Kannur     | Smt. T.A Hajira<br>Training Officer, RI Centre, Kannur      | " |
| Wyanad     | Sri. P. Vasudevan, Principal ITI Kalpetta                   | " |

The guidelines for conducting inspection are enclosed. The official will conduct inspection meticulously and furnish report to the undersigned on or before 10/03/2014



**MEMBER SECRETARY  
SSDISK**

*[Handwritten signature]*  
25/2/14

Encl:-

- (i) List of Institute
- (ii) Format of Recommendation

To  
The Officials concerned  
Copy To  
The Institutes Concerned

## LIST OF INSTITUTES

| SI No | Name of Institute   | Phone No  | Dist.          |
|-------|---|---|----------------|
| 1     | Rajitlal Institute of Technology And Health Sciences (RITHS), Trivandrum                  | Telephone: 0471-3076660<br>Mobile: 9349318636 Email: rajitlal@gmail.com             | Trivandrum     |
| 2     | Computer Park Pvt ITI Neyyattinkara   | Telephone: 0471<br>2220402, Mobile: 9495220402                                      | Trivandrum     |
| 3     | Society for Integrated Development Alternatives, Thattarakonam, Amaravila, Neyyattinkara. | Mobile: 9020671755  | Trivandrum     |
| 4     | Guru Skill Development Training Centre, Kollam.   | Telephone: 0476-2849388<br>Mobile: 8089397060 Email: guru.skspk@rediffmail.com      | Kollam         |
| 5     | ISET Spoken English, Kollam   | Telephone: 0476-2849388<br>Mobile: 9526884123 Email: iset.skspk@rediffmail.com      | Kollam         |
| 6     | Ammachi Labs, Parippally  | Telephone: 0476-2804497<br>Mobile: 9446390500 Email: avtccparippally@gmail.com      | Kollam         |
| 7     | GopiKotturethSmarakaVocationalKollamTraining Institute For Womens, pathanamthitta         | Telephone: 04682-355568<br>Mobile: 8281192913 Email: keralaagronews@gmail.com       | pathanamthitta |
| 8     | Ashraya Medical Center, pathanamthitta  | Telephone: 04734-240536<br>Mobile: 9745610303 Email: ashrayamedicalcenter@gmail.com | pathanamthitta |
| 9     | Ammachi Labs, Adimali   | Telephone: 0476-2804497<br>Mobile: 9446390500 Email: avtccadimali@gmail.com         | Iduki          |
| 10    | Naipunyam Center for Vocational Training, Iduki   | Telephone: 0486-2246003<br>Mobile: 9645125647 Email: pramod.laxmanan@gmail.com      | Iduki          |
| 11    | Ammachi Labs, Pala  | Telephone: 0476-2804497<br>Mobile: 9446390500 Email: avtccpala@gmail.com            | Kottayam       |
| 12    | Ammachi Labs, Changanassery   | Telephone: 0476-2804497<br>Mobile: 9446390500 Email: avtccchanganassery@gmail.com   | Kottayam       |
| 13    | SMEC Automation Pvt. Ltd, Eranakulam  | Telephone: 0484-2336441<br>Mobile: 9847047714 Email: service@smec.in                | Eranakulam     |
| 14    | PenterAtma Education Society, Thrissur  | Telephone: 0487-2355397<br>Mobile: 9605095500 Email: penteratma@gmail.com           | Thrissur       |
| 15    | Ammachi Labs Evoor, Palakkad  | Telephone: 0476-2804497<br>Mobile: 9446390500 Email: avtcevoor@gmail.com            | Palakkad       |

|    |  |  |            |
|----|--|--|------------|
| 16 | NIFE, Tirur  | Telephone: 0494-2430090<br>Mobile: 9446631177 Email:<br>nifetirur@gmail.com              | Malappuram |
| 17 | Hamad Private ITI, Tirurkad                                | Telephone: 04933-238062<br>Mobile: 9447024609 Email:<br>hamaditc86@gmail.com             | Malappuram |
| 18 | ITPC Campus, Kottakkal                                     | Telephone: 0483-2745760<br>Mobile: 9747472515 Email:<br>itpccampus@mail.com              | Malappuram |
| 19 | Model Engineering Technology, Malappuram                   | 04931-247066, 9495175093   | Malappuram |
| 20 | St. Alphonsa College For Vocational<br>Training, kozhikode | Telephone: 0495-2462660<br>Mobile: 9400696969 Email:<br>director@alphonsacollege.co<br>m | kozhikode  |
| 21 | St. Alphonsa College For Vocational Training,<br>kozhikode | Telephone: 0495-2385500<br>Mobile: 9400696969 Email:<br>director@alphonsacollege.co<br>m | kozhikode  |
| 22 | CDAT, Vatakara   | Telephone: 0495-2392877<br>Mobile: 9895755639 Email:<br>cdatkerala@cdatsolutions.co<br>m | kozhikode  |
| 30 | Ammachi Labs, Cheruvanoor                                  | Telephone: 0476-2804497<br>Mobile: 9446390500 Email:<br>avtccalicut@gmail.com            | kozhikode  |
| 23 | Ooviyaas School Of Design and Fine<br>Art, Thalassery      | Telephone: 044-42165587<br>Mobile: 9840931831 Email:<br>ooviyaasmes@gmail.com            | kannur     |
| 24 | Sign Cad Professional, kannur                              | Telephone: 0497-2765722<br>Mobile: 9895637863 Email:<br>info@signcad.in                  | kannur     |
| 25 | KKM Group of Training Center                               | Telephone: 04936-262580<br>Mobile: 9447393961 Email:<br>raim.crl@gmail.com               | Wayanad    |
| 26 | KKM Group of Training Center                               | Telephone: 04936-262580<br>Mobile: 9447393961 Email:<br>kkmgt.crl@gmail.com              | Wayanad    |
| 27 | KKM Group of Training Center                               | Telephone: 04936-262580<br>Mobile: 9447393961 Email:<br>kkmgt.crl@gmail.com              | Wayanad    |
| 28 | KKM Group of Training Center                               | Telephone: 04936-262580<br>Mobile: 9447393961 Email:<br>kkmgt.crl@gmail.com              | Wayanad    |
| 29 | Deccan Computers ITC                                       | Telephone: 04936-203070<br>Mobile: 9447219702 Email:<br>deccanitikt@gmail.com            | Wayanad    |

A 26.2  
member secretary  
(Director of IIT)

25/1/14

## Format of Recommendation

### Recommendation of VTP Inspection Committee

Inspection Committee inspected .....(Name of VTP).....

Information furnished in the report prescribed proforma have been checked and verified as per the prescribed norms and standards. Based on the inspection, the committee recommends the registration of the VTP in the following sectors/ modules.

| Sl. No | Name of Sector | MES Course Code | Name of Courses | Maximum number of Batches can run in day for a module |
|--------|----------------|-----------------|-----------------|---|
|        |                |                 |                 |   |
|        |                |                 |                 |   |
|        |                |                 |                 |   |

Name and address of the Member

Signature

## GUIDELINES FOR THE INSPECTION OF NEW VOCATIONAL TRAINING PROVIDER

The Institute fulfilling any one of the following criteria

- I.
  - a. ITIs /ITCs affiliated to NCVT on or before the date of submission of application.
  - b. Institutes approved by Councils under Central Government Ministries like  
All India Council of Technical Education /  
Medical Council of India  
Indian Nursing Council  
National Council for Hotel Management and Catering Technology  
Any other on or before the date of submission of the application.
  - c. Colleges / Institutes affiliated to a university set up by a Central or State / UT Government  
or recognized by University Grants Commission.
  - d. Schools / Institutes approved by Central or State Boards of Secondary Education (or equivalent) or Boards of Technical Education.
  - e. Distance Education Institutions (DEIs) that are approved by Distance Education Council (DEC) of India on or before the date of submission of application.
  - f. Institutes approved by International Air Transport Association (IATA) and International Civil Aviation Organization (ICAO).
  - g. Organizations / Institutes (including autonomous organizations) set up by Central Government / State Governments / UT Administrations.
  - h. An organization providing training under The Apprentices Act, 1961.
  - i. Registered Company /Firm/ Trust/ Society conducting vocational education / training / job oriented / self employment /Chamber of Commerce and Industry/Association of Industries or trade holding a valid Permanent Income Tax Account Number or Service Tax Registration Number.
  - j. Hospitals/ Nursing homes registered with appropriate local authority having training infrastructure.
- II. . Goals and objectives of the organization.
- III. Training Infrastructure and amenities (equipment, space, power, instructional staff, etc.) available at its centres and methodology of training.
- IV. Detailed plan of the organization for conducting training including sectors/ trades, onsite, mobilization of resources (financial, instructional, administrative and physical equipment, raw-material, space, etc.), on-the-job training, organizing post training support for employment of students, etc.
- V. Policy and practices with regards to Trainers recruitment, retention and development.
- VI. Policy and practices for selection of trainees and vocational guidance and counseling.

The above, shall form the basis for proper evaluation of the application.